

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

March 5, 2013 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:32 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

D. Dato, Wauconda Fire Dept.
P. Finlon, Lake Zurich Police Dept.
G. Gorr, Lake County Radio
T. Hennessy, Wauconda Police Dept.
W. Hunter, Lake County Sheriff's Dept.
J. Lang, Lake County Citizen
P. Maplethorpe, Lake County Fire Districts
A. McEwan, Lake County Administrators Office
K. McKenzie, Lake County EMA
J. Nixon, Antioch Fire Dept.
J. Steingart, Lake County Fire Chief's Assoc.
K. Talbott, Lake County Information and Technology in @ 1:34p.m.
D. Venturi, Lake County Citizen
D. Wheelock, Lake Zurich Fire Dept.
Absent:
J. Byrne - excused
S. Sinacore
C. Somerville
Staff:
L. Jacobson
S. Rice
Guests:
M. Gregory, Lake County Sheriff's Office
M. Ryan, Harris Corp.
J. Burklin, Lake County Sheriff's Office

PUBLIC COMMENT: Dato requested Burklin demonstrate the Net Motion software. Burklin demonstrated how it works and what it can be used for. Burklin advised software can be loaded on MDCs along with smart phones. Dato advised the board he would like staff to contact Net Motion for pricing.

APPROVAL OF MINUTES: Motion Finlon, second McKenzie to approve the minutes of the February 2013 regular meeting. Discussion – none. All In Favor. Motion Carries.

CORRESPONDENCE: As presented.

TREASURER'S REPORT: Motion Nixon, second McEwan to approve the February 2013 Treasurer's reports. Discussion none. All in Favor. Motion carries.

COMMITTEE REPORTS:

FINANCE – Motion McEwan, second Finlon to approve payment of bills in the amount of \$94,854.34 Discussion – None.

Roll Call:

Byrne	absent	Dato		Finlon	yes
Gorr	yes	Hennessy	yes	Hunter	yes
Lang	yes	Maplethorpe	yes	McEwan	yes
McKenzie	yes	Nixon	yes	Sinacore	absent
Somerville	absent	Steingart	yes	Talbott	yes
Venturi	yes	Wheelock	yes		

Motion Carries.

TECHNOLOGY - No report.

POLICY - Venturi advised committee met February 28, 2013. All members should have received a copy of the proposed changes to the By-Laws and also to the policy on Unauthorized Access and Sharing of Logins. Venturi asked that these items be placed on the April Agenda and asked members to be prepared to vote on them. Dato asked if there were any questions on the two items presented. McKenzie inquired on the By-Laws under Officers Article IV item C Secretary to possibly add "if non member is appointed" to clarify why they would not have voting privileges. McKenzie stated in Article VIII Powers and Duties should the Wireless Telephone system Act be added also. McKenzie inquired as to why the section on Treasurer was removed. Steingart, Maplethorpe and Dato advised as this is set forth in the Telephone System Act it is not needed in the By-Laws. Venturi will add the additional proposed changes and send to members for review prior to next meeting.

CAD – Next meeting will be at 1:30 p.m. March 13, 2013 at Countryside Fire 801 Midlothian Rd., Mundelein.

COORDINATOR'S REPORT - Jacobson advised Auditors were out last week. No questions or issues arose from the Audit. Auditors will be working on paperwork.

ATTORNEY'S REPORT - No report

OLD BUSINESS:

Adjustments of Employee compensation, benefits for GIS Analyst funding from line item 51110 - Dato reviewed action taken at December board meeting. Dato advised Thompson sent a three month performance review on Jacobson. Dato stated Jacobson has done everything asked to improve performance. **Motion Venturi, second McEwan to award GIS Analyst Jacobson a 3% pay raise of her current salary. Discussion None:**

Roll Call:

Byrne	absent	Dato		Finlon	yes
Gorr	yes	Hennessy	yes	Hunter	yes
Lang	yes	Maplethorpe	yes	McEwan	yes
McKenzie	yes	Nixon	yes	Sinacore	absent
Somerville	absent	Steingart	yes	Talbott	yes
Venturi	yes	Wheelock	yes		

Motion Carries.

Vision CAD – Hunter asked Burklin to give update. Burklin advised the go live date is June 17th, the servers are built and they are working on the mobile application. Dato inquired with Burklin, Hunter and Gregory on the possibility of staff sitting in on training . They welcomed the request and participation of ETSB staff.

Interoperability project – No report

Verizon Connectivity - Dato briefly reviewed the issues over the past few weeks. Jacobson does not believe there have been any issues in the past several days. Lang advised that he spoke to Winnecke reference to issues and possible fixes. Jacobson stated Winnecke had meeting with Verizon and both are working together to find other solutions.

NG 911 phone system - Dato stated the new phone system has gone through F&A and L&J committees and is on agenda for next week's County Board meeting.

NEW BUSINESS:

Direct connection to Verizon for EnRoute Mobile connectivity - Already discussed.

Ratification of past expenditure approvals - Motion Venturi, second Lang to ratify past expenditures of the ETSB that may have had insufficient votes cast in accordance with the Ordinance. Discussion - none.

Roll Call:

Byrne	absent	Dato		Finlon	yes
Gorr	yes	Hennessy	yes	Hunter	yes
Lang	yes	Maplethorpe	yes	McEwan	yes
McKenzie	yes	Nixon	abstain	Sinacore	absent
Somerville	absent	Steingart	yes	Talbott	yes
Venturi	yes	Wheelock	yes		

12 yes 1 abstain, Motion Carries.

Approval of Executive Session minutes - Motion Venturi, second Lang to approve and release ETSB executive session minutes as presented for meetings November 9, 2010, November 1, 2011 and December 4, 2012. Discussion - none.

Roll Call:

Byrne	absent	Dato		Finlon	yes
Gorr	yes	Hennessy	yes	Hunter	yes
Lang	yes	Maplethorpe	yes	McEwan	yes
McKenzie	yes	Nixon	yes	Sinacore	absent
Somerville	absent	Steingart	yes	Talbott	yes
Venturi	yes	Wheelock	yes		

Motion Carries.

Motion Lang, second Maplethorpe to destroy ETSB executive session tapes for November 9, 2010 and November 1, 2011. Discussion - none. Motion Steingart, second Maplethorpe to move to previous roll. All in favor. Motion Carries.

INFORMATIONAL ITEMS - None

EXECUTIVE SESSION – None

NEXT MEETING DATE: Tuesday April 2, 2013

Motion Lang, second Steingart to adjourn. There being no further business to discuss, the meeting was adjourned by Dato at 2:05 p.m.

Respectfully submitted,
Lisa Jacobson
GIS Analyst
Lake County ETSB