

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

July 5, 2016 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:30 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

J. Byrne, Lake County Sheriff's Office
D. Dato, Wauconda Fire Dept.
M. Gregory, Lake County Sheriff's Office
S. Huffman, Antioch Police Department
S. Husak, Lake Zurich Police Department
J. Lang, Lake County Citizen
J. Malcolm, Lake County Fire Chief
A. McEwan, Lake County Administrators Office
K. McKenzie, Lake County EMA
J. Nixon, Antioch Fire Dept.
L. Nordstrom, Lake County IT
D. Venturi, Lake County Citizen

Absent:

K. Klahs – Absent
P. Maplethorpe – Excused
J. Steingart – Excused

Staff:

J. Thompson
S. Winnecke
H. Natywa
M. Fronk – LCASA

Guests:

B. Lueders – Radicom
J. Stowasser – Motorola
L. Berger – CenCom E911
D. Hansen - Mundelein

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Nixon, second McKenzie to approve the minutes of the June 7, 2016 regular meeting. Discussion – J. Thompson stated the minutes are to be modified under Surplus Solacom Position and Informational items. The task group was not to be under surplus Solacom Position. All in favor. Motion Carries.

CORRESPONDENCE: As presented.

TREASURER'S REPORT: Motion McEwan, second Nixon to approve the June 2016 Treasurer's report. Discussion – None. Ending balance \$1,148,710.90. All in favor. Motion carries.

COMMITTEE REPORTS:

FINANCE – Motion McEwan, second Husak to approve payment of bills in the amount of \$35,353.28 Discussion – None.

Roll Call:

Byrne	Yes	Klahs	Absent	McKenzie	Yes
Dato	Yes	Lang	Yes	Nixon	Yes
Gregory	Yes	Malcolm	Yes	Nordstrom	Yes
Huffman	Yes	Maplethorpe	Absent	Steingart	Absent
Husak	Yes	McEwan	Yes	Venturi	Yes

Motion Carries.

TECHNOLOGY – Winnecke stated CTC has been working on increasing the reliability of the microwave network. Additional maintenance will be taking place on July 7, 2016 with Cambium to addresses the possible interference on the Wauconda PD radio tower. Winnecke advised CTC is also working on preparing a standard format for the weekly reports.

POLICY – Evaluated the survey of 18 agencies salaries and the CPI review. Based on this and a policy committee recommendation a range will be voted on at the August meeting.

CAD – Next meeting is August 10, 2016 at:

- Countryside Fire.
- 801 Midlothian Rd., Mundelein
- Discuss: SQL CAD, Voice logger/Organizer

COORDINATOR’S REPORT –Thompson thanked Kent McKenzie for setting up back-up phones at the Lake County Sheriff’s Office. Installation of the handsets will allow for direct phone communication in the event of isolation from the 911 network.

Legislative - SB2047 has past and 911 is fully funded for the next state fiscal year.

SB3096 regarding sexual incident training has been introduced. This SB creates an unfunded mandate for training of telecommunicators and officers.

ATTORNEY’S REPORT –Fronk spoke about Park City ETSB joining our ETSB. The ISP 911 Administrator gave direction on what procedures to follow. Park City ETSB filed a waiver effective until December 2016 indicating the intention to join the Lake County ETSB. Item is to be placed on agenda next month for possible action. Fronk advised the Lake County State’s Attorney office solicited an option on default absorption of ETSB’s that dissolve without intention of joining another ETSB. The option was expressed that the newly passed Public Safety Law supersedes the laws that were in place for previous referendums.

OLD BUSINESS:

Advanced Consolidation Study – Meeting on June 20th involving Amy McEwan, Cameron Davis, Jeannine Thompson, Larry Consalvos, IXP, Kevin Kerns, IXP and Baker Tilly via telephone. They provided raw data but it needs to be fine-tuned. Recommendation made but with no supporting documentation. The county working group asked IXP to provide detailed supporting information. There will be a Workshop meeting (2 sessions) in the fall with a date to be determined.

Microwave – The Waukegan link has been installed. Cabling is to be completed to finalize connection.

County wide P25 radio system– Lake County Sheriff's Office cut over last Tuesday. Consoles shut down two times due to possible fiber issue between dispatch center and the tower building behind the dispatch center or bad Mux card. These issues may be related to the loss of cooling in the tower building. Per Michael Gregory Lake Zurich is up and running as back-up for the County if necessary.

Sharing of Voice Logging Equipment– Primary server has been installed. The Secondary server was delivered with missing and loose parts. The server was returned and a new one has been delivered but has not been installed yet by NICE.

Audit & Asset review of all ETSB owned radio equipment – On going

Park City ETSB –None

Surplus Solacom Positions – None

NEW BUSINESS – Chris Franco was hired to fill the vacant Technology Specialist position. Deputy Chief Michael Botterman will be replacing Deputy Chief Tom Bender as the Wauconda Police Department representative on the Lake County ETSB board upon approval/appointment by Lake County Board.

INFORMATIONAL ITEMS – Dato recommended any new agencies that will be adding radios on the Starcom21 system, to get in touch with Jeff Lilly to get standard formats for radio operation configuration as well as template layout.

Gregory stated that the Starcom21 coverage has been very good since they transitioned from the EDACS system. There have been comments about the voices sounding different as they are now digital. The users are acclimating to the sound but it has not had a major impact on operations.

McKenzie advised there was an air conditioner that failed at the Libertyville campus radio shed that caused several pieces of equipment to sustain possible damage including a MUX card that was carrying Starcom21 audio. Work is being done to install additional environmental monitoring.

EXECUTIVE SESSION – None

NEXT MEETING DATE: Tuesday, August 2, 2016

Motion Lang, second Malcolm to adjourn. There being no further business to discuss, the meeting was adjourned by Dato at 2:02 p.m.

Respectfully submitted,
Heather Natywa
Administrative Assistant