

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

April 5, 2016 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:37 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

## **ROLL CALL:**

J. Byrne, Lake County Sheriff's Office – Out at 2:37 p.m.  
D. Dato, Wauconda Fire Dept.  
M. Gregory, Lake County Sheriff's Office  
S. Husak, Lake Zurich Police Department  
K. Klahs, Lake County Police Chief's Assoc.  
J. Lang, Lake County Citizen  
J. Malcolm, Lake County Fire Chief  
P. Maplethorpe, Lake County Fire Districts  
A. McEwan, Lake County Administrators Office  
J. Nixon, Antioch Fire Dept.  
L. Nordstrom, Lake County IT  
J. Steingart, Lake County Fire Chief's Assoc.  
D. Venturi, Lake County Citizen

## Absent:

Huffman – Excused  
McKenzie – Excused

## Staff:

J. Thompson  
H. Natywa  
M. Fronk – LCASA

## Guests:

J. Stowasser – Motorola  
J. Laskowski - Antioch  
B. Lueders – Radicom  
L. Kelly – Lake Zurich

**PUBLIC COMMENT: None**

**APPROVAL OF MINUTES: Motion Klaus, second Nixon to approve the minutes of the March 1, 2016 regular meeting. Discussion – None. All in favor. Motion Carries.**

**CORRESPONDENCE: As presented.**

**TREASURER'S REPORT: Motion Gregory, second McEwan to approve the March 2016 Treasurer's report. Discussion – None. Ending balance \$1,354,868.50. All in favor. Motion carries.**

**COMMITTEE REPORTS:**

**FINANCE – Motion McEwan, second Steingart to approve payment of bills in the amount of \$356,451.73 Discussion – None.**

Roll Call:

Byrne	Yes	Lang	Yes	Nordstrom	Yes
Dato	Yes	Malcolm	Yes	Steingart	Yes
Gregory	Yes	Maplethorpe	Yes	Venturi	Yes
Husak	Yes	McEwan	Yes	Huffman	Absent
Klahs	Yes	Nixon	Yes	McKenzie	Absent

Motion Carries.

**TECHNOLOGY – No Meeting. No Report**

**POLICY – No Report**

**CAD – Next meeting is May 11, 2016 at:**

Countryside Fire.

801 Midlothian Rd., Mundelein

Discuss: SQL CAD, Voice logger/Organizer

**COORDINATOR’S REPORT – AT&T trunks are to be reviewed; looking at wireless and wireline, trunk capacity, and call volume. There are 10 Wauconda trunks to be moved, reused, or repurposed. Defer to old and new business.**

**ATTORNEY’S REPORT –**Lake County State’s Attorney and Motorola negotiations are resolved and have taken place in regard to Shared Voice Logger/Organizer. Coordinator Thompson will be firming up hard numbers for participating agencies regarding this joint project.

**OLD BUSINESS:**

**Advanced Consolidation Study –** Second workshop could possibly be 18-19<sup>th</sup> of May. Amy questioned when we will receive the report; she does not want to book the dates for the workshop without the information. Thompson is still waiting for a response and draft documentation from IXP regarding the proposed workshop in May.

**Microwave –** Waukegan spur is in progress. The relocation of the Microwave equipment from the Wauconda PD tower to the Wauconda FD water tower is in the preliminary stages.

**County wide P25 radio system –** Motorola states they have 10 out of 12 sites up. Going live early in May, Sheriff’s dept is training, informal testing is underway and more training starts the week of April 11th.

**Sharing of Voice Logging Equipment –** Previously discussed under attorneys report.

**NEW BUSINESS –**

Auction – Motion to surplus equipment for auction (Toughbooks, PC’s, Monitors, voice logger). Itemized list available upon request. The list is needed to motion. It will be provided the next meeting.

**Motion Steingart, Second McEwan to approve the purchase of the ETSB Coordinator’s replacement vehicle from budgeted line item 83010 not to exceed \$30,000. Discussion – None.**

Roll Call:

Byrne	Yes	Lang	Yes	Nordstrom	Yes
Dato	Yes	Malcolm	Yes	Steingart	Yes
Gregory	Yes	Maplethorpe	Yes	Venturi	Yes
Husak	Yes	McEwan	Yes	Huffman	Absent
Klahs	Yes	Nixon	Yes	McKenzie	Absent

Motion Carries.

**Wauconda Dispatch Consolidation**

Back-up PSAP, Lake Zurich & Lake County – As a transitory phase the following back up plan will be put into place. If Lake Zurich shall need to evacuate their facility, 911 transfer switches will be activated thus forwarding all 911 calls from Lake Zurich to the Sheriff’s department. Any forwarded call to the Sheriff’s department necessitating medical attention prior to the arrival of the Lake Zurich staff, shall be transferred to Countryside Fire for EMD and Dispatch. Lake Zurich will become Lake County Sheriff’s Office backup.

Audit & Asset review of all ETSB owned radio equipment, discussion to re-purpose existing back-up radio equipment. ETSB staff has reviewed the asset list of all radio equipment and will be providing a diagram of the equipments locations. Staff will also be performing a physical review of all equipment at these locations.

**INFORMATIONAL ITEMS** –Deerfield and possibly one other ETSB are trying to get legislation for themselves for temporary relief from consolidation. Dato states it’s contrary to the consolidation efforts. Discussion ensued regarding the impending closer of the Wauconda PSAP, rerouting of the E911 calls to the Lake Zurich PSAP, and associated plan filing with ISP. After a long discussion Chairman Dato formed a workgroup consisting of Kelly, Maplethorpe, ETSB staff, Rice, and Fronk to discuss and interpret current legislation specifically consolidation, ETSB, 911 Authority, and PSAP.

**EXECUTIVE SESSION – None**

**NEXT MEETING DATE:** Tuesday, May 3, 2016

**Motion Lang, second Nixon to adjourn.** There being no further business to discuss, the meeting was adjourned by Dato at 2:46 p.m.

Respectfully submitted,  
Heather Natywa  
Administrative Assistant