

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

September 4, 2012 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:34 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

## **ROLL CALL:**

J. Byrne, Lake County Sheriff's Dept.  
D. Dato, Wauconda Fire Dept  
G. Gorr, Lake County Radio  
T. Hennessy, Wauconda Police Dept.  
W. Hunter, Lake County Sheriff's Dept. in @ 1:37p.m.  
J. Lang, Lake County Citizen  
A. McEwan, Lake County Administrators Office  
J. Nixon, Antioch Fire Dept.  
J. Steingart, Lake County Fire Chief's Assoc.  
K. Talbott, Lake County Information and Technology in @ 1:35p.m.  
D. Venturi, Lake County Citizen  
Absent:  
P. Finlon - excused  
P. Maplethorpe - excused  
K. McKenzie - excused  
S. Sinacore - excused  
C. Somerville  
D. Wheelock - excused  
Staff:  
J. Thompson  
L. Jacobson  
Guests:  
B. Lueders, Radicom Inc.  
M. Ryan, Harris  
L. Kelly, Lake Zurich Police Dept.  
J. Stowasser, Motorola Solutions  
J. Lilly, Lilly and Associates  
E. Heredia, Lake County Purchasing  
Y. Albarran, Lake County Purchasing

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion Nixon, second Gorr to approve the minutes of the August 2012 regular meeting. Discussion – none. All In Favor. Motion Carries.

**CORRESPONDENCE:** As presented. Dato noted the letter of appreciation from KenCom. Dato thanked staff for going above and beyond to assist KenCom.

**TREASURER’S REPORT:** Motion Steingart, second Hennessy to approve the August 2012 Treasurer's report. Discussion none. All in Favor. Motion carries.

**COMMITTEE REPORTS:**

**FINANCE – Motion McEwan, second Steingart to approve payment of bills in the amount of \$419,325.11 Discussion – McEwan requested clarification on FATPOT bill. Thompson gave clarification.**

Roll Call:

Byrne	yes	Dato		Finlon	absent
Gorr	yes	Hennessy	yes	Hunter	absent
Lang	yes	Maplethorpe	absent	McEwan	yes
McKenzie	absent	Nixon	yes	Sinacore	absent
Somerville	absent	Steingart	yes	Talbott	yes
Venturi	yes	Wheelock	absent		

Motion Carries.

**2013 Draft Budget** – Thompson and McEwan commented on the proposed budget. Both thought that it looked good and was ready for Board review and acceptance at the October meeting. Dato requested members review and be prepared to vote at October meeting.

Dato requested a brief recess to speak to Lake County Purchasing regarding the next steps in the process for acquisition of an NG911 phone system. Dato, Venturi and Lange spoke with purchasing.

**TECHNOLOGY - NG911 RFP** - Dato advised that the next step in the process was to select a vendor that Purchasing could negotiate a best and final price with. **Motion Steingart, 2nd Hennessy to enter in to “best and final” negotiations with Motorola. For the Solocom NG911 phone system. Discussion - Byrne requested clarification on why an RFP was issued for a new phone service. Dato and Thompson advised the RFP is for a NG911 phone system not phone service. McEwan requested that the minutes reflect that this vendor was chosen because of the Tier 1 (direct) service and not by price alone.**

Roll Call:

Byrne	yes	Dato		Finlon	absent
Gorr	yes	Hennessy	yes	Hunter	yes
Lang	yes	Maplethorpe	absent	McEwan	yes
McKenzie	absent	Nixon	yes	Sinacore	absent
Somerville	absent	Steingart	yes	Talbott	yes
Venturi	yes	Wheelock	absent		

Motion Carries.

**POLICY** – No Report. Dato stated that he will request the Policy Committee review the run card implementation process. He is also requesting that a policy be developed that addresses access to ISTATUS.

**CAD** – Next meeting September 12, 2012 at Countryside Fire 801 Midlothian Rd, Mundelein. Agenda was sent out with meeting packet.

**COORDINATOR’S REPORT** - No report, will defer to old business items.

**ATTORNEY’S REPORT** - Not present no report.

**OLD BUSINESS:**

**Vision CAD** – Hunter, no report

**Interoperability project** – Thompson stated FATPOT has been working with IT representatives of various public safety agencies regarding connectivity. Dato requested staff put together a status report that included some bullet pointed items for next meeting regarding the project.

**Consolidation Study** – Thompson reviewed discussion at last month's meeting. Brief discussion ensued reference different entities within the county working towards similar goals. Dato would like to hold off on this item for the time being.

**Antioch PSAP closing** - Thompson stated ICC approved modification on August 15, 2012 and Antioch PSAP successfully closed their doors at 2:15p.m. Dato thanked Thompson and staff for their efforts concerning the Antioch closure.

**Verizon Connectivity** - Thompson stated Lake Zurich, Grayslake and Countryside inside station coverage issues have been resolved. We continue to work with Verizon on other area connectivity issues. The staff respectfully requests all users to report areas with coverage issues or other connectivity issues.

**NEW BUSINESS:**

**ISTATUS** - Dato commented on an incident that occurred on August 24, 2012 regarding an employee of a local public safety agency that obtained a departmental ISTATUS login and logged onto ISTATUS via his personal smart phone. This person was the subject in an active CAD incident and was able to view the incident and notes in real time. This is an obvious problem and Dato reminded everyone to review their ISTATUS users and to remove any posted ISTATUS log in information. Dato again requested the policy committee to review and/or amend the current ISTATUS policy. Staff is working with EnRoute to add improved security features to the system.

**2013 Meeting Schedule - Motion Lang, 2nd Gorr to adopt 2013 meeting schedule as presented. The 2013 schedule is attached Discussion - None. All in favor. Motion Carries.**

**INFORMATIONAL ITEMS** - Thompson advised there will be two training sessions on September 19, 2012 at Countryside Fire 801 S. Midlothian Rd., Mundelein Run Card training session 9:00a.m.-12:00p.m. and Informer training session 1:00p.m.-4:00p.m. Notification was sent to all departments.

Lang inquired on the CAD outages at Lake Zurich in the past several weeks. Dato inquired if the were CAD or MDC outages. Lang was not sure. Thompson and Kelly will investigate but were not aware of any outages.

**EXECUTIVE SESSION** – None

**NEXT MEETING DATE:** Tuesday October 2, 2012

**Motion Lang, second Nixon to adjourn.** There being no further business to discuss, the meeting was adjourned by Dato at 2:19 p.m.

Respectfully submitted,  
Lisa Jacobson  
GIS Analyst  
Lake County ETSB