

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

October 1, 2013 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:31 p.m. at the Lake County EMA 1303 N. Milwaukee Rd., Libertyville, IL.

ROLL CALL:

J. Byrne, Lake County Sheriff's Office in @ 1:36 p.m.
D. Dato, Wauconda Fire Dept.
P. Finlon, Lake Zurich Police Dept.
G. Gorr, Lake County Radio
M. Gregory, Lake County Sheriff's Office in @ 1:31p.m.
T. Hennessy, Wauconda Police Dept.
J. Lang, Citizen Lake County
P. Maplethorpe, Lake County Fire Districts
A. McEwan, Lake County Administrators Office
K. McKenzie, Lake County EMA
J. Nixon, Antioch Fire Dept.
S. Sinacore, Lake County Fire Chiefs Assoc.
K. Talbott, Lake County Information and Technology in @ 1:31p.m.
D. Venturi, Citizen Lake County out @ 2:03 p.m.
D. Wheelock, Lake Zurich Fire Dept.
Absent:
C. Somerville
J Steingart - excused
Staff:
J. Thompson
L. Jacobson
S. Winnecke
S. Rice
Guests:
B Lueders, Radicom
J. Stowasser, Motorola Solutions
L. Kelly, Lake Zurich Police Dept.
J. Lilly, Lilly and Associates

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Finlon, second Nixon to approve the minutes of the September 2013 regular meeting. Discussion – none. 13 In Favor 0 opposed 1 abstain .
Motion Carries.

CORRESPONDENCE: As presented.

TREASURER'S REPORT: Motion Lang, second Hennessy to approve the September 2013 Treasurer's reports. Discussion none. All in Favor. Motion carries.

COMMITTEE REPORTS:

FINANCE – Motion Finlon, second McEwan to approve payment of bills in the amount of \$119,166.10. Discussion – None.

Roll Call:

Byrne	absent	Dato	yes	Finlon	yes
Gorr	yes	Gregory	yes	Hennessy	yes
Lang	yes	Maplethorpe	yes	McEwan	yes
McKenzie	yes	Nixon	yes	Sinacore	yes
Somerville	absent	Steingart	absent	Talbott	yes
Venturi	yes	Wheelock	yes		

Motion Carries.

TECHNOLOGY - No report

POLICY - Venturi reviewed policies 3.02 and 3.02A. Policies needed to be amended due to ICC change, public act 98-0332. **Motion Finlon, second McEwan to adopt policies 3.02 and 3.02A. Discussion - Maplethorpe stated that he disagrees with transferring of any 911 calls. Maplethorpe also inquired if the wording should be amended not to include CML phone equipment as we would have to change policy as soon as new 911 phone equipment is installed. Motion Finlon, second McEwan to amend original motion to include wording change removing CML equipment.**

Roll Call:

Byrne	yes	Dato	yes	Finlon	yes
Gorr	yes	Gregory	yes	Hennessy	yes
Lang	yes	Maplethorpe	no	McEwan	yes
McKenzie	yes	Nixon	yes	Sinacore	yes
Somerville	absent	Steingart	absent	Talbott	yes
Venturi	yes	Wheelock	yes		

Motion Carries.

CAD – Next meeting will be at 1:30 p.m. November 13, 2013 at Countryside Fire, 801 Midlothian Rd., Mundelein.

COORDINATOR’S REPORT - Thompson reviewed the recent MDC issues with disconnects on the switch and asked that Winnecke give a better explanation of the issue. Winnecke gave brief review of extensive research done by EnRoute and what steps are being taken to correct the problem. Lengthy discussion ensued regarding the problem and possible solutions. Dato requested that more investigation be done on other possible solutions.

Thompson stated LCSO has been receiving ghost 911 calls. AT&T has found a voltage problem in a card carrier at their Central Office and will be changing out the equipment on Thursday to correct problem.

ATTORNEY’S REPORT - No report

OLD BUSINESS:

Vision CAD – Gregory stated tentative go live date is October 15 or 16, 2013. They will be loading new maps to test as this has been the main stumbling block.

NG 911 phone system - Thompson stated equipment has been installed at ETSB office and Lake Zurich. Staff is working with Solocom on basic screen layouts.

Consolidation Study - Dato advised Study was sent to Municipal League for distribution. Thompson stated the study was also discussed at the LCETSB CAD user group and NEIL meetings. Staff has posted study on ETSB website.

Dato advised the North Shore area just completed their own study which included Deerfield, Highland Park, Lake Bluff, Highwood and Lake Forest.

Microwave - Thompson advised staff is looking into cooperative joint purchasing with a local unit of government per the Lake County Purchasing Ordinance. Thompson is requesting board approval to move forward with the process. **Motion Lang, second Nixon to have staff and LC Purchasing move forward with the cooperative joint purchasing of a Microwave system as per the Lake County Purchasing Ordinance. Discussion - none.**

Roll Call:

Byrne	yes	Dato	yes	Finlon	yes
Gorr	yes	Gregory	yes	Hennessy	yes
Lang	yes	Maplethorpe	abstain	McEwan	yes
McKenzie	yes	Nixon	yes	Sinacore	yes
Somerville	absent	Steingart	absent	Talbott	yes
Venturi	yes	Wheelock	yes		

Motion Carries.

Riverwoods - Dato gave brief review. Thompson stated Intergovernmental Agreements have been signed by all parties and forwarded to ICC. Thompson thanked McEwan for her help in getting the county signatures. ICC hearing for ETSB plan modification is October 2, 2013. As soon as modification is approved all 911 calls for Lincolnshire Police will be dispatched by Vernon Hills and Riverwoods Police will be dispatched by Deerfield.

2014 Budget - Motion McEwan, second Hennessy to approve the 2014 Budget as presented. Discussion - Finlon inquired if the ETSB budget is in line with the performance based budgeting that the County has adopted. Brief discussion ensued. McEwan felt ETSB budget is in line with the county guidelines as the ETSB budget is put into and part of the County's. McEwan will make inquiries to ensure this is in fact the case.

Roll Call:

Byrne	yes	Dato	yes	Finlon	yes
Gorr	yes	Gregory	yes	Hennessy	yes
Lang	yes	Maplethorpe	yes	McEwan	yes
McKenzie	yes	Nixon	yes	Sinacore	yes
Somerville	absent	Steingart	absent	Talbott	yes
Venturi	yes	Wheelock	yes		

Motion Carries.

NEW BUSINESS:

Elections in December - Dato reminded members that board elections are in December. Anyone interested in a position please contact Thompson.

2014 Meeting Schedule - Motion Finlon, second Gregory to approve 2014 Meeting Schedule as presented. Discussion - none. All in favor. Motion Carries

INFORMATIONAL ITEMS - Nixon inquired on letter sent by County that is basically the same as the economic interest statement that all members are required to fill out yearly. After brief discussion Rice stated one is required by the State and one is for the county board.

EXECUTIVE SESSION – None

NEXT MEETING DATE: Tuesday November 5, 2013

Motion Finlon, second Nixon to adjourn. There being no further business to discuss, the meeting was adjourned by Dato at 2:16 p.m.

Respectfully submitted,
Lisa Jacobson
GIS Analyst
Lake County ET&SB