

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

February 3, 2015 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:31 p.m. at the Lake County EMA, 1303 N Milwaukee Ave., Libertyville, IL.

## **ROLL CALL:**

T. Bender, Wauconda Police Dept. in @ 1:33p.m.  
D. Dato, Wauconda Fire Dept.  
G. Gorr, Lake County Radio  
M. Gregory, Lake County Sheriff's Dept.  
S. Husak, Lake Zurich Police Dept. in @ 1:36p.m.  
K. Klahs, Lake County Police Chiefs Assoc.  
J. Lang, Citizen Lake County  
P. Maplethorpe, Lake County Fire Districts  
K. McKenzie, Lake County EMA  
J. Nixon, Antioch Fire Dept.  
J. Steingart, Lake County Fire Chief Assoc.  
K. Talbott, Lake County Information and Technology

## Absent:

J. Byrne  
A. McEwan - excused  
D. Venturi - excused  
D. Wheelock - excused

## Staff:

J. Thompson  
L. Jacobson  
S. Winnecke  
S. Rice

## Guests:

J. Stowasser, Motorola Solutions  
J. Lilly, Lilly & Associates  
B. Rucker, LCSO  
G. Moravec, Lindenhurst Police Dept.  
B. Lueders, Radicom  
B. Peterson, Barrington Fire Dept.  
M. Fronk, LCSAO

**PUBLIC COMMENT:** Dato asked Rice to introduce Matt Fronk from the Lake County State's Attorney's Office. Rice made introductions and advised the board of recent changes in the SA's office. With the changes Rice has been reassigned and Fronk will now be the attorney representing this board. Fronk gave a brief background. Dato thanked Rice for all he has done for the ETSB and wished him the best.

**APPROVAL OF MINUTES:** Motion Klahs, second Bender to approve the minutes of the January 2015 regular meeting. Discussion –None All in Favor. Motion Carries.

**CORRESPONDENCE:** As Presented

**TREASURER’S REPORT: Motion Steingart, second Nixon to approve the January Treasurer's Report. Discussion-None All in Favor. Motion Carries.**

**COMMITTEE REPORTS:**

**FINANCE – Motion Lang, second McKenzie to approve payment of bills in the amount of \$130,222.57. Discussion – None.**

Roll Call:

Bender	yes	Byrne	absent	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	yes	Lang	yes	Maplethorpe	yes
McEwan	absent	McKenzie	yes	Nixon	yes
Steingart	yes	Talbott	yes	Venturi	absent
Wheelock	absent				

Motion Carries.

**TECHNOLOGY** - Lang advised committee did not meet.

**Conceptual discussion on the Boards ability to fund enhancements to all ETSB fire stations to facilitate quicker receipt/notification of CAD calls.** - Lang stated the Technology Committee is still following up with different vendors about response times pre and post station alerting.

**POLICY** - No report

**CAD** – Next meeting Wednesday March 11, 2015 1:30p.m. Countryside Fire Department #1, 801 Midlothian Rd., Mundelein.

**Sharing of fire units** - Peterson stated there has been nothing but positive feedback regarding the sharing of fire units. Brief discussion ensued. Dato stated once testing is complete, business rules will need to be put in place for activation.

**COORDINATOR’S REPORT** - Thompson stated she will defer to old business

**ATTORNEY’S REPORT** - Rice stated he has been working with Thompson on all the Microwave agreements.

**OLD BUSINESS:**

**Advanced Consolidation Study RFP** - Thompson stated there was a pre- proposal meeting last week. One vendor attended and one called in. There were only a few questions asked which were generic in nature. Purchasing asked to extend the due date by a week, Thompson granted the one week extension.

**Microwave** - Thompson stated the last IGA has been completed. Once signed and returned she will forward to the county for signatures. Mundelein's IGA is currently going through the County process.

**County wide P25 radio system** - Gorr advised Motorola is working on the installation of equipment at sites and in the dispatch centers. The group is working on keyloading and programming. Dato reminded those that are looking to purchase equipment discounts are only good until mid-September.

**Adjustments of Employee compensation, benefits and job classifications funding from line item 51110** – Tabled by Chairman

**Consultant for position evaluation and staffing level assessment** - Dato stated all should have received the two proposals. **Motion Bender, second Steingart to open floor for discussion on vendor approval. Discussion - Bender inquired as to why there was such a difference in price? Thompson stated that all vendors were provided the same scope of work. Thompson is unsure as to why there was such a discrepancy in pricing. Brief discussion ensued. Motion Bender, second Steingart to close discussion. All in favor. Motion Talbott, second McKenzie to engage IXP as the consultant for position evaluation and staffing level assessment.**

Roll Call:

Bender	yes	Byrne	absent	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	yes	Lang	yes	Maplethorpe	yes
McEwan	absent	McKenzie	yes	Nixon	yes
Steingart	yes	Talbott	yes	Venturi	absent
Wheelock	absent				

Motion Carries.

#### **NEW BUSINESS:**

**Lake County Mapping** - Steingart advised Lake County Fire Chiefs were made aware of an ongoing issue with addressing in several unincorporated areas of Lake County.

Talbott stated Lake County GIS is attempting to amend the County Addressing ordinance to handle approximately 2900 properties that are not currently using the County assigned addresses. Lake County can either adopt many of the property addresses as they are (with a few exceptions) and thereby amend the County Addressing ordinance, or Lake County can enforce the existing ordinance and bring the 2900 properties into compliance. The county wishes to work with Public Safety agencies, homeowners, and County staff to find the best solution to this problem.

Discussion ensued.

**Motion Maplethorpe, second Bender to write resolution in support of the 5 digit addressing scheme in the unincorporated areas of Lake County in the interest of public safety.**

**Discussion - consensus of the board was addressing should be 5 digits in unincorporated and 4 or less in incorporated areas. 10 yes, 0 no, 2 Abstain. Motion passes**

**INFORMATIONAL ITEMS** - Thompson reminded everyone of the Vendor Palooza on Wednesday February 11, 2015, 2nd floor of the Lake County Permit Center. Thompson asked that anyone that has not RSVP'd to please do so as staff is working on name tags and lunch count.

**EXECUTIVE SESSION** – None

**NEXT MEETING DATE:** Tuesday March 3, 2015

**Motion Lang, second Steingart to adjourn.** There being no further business to discuss, the meeting was adjourned by Dato at 2:14 p.m.

Respectfully submitted,  
 Lisa Jacobson  
 GIS Analyst  
 Lake County ETSB