

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

March 4, 2014 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:35 p.m. at the Lake County EMA 1303 N. Milwaukee Rd., Libertyville, IL.

ROLL CALL:

D. Dato, Wauconda Fire Dept.
G. Gorr, Lake County Radio
M. Gregory, Lake County Sheriff's Office
J. Lang, Citizen Lake County
P. Maplethorpe, Lake County Fire Districts
K. McKenzie, Lake County EMA
S. Sinacore, Lake County Police Chief's Assoc.
J Steingart, Lake county Fire Chiefs Assoc
K. Talbott, Lake County Information and Technology
D. Venturi, Citizen Lake County
D. Wheelock, Lake Zurich Fire Dept.

Absent:

J. Byrne
A. McEwan - excused
J. Nixon
C. Somerville - excused

Staff:

L. Jacobson
S. Winnecke
S. Rice

Guests:

J. Stowasser, Motorola Solutions
B Lueders, Radicom
B. Rucker, LCSO
D. Golubski, Lake Zurich Fire
J. Arie, Barrington Fire
E. Heredia, Lake County Purchasing
M. Ryan, Harris
J. Lilly, Lilly & Assoc
T. Bender, Wauconda Police
J, Kingsley, Aviat Networks

Dato advised that Lang's Re-appointment and Bender's Appointment have not been completed by the Lake County Board. Therefore, they will not vote nor be counted as part of the quorum.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion McKenzie, second Sinacore to approve the minutes of the February 2014 regular meeting. Discussion – none. All in Favor. Motion Carries.

CORRESPONDENCE: As Presented

TREASURER’S REPORT: Motion Steingart, second Sinacore to approve the February Treasurer's Report, Discussion-Venturi inquired on the negative balance. Jacobson stated she received e-mail with report that gives explanation. Jacobson will attach e-mail with explanation. All in Favor. Motion Carries.

COMMITTEE REPORTS:

FINANCE – Motion Wheelock, second McKenzie to approve payment of bills in the amount of \$124,036.94. Discussion – None.

Roll Call:

Byrne	absent	Dato	yes	Gorr	yes
Gregory	yes	Lang		Maplethorpe	yes
McEwan	absent	McKenzie	yes	Nixon	absent
Sinacore	yes	Somerville	absent	Steingart	yes
Talbott	yes	Venturi	yes	Wheelock	yes

Motion Carries.

TECHNOLOGY - Lang gave brief review of the Technology committee meeting. Lang stated received 8 proposals for Microwave RFP. The top 4 gave presentations last month. Three of the four submitted revised proposals. The committee has reviewed all proposals and recommends to the board to have Lake County Purchasing request a best and final offer from CTC not to exceed \$344,878.69. Also request that it be placed on the next L&J and F&A committee meetings for notification. Dato advised that final action will be taken at next month's meeting.

POLICY - No report

CAD – Next meeting Wednesday March 12, 2014 1:30p.m. Countryside Fire Department #1, 801 Midlothian Rd., Mundelein. Dato asked Maplethorpe to review possible agenda item for meeting. Maplethorpe asked that button assignments be reviewed with possible meeting with Fire departments and Police departments so that as a group they can come to a decision on buttons and button placement. Winnecke advised that the button layout and adding buttons has been attempted several times. One of EnRoute's Mobile programmers that handled mobile configurations is no longer there due to family illness. When buttons have been changed it has caused issues. Staff will look as possibility of putting together a mobile user group.

COORDINATOR’S REPORT - Dato reviewed Thompsons comments on agenda.

LCSO will be switching to the new Lake County Campus generator on 3/19/14. Dato asked Gregory for update. Gregory stated ETSB generator is completely off line. Contractors are working to have everything in place for the March 19 cutover.

We have a signed FATPOT MOU from McHenry County. Traffic Mgmt./FATPOT connection is up and test data is being reviewed. We are very close on gaining RSS feed to FATPOT ticker for Amber Alerts. Winnecke gave brief update.

CAD outage on 2/17/14 due to AT&T Mpls carrier line outage.

Reminder – Don’t forget to file your Economic Interest Statements before May 1st.

Jacobson was asked by Thompson to advise board that she is on the APCO/NENA legislative committee and they are currently watching 11 bills. Thompson will send out updates as they

become available and will ask for support as needed. Steingart advised the Poison Control bill to request part of the 911 funds was going to committee today but there has been no update. Dato requested Jacobson send list of bills to members.

ATTORNEY’S REPORT - Rice - no report

OLD BUSINESS:

Vision CAD – Gregory advised Field Based Reporting is running and they have a target group testing it.

Consolidation Study - No report

Microwave - Already discussed in Technology committee report.

Adjustments of Employee compensation, benefits and job classifications funding from line item 51110 - Dato stated this item will be tabled until next meeting, as he still has not received information from H.R.

Discussion and possible action to secure an enhanced study regarding dispatch center opportunities. Line item 85070. Dato reviewed previous consolidation study. Dato believes that the ETSB should continue in a positive direction and move forward with the next step. Because of the unknown cost of an enhanced study Dato asked the board to consider an RFP for an enhanced study regarding dispatch center opportunities that would include:

Current State Analysis including:

Understanding of impetus for wanting to pursue a consolidated 911

Governance Structure

Operations Details (staffing, protocol, shared services, etc.)

Existing Technology (current, planned and recent investments)

Current facilities

Current Fiscal and Outcome Metrics

Identification and Presentation of Feasible Consolidation Models

Facilitation of Workshops and Strategy Sessions

Select Model Options and Confirm Consolidation Participants

Future State Analysis (including facilitation of regular Work Group(s) meetings)

Governance Structure and Agreements

Operational Considerations (staffing approach, levels, protocol, etc.)

Technology Requirements, Investments and Recommendations

Facilities Requirements, Options and Initial Costs

Recommended Financial Model and Multi-Year projection

Initial Implementation Roadmap

Motion Steingart, second Maplethorpe to direct Lake County Purchasing to draft RFP for enhanced study regarding dispatch center opportunities to at least include the aforementioned items. Discussion - Steingart asked that standards and accreditation be added to list. Wheelock asked if list of items to be included could be sent to members for review.

Roll Call:

Byrne	absent	Dato	yes	Gorr	yes
Gregory	yes	Lang		Maplethorpe	yes
McEwan	absent	McKenzie	yes	Nixon	absent
Sinacore	yes	Somerville	absent	Steingart	yes
Talbott	yes	Venturi	yes	Wheelock	yes

Motion Carries.

NEW BUSINESS: None

INFORMATIONAL ITEMS - None

EXECUTIVE SESSION – None

NEXT MEETING DATE: Tuesday April 1, 2014

Motion Talbott, second McKenzie to adjourn. There being no further business to discuss, the meeting was adjourned by Dato at 2:06 p.m.

Respectfully submitted,
Lisa Jacobson
GIS Analyst
Lake County ETSB