

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

November 3, 2015 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:40 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

## **ROLL CALL:**

T. Bender, Wauconda Police Dept.  
J. Byrne, Lake County Sheriff's Office (in @ 1:45 p.m.)  
D. Dato, Wauconda Fire Dept.  
M. Gregory, Lake County Sheriff's Office.  
S. Husak, Lake Zurich Police Department  
J. Lang, Lake County Citizen (attended by phone 1:45 p.m.)  
P. Maplethorpe, Lake County Fire Districts  
A. McEwan, Lake County Administrators Office  
K. McKenzie, Lake County EMA  
J. Steingart, Lake County Fire Chief's Assoc.  
D. Venturi, Lake County Citizen

## Absent:

Nixon - excused  
Klahs

## Staff:

J. Thompson (by phone)  
S. Winnecke (by phone)  
M. Fronk - LCASA

## Guests:

J. Malcolm, Lake Zurich Fire Department  
D. Hansen, Mundelein Police Department  
J. Arie, Barrington Fire Department  
J. Stowassor, Motorola  
J. Lilly Lilly & Associates  
S. Huffman, Antioch Police Department

**PUBLIC COMMENT:** Dato introduced John Malcolm new Lake Zurich Fire Chief.

**APPROVAL OF MINUTES:** Motion Steingart, second Husak to approve the minutes of the October 6, 2015 regular meeting. Discussion – none. All In Favor. Motion Carries.

**CORRESPONDENCE:** As presented.

**TREASURER'S REPORT:** Motion Bender, second McEwan to approve the November 2015 Treasurer's reports. Discussion none. All in Favor. Motion carries.

**COMMITTEE REPORTS:**

**FINANCE – Motion McEwan, second Bender to approve payment of bills in the amount of \$363,650.25 Discussion – None.**

Roll Call:

Bender	Yes	Klahs	absent	Nixon	absent
Byrne	absent	Lang	absent	Steingart	Yes
Dato	Yes	Maplethorpe	Yes	Venturi	Yes
Gregory	Yes	McEwan	Yes		
Husak	Yes	McKenzie	Yes		

Motion Carries.

**TECHNOLOGY** - No report.

**POLICY** – Venturi advised that the committee had met and proposed a an Employee compensation Policy to be considered at the December meeting.

**CAD** – Next meeting will be at 1:30 p.m. November 11, 2015 at Countryside Fire 801 Midlothian Rd., Mundelein.

**MOTION** - Motion Bender, second McEwan to allow member Lang attendance in meeting by teleconference. Discussion none. All in Favor. Motion carries.

**COORDINATOR’S REPORT** - Thompson reported on legislative update on HB4305 that makes appropriations from the Wireless Service Emergency Fund. Thompson encouraged all members to log on to ILGA.gov and submit a witness slip in favor of this bill. Thompson also thanked Steingart and Husak for already submitting witness slips.

**ATTORNEY’S REPORT** - No report

**OLD BUSINESS:**

**Verizon Connectivity** -Winnecke reported Firmware update fixing wi-fi connection issues was released to the affected jetpacks. No additional problems reported.

**Advanced Consolidation Study** - Thompson stated committee is meeting 11/9/15 at 10 a.m.

**Microwave** – Winnecke reported the radios at all sites have been installed and fine tuned. Switch installation will begin taking place next week. The Libertyville to Vernon Hills to Mundelein links will be brought up first. We are still waiting for ComEd to establish power at the Volo site and turn up of the generator. Fiber will be installed at Volo once ComEd has completed their work.

**County wide P25 radio system** - McKenzie reported that they were meeting regularly with Motorola.

**Sharing of Voice logging Equipment** - Winnecke advised there have been discussions with Waukegan about installing a microwave link adding them to the ETSB network. Stowasser advised he would coordinate a conference call with Waukegan and ETSB.

**Elections in December** – Dato reminded the members that the election of officers will be held at the December meeting. If anyone is interested and have questions please contact Thompson.

**Possible action on funding change on Wireless Call Taking Distributions to the PSAPs** - Motion Venturi, second Husak to discontinue Wireless Call Taking Distributions effective December 1, 2016. Staff to notify all appropriate individuals within 30 days of this motion of the board’s decision. Discussion – general discussion of concern on lack of stable ETSB funding going forward and that more ETSB members are using non ETSB member PSAP’s.

Roll Call:

Bender	Yes	Klahs	absent	Nixon	absent
Byrne	Yes	Lang	Yes	Steingart	Yes
Dato	Yes	Maplethorpe	Yes	Venturi	Yes
Gregory	Yes	McEwan	Yes		
Husak	Yes	McKenzie	Yes		

**Riverwood’s Police department** - Motion Lang, second Bender to discontinue expense reimbursement to Riverwood’s Police department. Staff is directed to give appropriate notice for the Riverwood’s Police department, subject to Attorney’s approval. Discussion – general discussion of concern of lack of stable ETSB funding going forward and that more ETSB members are using non ETSB member PSAP’s.

Roll Call:

Bender	Yes	Klahs	absent	Nixon	absent
Byrne	Yes	Lang	Yes	Steingart	Yes
Dato	Yes	Maplethorpe	Yes	Venturi	Yes
Gregory	Yes	McEwan	Yes		
Husak	Yes	McKenzie	Yes		

**2016 Budget** - Motion McEwan, second Byrne to approve the 2016 budget as presented Discussion – general discussion on budget verses actual expenses.

Roll Call:

Bender	Yes	Klahs	absent	Nixon	absent
Byrne	Yes	Lang	Yes	Steingart	Yes
Dato	Yes	Maplethorpe	Yes	Venturi	Yes
Gregory	Yes	McEwan	Yes		
Husak	Yes	McKenzie	Yes		

**Open position** – Thompson reported that they have not found an appropriate candidate but were still looking.

**NEW BUSINESS** - None

**INFORMATIONAL ITEMS** - None

**EXECUTIVE SESSION** – None

**NEXT MEETING DATE:** Tuesday December 1, 2015

**Motion McEwan, second Steingart to adjourn.** There being no further business to discuss, the meeting was adjourned by Dato at 2:25 p.m.

Respectfully submitted,  
Daniel Venturi  
Vice Chairman ESTB