

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

November 5, 2013 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:31 p.m. at the Lake County EMA 1303 N. Milwaukee Rd., Libertyville, IL.

## **ROLL CALL:**

J. Byrne, Lake County Sheriff's Office in @ 1:37 p.m.

D. Dato, Wauconda Fire Dept.

P. Finlon, Lake Zurich Police Dept.

G. Gorr, Lake County Radio

M. Gregory, Lake County Sheriff's Office

J. Lang, Citizen Lake County

P. Maplethorpe, Lake County Fire Districts

K. McKenzie, Lake County EMA

J. Steingart, Lake county Fire Chiefs Assoc

D. Wheelock, Lake Zurich Fire Dept.

Absent:

T. Hennessy - excused

A. McEwan - excused

J. Nixon - excused

S. Sinacore - excused

C. Somerville - excused

K. Talbott

D. Venturi - excused

Staff:

J. Thompson

L. Jacobson

S. Winnecke

S. Rice

Guests:

B. Lueders, Radicom

J. Stowasser, Motorola Solutions

L. Kelly, Lake Zurich Police Dept.

J. Lilly, Lilly and Associates

B. Rucker, LCSO

M. Ryan, Harris

P. Hughes, Motorola

J. Swanson, Barrington/Countryside FPD

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion Finlon, second Steingart to approve the minutes of the October 2013 regular meeting. Discussion – none. All in Favor. Motion Carries.

**CORRESPONDENCE:** Dato stated a letter was received from Barrington/Countryside Fire Protection District requesting equipment. As most are aware the Village of Barrington and the Fire Protection District are splitting as of January 1, 2014. Dato advised staff will handle this request. Thompson advised based on the ETSB established tiered structure in place Barrington/Countryside Fire Protection District will receive 4 MDCs.

**TREASURER’S REPORT: Motion Wheelock, second Lang to approve the October 2013 Treasurer's reports. Discussion none. All in Favor. Motion carries.**

**COMMITTEE REPORTS:**

**FINANCE – Motion Finlon, second McEwan to approve payment of bills in the amount of \$360,334.18. Discussion – None.**

Roll Call:

Byrne	absent	Dato	yes	Finlon	yes
Gorr	yes	Gregory	yes	Hennessy	absent
Lang	yes	Maplethorpe	yes	McEwan	absent
McKenzie	yes	Nixon	absent	Sinacore	absent
Somerville	absent	Steingart	yes	Talbott	absent
Venturi	absent	Wheelock	yes		

Motion Carries.

**TECHNOLOGY** - No report

**POLICY** - No report

**CAD** – Thompson advised the next meeting scheduled on November 13, 2013 has been cancelled, therefore the next meeting will be held on January 8, 2014 1:30p.m. at Countryside Fire, 801 Midlothian Rd., Mundelein.

**COORDINATOR’S REPORT** - Thompson stated Wheeling is live on FATPOT as of yesterday. Staff has received necessary paperwork from Winthrop Harbor for FATPOT. Staff and FATPOT will work with Winthrop Harbor for access. Dato advised he has received several letters wanting to know when the Sheriff's Department would be sharing data via FATPOT.

**ATTORNEY’S REPORT** - No report

**OLD BUSINESS:**

**Vision CAD** – Gregory stated, Sheriff's Office has been live on Vision CAD for 20 days with minor problems.

**NG 911 phone system** - Thompson stated no report waiting on infrastructure.

**Consolidation Study** - No report

**Microwave** - Thompson reviewed discussion at October meeting about the possibility of a co-operative purchase on another government entities contract. Upon review with Lake County Purchasing they would not accept CenCom's RFP process. Therefore, we will be going out for RFP for microwave system. Thompson will be forwarding information gathered for RFP to Lake County Purchasing.

**Elections in December** - Dato reminded members that board elections are in December. The positions are Chairman, Vice-Chairman and Secretary anyone interested in a position please submit letter to Thompson.

**NEW BUSINESS:**

**Review and summary of the Lake County Radio Communications Replacement Project (McEwan, Gorr and McKenzie)** - McKenzie and Gorr gave brief presentation. Advised final decision will be made in April or May 2014.

**International CAD consortium, Phoenix, AZ 2 people line item 71500 not to exceed \$3,000.00 - Motion Lang, second Steingart to send Thompson and Winnecke to the International CAD consortium, Phoenix, AZ line item 71500 not to exceed \$3,000.00.**

**Discussion - None.**

Roll Call:

Byrne	yes	Dato	yes	Finlon	yes
Gorr	yes	Gregory	yes	Hennessy	absent
Lang	yes	Maplethorpe	yes	McEwan	absent
McKenzie	yes	Nixon	absent	Sinacore	absent
Somerville	absent	Steingart	yes	Talbott	absent
Venturi	absent	Wheelock	yes		

Motion Carries.

**Adjustments of Employee compensation, benefits and job classifications funding from line item 51110** - Dato and Thompson reviewed the performance evaluations for Jacobson and Winnecke. **Motion Lang, second Byrne to award Jacobson and Winnecke a 3% pay increase. Discussion - Wheelock inquired if there would be any issues like there were last year. Thompson and Dato stated no.**

Roll Call:

Byrne	yes	Dato	yes	Finlon	yes
Gorr	yes	Gregory	yes	Hennessy	absent
Lang	yes	Maplethorpe	yes	McEwan	absent
McKenzie	yes	Nixon	absent	Sinacore	absent
Somerville	absent	Steingart	yes	Talbott	absent
Venturi	absent	Wheelock	yes		

Motion Carries.

Dato advised he just received additional information for a change in job title/classification and pay increase for Thompson but has not had time to review. Dato asked that this item be put on the December agenda. McKenzie suggested that the board possibly split the change in job title/classification from the annual performance review to avoid the problems that occurred last year. .

**INFORMATIONAL ITEMS** - Dato advised he received an e-mail from the North Central Texas Council of Government requesting Thompson and Winnecke talk about the ETSB's experience in implementing FATPOT. The Texas Council will be paying all expenses. Because of the short timeframe Dato approved the two day trip next week to Dallas Texas. Dato informed the Board that Chief Finlon is retiring at the end of the month. Dato presented Finlon with a plaque and thanked him for all his years of service and efforts in his ETSB related work.

**EXECUTIVE SESSION** – None

**NEXT MEETING DATE:** Tuesday December 3, 2013

**Motion Lang, second Finlon to adjourn.** There being no further business to discuss, the meeting was adjourned by Dato at 2:07 p.m.

Respectfully submitted,  
Lisa Jacobson  
GIS Analyst  
Lake County ETSB