

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

October 6, 2015 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:34 p.m. at the Lake County EMA, 1303 N Milwaukee Ave., Libertyville, IL.

## **ROLL CALL:**

J. Byrne, Lake County Sheriff's Office  
D. Dato, Wauconda Fire Dept.  
G. Gorr, Lake County Radio  
M. Gregory, Lake County Sheriff's Office  
S. Husak, Lake Zurich Police Dept.  
J. Lang, Citizen Lake County  
P. Maplethorpe, Lake County Fire Districts  
A. McEwan, Lake County Administration  
K. McKenzie, Lake County EMA  
J. Steingart, Lake County Fire Chief Assoc. in @ 1:41p.m.  
D. Venturi, Citizen Lake County

## Absent:

T. Bender - excused  
K. Klahs  
J. Nixon

## Staff:

J. Thompson  
L. Jacobson  
S. Winnecke  
M. Fronk, LCSAO

## Guests:

J. Arie, Barrington Fire Dept.  
D. Hansen, Mundelein Police Dept.  
M. Obrien, Mundelein Police Dept.  
J. Stowasser, Motorola Solutions  
G. Zastrow, Verizon Wireless  
M. McDermott, Verizon Wireless  
I. Garza, Waukegan Police Dept.  
S. Huffman, Antioch Police Dept.

**PUBLIC COMMENT:** Dato acknowledged Zastrow and McDermott from Verizon Wireless attending regarding the recent issues we have been having with the MIFI6620L JetPacks. Dato stated being that we are Public Safety, call information and the ability to communicate reliably is of utmost importance and users cannot be having to constantly reset devices while responding to calls. Zastrow advised Verizon Wireless has been working with Novatel and Qualcomm on a firmware release that corrects the WI-FI disconnect problems. Zastrow stated test devices have been sent with the latest firmware release for use and reporting. Winnecke advised once received, the devices would be distributed and users asked to report back. Discussion ensued

regarding concerns that Verizon has been non-responsive to the hardware problems and fixes are not being released in a timely manner. Zastrow stated he believes the MIFI6620L JetPacks are the most reliable devices we can use at this time and assured Verizon is working diligently on getting everything corrected. Maplethorpe advised he does not feel any of the corrective action has been adequate hence why he brought up the discussion to suspend payments to Verizon until all problems are fixed. The letter sent to Verizon by the Lake County States Attorney's Office was addressed. McDermott advised he could not promise any credits at the meeting, however he did feel that credits from the time the issues arose until they are properly fixed is feasible for the MIFI6620L JetPacks. Winnecke raised concern about the coverage near Lake Villa Fire Station 1 advising 3G service is not available at all. Zastrow stated Verizon is aware of the issue and was working with Lake Villa Fire to install a cellular network extender at the Lake Villa Station. Due to the dedicated internet bandwidth the device requires, Lake Villa Fire had to decline that solution. Verizon will work to come up with a different strategy for that area. Gregory advised the Verizon coverage for both voice and data is extremely poor in the area of Russell Rd. Winnecke share that the whole area up to the Wisconsin border has extremely poor coverage. This area has been discussed with Verizon before and acknowledge as a problem due to the handoff across the state line. Verizon will readdress the issue to see what improvements can be made.

**APPROVAL OF MINUTES: Motion Steingart, second Maplethorpe to approve the minutes of the September 2015 regular meeting. Discussion –None. All in Favor. Motion Carries.**

**CORRESPONDENCE:** As emailed and presented.

**TREASURER'S REPORT:**

**Motion Lang, second McEwan to accept the corrected August Treasurer's Report.**

**Discussion - none. All in Favor. Motion carries.**

**Motion Maplethorpe, second McEwan to accept the September Treasurer's Report.**

**Discussion - none. All in Favor. Motion carries.**

**Motion McEwan, second Lang to accept the October Treasurer's Report. Discussion - none. All in Favor. Motion carries**

**COMMITTEE REPORTS:**

**FINANCE –**

**Motion McEwan, second Maplethorpe to approve payment of bills in the amount of \$450,969.62. Discussion - none.**

Roll Call:

Bender	Abs.	Byrne	yes	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	Abs.	Lang	yes	Maplethorpe	yes
McEwan	yes	McKenzie	yes	Nixon	Abs.
Steingart	yes	Venturi	yes		

Motion Carries.

**TECHNOLOGY** - Lang no report. Lang advised putting both items on hold until microwave, new phone system and SQL CAD are up and running.

**Conceptual discussion on the Boards ability to fund enhancements to all ETSB fire stations to facilitate quicker receipt/notification of CAD calls. - No report**

**Paging - No report**

**POLICY** – Compensation Policy – Venturi stated committee is meeting today after this meeting.

**CAD** – Next meeting November 11, 2015 1:30p.m. Countryside Fire Department #1, 801 Midlothian Rd., Mundelein.

**COORDINATOR’S REPORT** – Thompson stated State Advisory Board will be meeting October 20, 2015. The agenda for meeting is posted on the Lake County ETSB website.

**ATTORNEY’S REPORT** –

**Illinois Tollway Authority secondary PSAP** - Fronk advised the Illinois Tollway Authority letter and IGA has been completed and approved by all parties. Item can be removed from agenda. Thompson requested a copy of the signed IGA. Fronk will forward a copy.

**Verizon Letter** - already discussed

**OLD BUSINESS:**

**Consolidation Study** – Thompson stated IXP met with ETSB staff and obtained additional Lake County ETSB information pertinent to the consolidation study. McEwan requested a small focus group be put together to review the study when it is completed to make sure all pertinent information this board is looking for is in study. Maplethorpe, Steingart, McEwan, Gregory and Dato(ex-officio) will comprise the committee.

**Microwave – progress report** – Winnecke advised Volo tower is up but no electric or gas supply yet. CTC will be at the Volo site tomorrow for installation. All other sites have been fine tuned and Mundelein will be the first to move to the microwave system as they are currently on a VPN connection.

**Countywide P25 radio system update** - Gorr stated Volo, Antioch and Highwood towers are up. Libertyville and Gurnee are up and running. Testing is being done with LCSO units. Motorola is reviewing some contract changes.

**Sharing of Voice Logging Equipment** – Stowasser, of Motorola gave brief update. Working on breaking out pricing schedule. Should have information to ETSB staff in the next two weeks.

**NEW BUSINESS:**

**July Executive Session minutes - Motion Lang, second Byrne to approve the July 2015 executive session minutes. Discussion - Dato stated this is just approval of minutes not for release.**

Roll Call:

Bender	Abs.	Byrne	yes	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	Abs.	Lang	yes	Maplethorpe	yes
McEwan	yes	McKenzie	yes	Nixon	Abs.
Steingart	yes	Venturi	yes		

Motion Carries.

**Elections in December** - Dato advised any member wishing to run for Chair, Vice-Chair or Secretary let staff know.

**Motion to Approve 2016 Budget - Motion Maplethorpe, second Lang to approve the 2016 Budget. Discussion - Dato stated TC wireless reimbursements and agency funding (Riverwoods) should be eliminated from the fiscal budget due to monetary budget constraints secondary to the State of Illinois' inability to approve a state budget. Lengthy discussion ensued with multiple comments and concerns not only about reimbursements but the overall budget. Dato reminded members that he has been bringing his concern up for months regarding loss of income. Dato stated he will personally meet with agency heads that are currently receiving reimbursements and discuss current and future reimbursements. Staff to work with finance committee chair to fine tune how budget is presented. Budget will be included in November meeting packet for board approval. Motion Maplethorpe, second Lang to table previous motion until November meeting.**

Roll Call:

Bender	Abs.	Byrne	yes	Dato	yes
Gorr	yes	Gregory	yes	Husak	yes
Klahs	Abs.	Lang	yes	Maplethorpe	yes
McEwan	yes	McKenzie	yes	Nixon	Abs.
Steingart	yes	Venturi	yes		

Motion Carries.

**Position opening due to retirement** - Thompson stated Jacobson is retiring and this will be her last meeting. Thompson stated she spoke with Dato about Jacobson's upcoming retirement. In light of ETSB staff positions and possible additional positions currently being evaluated by the board. Thompson requested permission from Dato to contact HR to hire an administrative person in order to have continuity in the office for the day to day needs. Thompson contacted HR and was informed about Work Force. Work Force is funded by grant monies and helps individuals with new careers or career changes. Work Force filters the resumes and performs background checks. ETSB staff will perform interviews and offer the internship to the perspective individual. The intern will fill this position for up to three months free of charge as Work Force compensates these individuals with grant monies. If the ETSB wishes to retain the individual after the three month period a permanent position can be offered.

**INFORMATIONAL ITEMS** – Dato advised Gorr is retiring at the end of the month. Dato wished Gorr well and presented Gorr with a plaque. Dato thanked Gorr for his dedication and service to this board.

Dato presented Jacobson with a recognition award and thanked her for being a dedicated employee and wished her well in her retirement.

**EXECUTIVE SESSION** – None

**NEXT MEETING DATE:** Tuesday November 3, 2015

**Motion Lang, second Byrne to adjourn.** There being no further business to discuss, the meeting was adjourned by Dato at 2:50 p.m.

Respectfully submitted,  
Lisa Jacobson  
Lake County ETSB