

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

November 4, 2014 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:30 p.m. at the Mundelein Fire Dept. 1000 Midlothian Rd., Mundelein, IL.

ROLL CALL:

T. Bender, Wauconda Police Dept. in @ 1:40 p.m.
J. Byrne, Lake County Sheriff's Dept.
D. Dato, Wauconda Fire Dept.
G. Gorr, Lake County Radio
M. Gregory, Lake County Sheriff's Dept.
S. Husak, Lake Zurich Police Dept.
K. Klahs, Lake County Police Chiefs Assoc.
J. Lang, Citizen Lake County
P. Maplethorpe, Lake County Fire Districts
A. McEwan, Lake County Administration in @ 1:33 p.m.
K. McKenzie, Lake County EMA
J. Nixon, Antioch Fire Dept.
J Steingart, Lake County Fire Chiefs Assoc.
K. Talbott, Lake County Information and Technology in @ 1:33 p.m.
D. Wheelock, Lake Zurich Fire Dept.
Absent:
C. Somerville - excused
D. Venturi - excused
Staff:
J. Thompson
L. Jacobson
S. Winnecke
S. Rice
Guests:
J. Stowasser, Motorola Solutions
B. Peterson, Barrington Fire Dept,
B. Lueders, Radicom
L. Kelly, Lake Zurich Police Dept.
I. Garza, Waukegan Police Dept.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Nixon, second Gorr to approve the minutes of the October 2014 regular meeting. Discussion –None All in Favor. Motion Carries.

CORRESPONDENCE: As Presented

TREASURER'S REPORT: Motion Wheelock, second McKenzie to approve the October Treasurer's Report. Discussion-None All in Favor. Motion Carries.

COMMITTEE REPORTS:

FINANCE – Motion Steingart, second McEwan to approve payment of bills in the amount of \$161,552.92 Discussion – None.

Roll Call:

Bender	absent	Byrne	yes	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	yes	Lang	yes	Maplethorpe	yes
McEwan	yes	McKenzie	yes	Nixon	yes
Somerville	absent	Steingart	yes	Talbott	yes
Venturi	absent	Wheelock	yes		

Motion Carries.

TECHNOLOGY - Conceptual discussion on the Boards ability to fund enhancements to all fire stations to facilitate quicker receipt/notification of CAD calls. - Lang advise the Technology committee did meet to discuss the different vendors including the vendor used by Barrington/Countryside FD. The committee will be researching further, i.e. cost, response times etc. and will report findings back to the board.

POLICY - No report

CAD – Next meeting Wednesday November 12, 2014 1:30p.m. Countryside Fire Department #1, 801 Midlothian Rd., Mundelein. Thompson stated unit sharing has been placed on the agenda.

COORDINATOR’S REPORT - Thompson stated there was a network issue last week that has been corrected. Winnecke gave a more detailed explanation of the issue and how it was resolved.

Thompson advised the AT&T Geneva router has an ongoing T3 carrier issue that is affecting Lake Zurich and Wauconda PSAPs. AT&T is working on issue.

The ETSB's surplus items received \$1,212.67 at auction.

ATTORNEY’S REPORT - no report

OLD BUSINESS:

FATPOT – Gregory stated that LCSO is waiting for FATPOT and Passage to complete their work. Once everything is working LCSO will allow notes to go through.

Advanced Consolidation Study RFP - McEwan stated she had Lake County Purchasing write up an RFP for this item. Dato and McEwan have reviewed the RFP and McEwan suggested that it be posted on the Lake County Website for review by vendors. McEwan stated that the RFP can be posted with a caveat that funding has not yet been allocated.

Motion McEwan, second McKenzie to post RFP for Advanced Consolidation Study on the Lake County website for review by vendors with caveat that funding has not yet been allocated. Discussion - None. All in Favor. Motion Carries.

Microwave - Thompson advised there were some communication issues between Mundelein CTC. A meeting was held with all parties and the issues were resolved. Waiting for approval from the Village of Wauconda and police department. The Fox Lake proposal goes before their village board next week for approval. The temporary tower that was going to be erected at Wauconda Fire Station #3/ETSB office has changed Wauconda Fire is now moving forward with the permanent tower.

County wide P25 radio system - Gorr advised that they are securing radio sites and . Working on fleet maps. Everything is on schedule.

Adjustments of Employee compensation, benefits and job classifications funding from line item 51110 - Dato briefly reviewed what transpired last year i.e. that 3% raises were approved by the board and were awarded to Winnecke and Jacobson based on their evaluations. However, Thompson's evaluation, possible job title change and pay raise have not been discussed therefore she never received a pay raise in 2014. Dato recommended awarding Thompson a raise for 2014 and would like the board to discuss Thompson's title change and all employee raises at the December meeting. **Motion Klahs, second Steingart to award Thompson a 3% pay increase retro-active to December 1, 2013. Discussion - none**

Roll Call:

Bender	yes	Byrne	yes	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	yes	Lang	yes	Maplethorpe	yes
McEwan	yes	McKenzie	yes	Nixon	yes
Somerville	absent	Steingart	yes	Talbott	yes
Venturi	absent	Wheelock	yes		

Motion Carries.

McEwan stated that the County Finance department has been asking her for percentages for raises for ETSB staff. They need this information for Budgetary purposes only and ETSB Board would not be held to this as a final number as the actual 2015 raises for staff could be increased or decreased.

Motion Bender, second Wheelock to approve tentative increases of 2.75% for ETSB staff for 2015 raises. It is made part of this motion and understood that this action was taken upon the request of HR so that they had an amount to “plug in” for placeholder / budget purposes. The ETSB will revisit this in more detail in the future. Discussion - Wheelock inquired if we would run into the roadblocks with County HR as in the past. McEwan assured Wheelock we would be not.

Roll Call:

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Klahs	yes	Lang	yes	Maplethorpe	yes
McEwan	yes	McKenzie	yes	Nixon	yes
Somerville	absent	Steingart	yes	Talbott	yes
Venturi	absent	Wheelock	yes		

Motion Carries.

NEW BUSINESS: None

INFORMATIONAL ITEMS - McEwan stated they are looking for volunteers for one or both of the following groups Policy and Working in reference to the Consolidation study. Please send McEwan your information if you are interested.

Thompson stated as discussed two meetings ago she is working on a Vendor Palooza for February 11th at the Permit Center. This would include current ETSB vendors, each vendor will be allotted 25 minutes to present their relationship with the ETSB as well as demo any new hardware, software or new projects on the horizon.

Steingart inquired as to who still is not on FATPOT. Thompson stated North Chicago and Park City. However we met and demonstrated FATPOT to North Chicago. North Chicago Fire Department seemed very interested, but we have received no response at this time. No response at all from Park City after numerous attempts. Dato suggested possibility approaching county board members from that district to assist.

EXECUTIVE SESSION – None

NEXT MEETING DATE: Tuesday December 2, 2014

Motion Gregory, second McEwan to adjourn. There being no further business to discuss, the meeting was adjourned by Dato at 2:00 p.m.

Respectfully submitted,
Lisa Jacobson
GIS Analyst
Lake County ETSB