

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

July 7, 2015 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:31 p.m. at the Lake County EMA, 1303 N Milwaukee Ave., Libertyville, IL.

ROLL CALL:

D. Dato, Wauconda Fire Dept.
T. Bender, Wauconda Police Dept.
J. Byrne, Lake County Sheriff's Dept.
G. Gorr, Lake County Radio
M. Gregory, Lake County Sheriff's Dept.
S. Husak, Lake Zurich Police Dept.
J. Lang, Citizen Lake County
A. McEwan, Lake County Administration in @ 1:33 p.m.
K. McKenzie, Lake County EMA
J. Nixon, Antioch Fire Dept.
D. Venturi, Citizen Lake County

Absent:

K. Klahs
P. Maplethorpe - excused
J. Steingart - excused
K. Talbott - excused

Staff:

J. Thompson via phone
L. Jacobson
S. Winnecke
M. Fronk, LCSAO

Guests:

J. Stowasser, Motorola Solutions
B. Rucker, LCSO
J. Kelly, Lake Zurich Fire Dept.
L. Kelly, Lake Zurich Police Dept.
B. Lueders, Radicom

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Bender, second Nixon to approve the minutes of the June 2015 regular meeting. Discussion –None. All in Favor. Motion Carries.

CORRESPONDENCE: As emailed and presented.

TREASURER'S REPORT: Motion Bender, second Lang to approve the June Treasurer's Report. Discussion- None. All in Favor. Motion Carries.

COMMITTEE REPORTS:

FINANCE – Motion McEwan, second Husak to approve payment of bills in the amount of \$91,502.07. Discussion – None

Roll Call:

Bender	yes	Byrne	yes	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	absent	Lang	yes	Maplethorpe	absent
McEwan	yes	McKenzie	yes	Nixon	yes
Steingart	absent	Talbott	absent	Venturi	yes

Motion Carries.

TECHNOLOGY -

Conceptual discussion on the Boards ability to fund enhancements to all ETSB fire stations to facilitate quicker receipt/notification of CAD calls. - Lang stated no update still reviewing.

Lake Zurich Police hosted multi-agency Records Management – Winnecke stated New World and Lake Zurich Police installed RMS on a mobile for testing, everything worked with no conflicts. The RMS program was uninstalled after testing and will be reinstalled when Lake Zurich receives their release.

POLICY - No report

CAD – Next meeting August 12, 2015 1:30p.m. Countryside Fire Department #1, 801 Midlothian Rd., Mundelein.

COORDINATOR’S REPORT – Thompson advised on the following:

Advance Consolidation Study RFP Update - The contract with IXP has been signed and the schedule has been established. Project kickoff meeting with IXP will be July 27th with the final report date of 12/15/2015. Thompson has sent letters to all Lake County agencies stressing the importance of their cooperation in order to have a thorough comprehensive study upon the completion of this project. There will also be Focus Groups set up in the same fashion as the fire quads but will also include police. The Focus Groups will meet July 28th – 31st, 2015 with police in the morning and fire in the afternoon.

Sharing of Voice Logging Equipment - Defer to Motorola.

Fox Lake - Fox Lake requested a meeting with ETSB staff to discuss the possibility of sharing the resources of the Solacom 911 phone system. During the meeting we reviewed costs (given to us by Motorola) regarding the Solacom system. Fox Lake seemed very interested and planned to follow up with Motorola. We also advised Fox Lake on the proposed sharing of voice logging equipment. They were very interested in the sharing of voice logging and planned to discuss numbers with Motorola regarding this venture too.

FATPOT 3 day challenge update - no update at this time as staff has not had adequate time to dedicate to this project.

FATPOT update - We had a project kickoff conference call with North Chicago and FATPOT on Monday, July 29th. North Chicago is also reviewing the FATPOT MOU at this time.

9-1-1 Services Advisory Board Report - SB96 was signed by Governor Rauner on Monday, June 29th. Everything now goes to JCAR for rulemaking. The new surcharge amount goes into

effect on January 1, 2016. Consolidation plan has to be in place by July 2016 with implementation by July 2017.

ATTORNEY’S REPORT – Fronk stated Maplethorpe had asked at the June meeting if the County ETSB could become a joint ETSB. Fronk advised yes per the state statute joint ETSBs can be formed via municipality to municipality or municipality to county. If anyone would like to read the statute please advise and he will forward the information to them.

OLD BUSINESS:

Advanced Consolidation Study RFP - Discussed in coordinators report.

Microwave – progress report - Dato advised the plans for the Volo site have been submitted to the Village of Volo for review and the review should be completed this week.

Countywide P25 radio system - update - Gorr stated they are reviewing change order documents. Also working on radio programming for testing in the next few weeks. Motorola is working on site permits so construction can begin.

Adjustments of Employee compensation, benefits and job classifications funding from line item 51110 –

Sharing of Voice Logging Equipment – Stowasser advised there will be a meeting on Thursday July 16, 2015 at the Lake County EMA office for all interested parties. Discussion will include options available along with associated costs. Thompson stated Fox Lake is interested in both the ETSB Solacom phone system and the shared voice logging system. Stowasser stated he spoke to Fox Lake in reference to the Solacom phone system and requested staff let Fox Lake know about the meeting on the 16th. Question was asked if this system is for both radio and phone system. Stowasser advised that at this time the logging equipment is strictly for the radio system.

FATPOT 3 day challenge update – Discussed in coordinators report.

911 Services Advisory Board Report, Changes for 9-1-1 in Illinois – Discussed in coordinators report.

Audit – Motion McEwan, second Bender to approve the 2014 Audit as prepared by Baker Tilly. Discussion - none.

Roll Call:

Bender	yes	Byrne	yes	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	absent	Lang	yes	Maplethorpe	absent
McEwan	yes	McKenzie	yes	Nixon	yes
Steingart	absent	Talbott	absent	Venturi	yes

Motion Carries.

NEW BUSINESS:

Illinois Tollway requesting secondary PSAP status - Thompson stated that approximately two years ago the Tollway had inquired about becoming a secondary PSAP. Thompson had advised at that time that this ETSB was not the only ETSB that needed to be contacted. That all ETSBs adjacent to the Tollway would need to be asked. Thompson had not heard anything until last week when we received a request from the Tollway to become a secondary PSAP along with an IGA. Thompson called the ICC to inquire if they were aware of the request. ICC staff is looking into this matter.

Paging - Winnecke stated the wireless carriers are moving to enterprise gateways for paging requiring subscription costs. Request made to have the Technology committee review the alternate centralized paging solutions available.

INFORMATIONAL ITEMS – None

EXECUTIVE SESSION – Motion Bender, second Lang to go into executive session for Personnel - 5 ILCS 120/2(c)(1) (appointment, employment, compensation, discipline, performance, or dismissal of specific employees)

Roll Call:

Bender	yes	Byrne	yes	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	absent	Lang	yes	Maplethorpe	absent
McEwan	out of room	McKenzie	yes	Nixon	yes
Steingart	absent	Talbott	absent	Venturi	yes

Motion Carries.

Motion Bender, second McEwan to come out of executive session at 2:22 p.m.

Roll Call:

Bender	yes	Byrne	yes	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	absent	Lang	yes	Maplethorpe	absent
McEwan	yes	McKenzie	yes	Nixon	yes
Steingart	absent	Talbott	absent	Venturi	yes

Motion Carries.

Motion McEwan, second Bender to have the Policy Committee and the Ad Hoc Compensation Committee meet to discuss and draft a recommendation for a Compensation Policy for the ETSB Board. Discussion - McEwan reviewed the handout given to board members in executive session. All in favor. Motion carries.

Motion Venturi, second Nixon to adjust the Director of IT salary starting the next pay cycle to \$82,459. Discussion - question was asked if this should be retroactive. Dato stated no as this is a salary adjustment.

Roll Call:

Bender	yes	Byrne	yes	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	absent	Lang	yes	Maplethorpe	absent
McEwan	yes	McKenzie	yes	Nixon	yes
Steingart	absent	Talbott	absent	Venturi	yes

Motion Carries.

NEXT MEETING DATE: Tuesday August 4, 2015

Motion Nixon, second Bender to adjourn. There being no further business to discuss, the meeting was adjourned by Dato at 2:33 p.m.

Respectfully submitted,
Lisa Jacobson
GIS Analyst
Lake County ETSB