

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

November 13, 2012 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 2:04 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

J. Byrne, Lake County Sheriff's Dept.
D. Dato, Wauconda Fire Dept
P. Finlon, Lake Zurich Police Dept.
G. Gorr, Lake County Radio
W. Hunter, Lake County Sheriff's Dept.
K. McKenzie, Lake County EMA
J. Steingart, Lake County Fire Chief's Assoc.
K. Talbott, Lake County Information and Technology
D. Venturi, Lake County Citizen in @ 2:09p.m.
D. Wheelock, Lake Zurich Fire Dept.

Absent:

T. Hennessy - excused
J. Lang - excused
P. Maplethorpe - excused
A. McEwan - excused
J. Nixon
S. Sinacore - excused
C. Somerville

Staff:

J. Thompson
L. Jacobson
S. Rice

Guests:

J. Lilly, Lilly and Associates
B. Lueders, Radicom
K Morath, Chicago Comm

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Finlon, second McKenzie to approve the minutes of the October 2012 regular meeting. Discussion – none. All In Favor. Motion Carries.

CORRESPONDENCE: As presented.

TREASURER'S REPORT: Motion Wheelock, second Gorr to approve the October 2012 Treasurer's report. Discussion none. All in Favor. Motion carries.

COMMITTEE REPORTS:

FINANCE – Motion Finlon, second McKenzie to approve payment of bills in the amount of \$235,728.09 Discussion – None.

Roll Call:

Byrne	yes	Dato	yes	Finlon	yes
Gorr	yes	Hennessy	absent	Hunter	yes
Lang	absent	Maplethorpe	absent	McEwan	absent
McKenzie	yes	Nixon	absent	Sinacore	absent
Somerville	absent	Steingart	yes	Talbott	yes
Venturi	absent	Wheelock	yes		

Motion Carries.

TECHNOLOGY - No report.

POLICY – Istatus - Steingart requested this policy go back to committee as there has been some language suggestions received. McKenzie requested possible language in policy to allow users i.e. EMA, DOT to have viewing access. Policy will be taken back to committee to review.

CAD –Next meeting November 14, 2012 at ETSB office 1300 S. Gilmer Rd., Volo. Thompson advised an adhoc committee was formed after the last meeting in regards to current policy on call answering/handling. Meeting was held and those that were invited only one advised they wouldn't be able to make meeting however, the persons requesting the meeting were not in attendance. Thompson will bring subject up again at the CAD user group meeting tomorrow and feels that there will be at least one more meeting.

COORDINATOR’S REPORT - Thompson advised staff met with Lindenhurst in reference to letter sent requesting open access. Staff reviewed with Lindenhurst secure access method that is already in place at other departments. Lindenhurst agreed and will proceed with the ETSB recommended secure access.

Tuition reimbursement - Thompson advised this was sent out in the packet and is requesting board approval for Dato to sign tuition reimbursement agreement for Winnecke training. Brief discussion ensued. **Motion Steingart, second Finlon to allow Dato to sign tuition reimbursement agreement for Winnecke training. Discussion - none. All in Favor. Motion passes.**

ATTORNEY’S REPORT - Rice reminded members that have not completed the Open Meetings Act training this is required to be done by the end of the year. Please send a copy of your certificate to ETSB staff. Dato requested staff send link to those members that have not completed the training.

Dato advised members that L&J was scheduled to approve our NG911 phone system purchase earlier today at their committee meeting, however it was pulled from that agenda. Dato reviewed with members the state statute for ETSBs and how the county ordinance reads regarding fund allocation by the ETSB. Attorney Rice explained the various boards of county government and identified that the ETSB is unique in the fact that by State statute it has sole discretion over its spending.

Dato also reiterated on the need to replace the current system as it has exceeded its life expectancy and replacement parts are virtually unavailable. Dato reminded everyone how critical this equipment is.

OLD BUSINESS:

Vision CAD – Hunter, no report but will he ask Burklin to appear at the next meeting to give update. Dato inquired if TriTech provides any type of weekly or monthly status reports, if so could this board receive a copy of them. Hunter was unaware of any type of report but will ask Burklin.

Interoperability project – Dato stated Thompson has been sending the weekly status report from FATPOT to all members for review. Thompson advised of the three original departments (Vernon Hills, Glenview and Highland Park) that chose to connected with FATPOT, Highland Park is the only department not up and running. FATPOT is working with them to complete connection.

Verizon Connectivity - Thompson stated that staff still has open conversation with Verizon on connectivity issues. Have received areas of possible connectivity issues but have not received any specific addresses.

NG 911 phone system - Already discussed. Dato requested Thompson contact McEwan and inquire if this item is still on the F&A agenda for tomorrow and if it can still go before the County Board at their next meeting without going through the committees.

NEW BUSINESS: None

INFORMATIONAL ITEMS - Dato stated a holiday luncheon will be held at this location prior to the December meeting. Luncheon will start at 12:00p.m. with meeting held at regularly scheduled time of 1:30p.m.

EXECUTIVE SESSION – Will hold until next meeting as it was not properly worded on this meeting's agenda.

NEXT MEETING DATE: Tuesday December 4, 2012

Motion Finlon, second Steingart to adjourn. There being no further business to discuss, the meeting was adjourned by Dato at 2:30 p.m.

Respectfully submitted,
Lisa Jacobson
GIS Analyst
Lake County ETSB