

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

June 2, 2015 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:30 p.m. at the Lake County EMA, 1303 N Milwaukee Ave., Libertyville, IL.

Chairman Dato welcomed Lake County Board Chairman, Arron Lawlor and Acting Lake Zurich Fire Chief, John Kelly to the meeting.

## **ROLL CALL:**

D. Dato, Wauconda Fire Dept.  
T. Bender, Wauconda Police Dept.  
J. Byrne, Lake County Sheriff's Dept.  
G. Gorr, Lake County Radio  
M. Gregory, Lake County Sheriff's Dept.  
S. Husak, Lake Zurich Police Dept.  
K. Klahs, Lake County Police Chiefs Assoc. in @1:37 p.m.  
J. Lang, Citizen Lake County  
P. Maplethorpe, Lake County Fire Districts in @ 1:39 p.m.  
A. McEwan, Lake County Administration  
K. McKenzie, Lake County EMA  
J. Steingart, Lake County Fire Chief Assoc.  
K. Talbott, Lake County Information and Technology in @ 1:32 p.m.  
D. Venturi, Citizen Lake County

## Absent:

J. Nixon

## Staff:

J. Thompson  
S. Winnecke  
M. Fronk, LCSAO

## Guests:

A. Lawlor, Chairman, Lake County Board  
J. Stowasser, Motorola Solutions  
B. Rucker, LCSO  
J. Kelly, Zurich Fire Dept.  
L. Kelly, Lake Zurich Police Dept.  
J. Lilly  
G. Perchatsch, Motorola

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion Steingart, second Bender to approve the minutes of the May 2015 regular meeting. Discussion –None. All in Favor. Motion Carries.

**CORRESPONDENCE:** As emailed and presented. Dato reviewed the Illinois First Net handout and stressed the importance of each department to visit the website and complete the Mobile Data Survey.

**TREASURER’S REPORT: Motion McEwan, second Lang to approve the May Treasurer’s Report. Discussion-** Gregory mentioned the discrepancies in the audit and commented on Thompson’s clarification email. **All in Favor. Motion Carries.**

**COMMITTEE REPORTS:**

**FINANCE – Motion McEwan, second Bender to approve payment of bills in the amount of \$198,242.18.** Discussion – McEwan noted the expenditures were slightly higher but this was due to the annual FATPOT maintenance agreement.

Roll Call:

Bender	yes	Byrne	yes	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	absent	Lang	yes	Maplethorpe	absent
McEwan	yes	McKenzie	yes	Nixon	absent
Steingart	yes	Talbott	yes	Venturi	yes

Motion Carries.

**TECHNOLOGY -**

**Conceptual discussion on the Boards ability to fund enhancements to all ETSB fire stations to facilitate quicker receipt/notification of CAD calls.** - Lang visited Hoffman Estates and wants to start looking into the next steps to get station alerting budgeted and installation costs. Lang stated that Hoffman Estates has reported good evaluations and overall time savings.

**Lake Zurich Police hosted multi-agency Records Management –** Scheduled to test mobile application in late June.

**POLICY -** No report

**CAD –** Next meeting August 12, 2015 1:30p.m. Countryside Fire Department #1, 801 Midlothian Rd., Mundelein. Thompson will be getting the (EnRoute CAD fire department) Chief’s together to formalize governance regarding Unit Sharing.

**COORDINATOR’S REPORT –** Defer to Old Business

**ATTORNEY’S REPORT –** Fronk – No report

**OLD BUSINESS:**

**Advanced Consolidation Study RFP additional funding in the amount of \$105,000.00. Motion McEwan, second Steingart to allocate the additional \$105,000.00 in order for a requisition to be issued, with the expectation of Lake County repaying the ETSB the \$105,000.00.** Discussion – McEwan stated that some of the “workgroup” participants had expressed an interest in monetarily contributing to the consolidation study and these funds collected would be deposited into the ETSB’s account for reimbursement. McEwan stated if no outside entities wish to contribute the County will reimburse the ETSB \$105,000.00. Lake County Board Chairman Lawlor advised there were several meetings that showed positive

support for consolidation efforts. Venturi raised concerns about using IXP. Maplethorpe feels that IXP will be very good. McEwan stated that the RFP scope was very specific and we expect good results from IXP based on their RFP response. Steingart strongly advised the members to stay ahead of the pending legislation.

Roll Call:

Bender	yes	Byrne	yes	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	yes	Lang	yes	Maplethorpe	yes
McEwan	yes	McKenzie	yes	Nixon	absent
Steingart	yes	Talbott	yes	Venturi	yes

Motion Carries.

**Microwave – progress report** - Winnecke advised CTC will be submitting the structural analysis to Dixon Engineering for review on behalf of the Village of Mundelein, once approved the installation will begin. Volo – Engineering is nearing completion, and a building permit application will need to be submitted to the Village of Volo. The Motorola project manager advised of an approximate 60 day completion after construction starts. Lang stated his concerns regarding the financial impact with the ongoing delays for the Volo site as the monthly line charges are still being paid in the amount of \$15,585.00 per month.

**Countywide P25 radio system - update** -.Gorr stated they are working on testing and training. They hope to have a signed contract by weeks end regarding the Lake Villa tower.

**Adjustments of Employee compensation, benefits and job classifications funding from line item 51110** – Executive Summary and proposed salary schedule were handed out to members. Dato asked McEwan how she would like to approach this matter. McEwan advised there is money available in the budgeted line item. Dato recapped, this process began last year when the members decided to obtain an external consultant to perform a comprehensive evaluation of the Lake County ETSB staff. Venturi stated that he is not a fan of the IXP study. Dato stated that the board has been dealing with this topic for well over a year and the process determined by the members at the December 2014 ETSB meeting has been followed. McEwan inquired how the steps and CPI would work. It was concluded that the ETSB would determine how raises would take place. McEwan requested a work plan to be put in place as this would be helpful in the decision making process. McEwan also expressed interest in evaluation of total raises to make sure overall increases are reasonable. Venturi said he is concerned about how the salary schedules were determined by IXP. Venturi also expressed concerns about the comparables that were used in the study. Klahs said there has already been extensive discussions about the methodology and process to evaluate and make the appropriate compensations. Dato requested an Ad Hoc Committee be formed to determine acceptable pay scales and evaluation procedures for future annual compensations. Talbott inquired if the hiring of additional staff will be included in Ad Hoc Committee discussion? Dato stated there will be a separate discussion regarding the recommendation for additional staff. The following ETSB members were assigned to the Ad Hoc Committee: Steingart, Klahs, McEwan and Husak. The item was tabled until the committee comes back next month with their recommendations.

**Sharing of Voice Logging Equipment** – Jeff Stowasser, of Motorola – stated they are still working on the numbers.

**FATPOT 3 day challenge update** – Thompson stated no report as staff does not have adequate time to coordinate the project at this time.

**911 Services Advisory Board Report, Changes for 9-1-1 in Illinois** – Dato gave a brief synopsis of Senate Bill SB96 and asked Thompson to summarize some of the expected changes with the pending adoption of the this legislation. Thompson stated this proposed legislation will promote consolidation of PSAP's and ETSB's throughout the state. The ETSB will receive \$.87 per wireline and wireless surcharge that will be collected and distributed by CMS under the auspicious of the Illinois State Police with the assistance of the ICC via and intra-governmental agreement. "Paper" ETSB's (ETSB without a PSAP) will be asked to dissolve or become a Joint ETSB. ETSB's with a PSAP but serving a population of less than 25,000 will be asked to join another ETSB. Discussion ensued. McEwan asked if the Lake County ETSB will actively work with other ETSB's regarding consolidation. Thompson feels we should, however she would like to see the Governor sign the bill and JCAR make the rules prior to any discussions.

**Draft Audit** – Audit and associated adjustments/explanations have been made. Audit to be adopted at the regularly scheduled July meeting.

**NEW BUSINESS:**

Mundelein PD submitted a letter requesting integrated CAD data to RMS.

**INFORMATIONAL ITEMS** – Steingart asked if North Chicago and/or RED Center have made any forward movement regarding FATPOT? Thompson advised ETSB staff has sent the draft FATPOT MOU to North Chicago and is awaiting their response. RED Center has signed the MOU and FATPOT is receiving data however the data needs to be cleaned up. Thompson also stated Flight for Life has expressed an interest in FATPOT and staff had an introduction meeting with Flight. McKenzie stated that he had contacted FATPOT to discuss and interface with the EMA software and was surprised at the 18K interface price that FATPOT quoted. Staff stated a similar interface has already been written and is in place, connecting FATPOT to Traffic Mgmt. (Delcan). McKenzie will reach out to Traffic Mgmt. and FATPOT.

**EXECUTIVE SESSION** – None

**NEXT MEETING DATE:** Tuesday July 7, 2015

**Motion Lang, second Bender to adjourn.** There being no further business to discuss, the meeting was adjourned by Dato at 2:38 p.m.

Respectfully submitted,  
Jeannine Thompson  
9-1-1 Coordinator  
Lake County ETSB