

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

October 4, 2016 ETSB Meeting Minutes

The meeting was called to order by Vice Chairman Venturi, at 1:32 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

M. Botterman
S. Huffman
S. Husak in at 1:33
J. Lang
J. Malcolm
P. Maplethorpe
K. McKenzie
L. Nordstrom
J. Steingart
D. Venturi

Absent:

J. Byrne – Excused
D. Dato – Excused
M. Gregory - Excused
K. Klahs - Excused
A. McEwan - Absent

Staff:

J. Thompson
S. Winnecke
H. Natywa
M. Fronk – LCASA

Guests:

L. Kelly – Lake Zurich PD
L. Berger – CenCom E911
D. Hansen – Mundelein
B. Lueders – Radicom
A. Wolf – FoxComm
K. Stoves – Park City PD

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion Steingart, second Malcolm to approve the minutes of the September 6, 2016 regular meeting. All in favor. Motion Carries. Discussion –None.

CORRESPONDENCE: As presented.

TREASURER’S REPORT: Motion McKenzie, second Steingart to approve the September 2016 Treasurer's report. Discussion – None. Ending balance \$1,708,474.84. All in favor. Motion carries.

COMMITTEE REPORTS:

FINANCE – Motion Steingart, second McKenzie to approve payment of bills in the amount of \$337,680.70 Discussion – None.

Roll Call:

Botterman	Yes	Husak	Yes	McEwan	Absent
Byrne	Absent	Klahs	Absent	McKenzie	Yes
Dato	Absent	Lang	Yes	Nordstrom	Yes
Gregory	Absent	Malcolm	Yes	Steingart	Yes
Huffman	Yes	Maplethorpe	Yes	Venturi	Yes

Motion Carries.

TECHNOLOGY: No meeting

Boards ability to fund enhancements to all fire stations to facilitate quicker receipt/notification of CAD calls – Winnecke spoke to Deputy Chief Wenchoff from Barrington Countryside Fire and they will be approaching us to take over the service soon.

Paging - Active 911 - Ongoing

POLICY – None.

CAD – Next meeting is November 16, 2016 at:

Countryside Fire.

801 Midlothian Rd., Mundelein

Discuss: SQL CAD, Voice logger/Organizer, Active 911, StarCom 21 Feedback

COORDINATOR’S REPORT:

211/311 Update - Thompson reached out to United Way in regards to 211. Deanna Olmem let her know that they were just in the beginning stages and was unsure whether to go with one particular call center or a national call center that is located in Florida. Thompson and Olmem shared information on both entities and will continue to stay in close contact. Thompson also spoke to Colby from Elgin about 311. He was very helpful giving information on 311 and offered to give a tour of their center and speak more about 311.

FATPOT AVL Interface – Thompson obtained pricing from FATPOT and forwarded this on to Chairman Dato. After speaking with Dato he said he wanted to reach out to Motorola about pricing as well. Dato and Thompson hope to have a conference call with Motorola and FATPOT. We are waiting to hear back from Dato regarding the AVL interface pricing from Motorola.

Board Reappointment – Thompson forwarded a letter to Chairman Lawlor with the list of board members that are up for reappointment along with their updated resumes. This item will be placed on the County Board Agenda for approval.

ATTORNEY’S REPORT – Park City integration is almost complete. Park City has passed the appropriate ordinances and has signed IGA. A call handling agreement between Lake County ETSB and FoxComm should be completed by October 5th and forward to Thompson for review. Once this is finished the paperwork for the Park City integration will be complete and the ETSB should be able to file a plan modification with the ICC & ISP.

OLD BUSINESS:

Advanced Consolidation Study – The deliverables were sent to the ETSB team on time and the team is in the process of reviewing the deliverables.

Microwave – Update – As presented in written report.

County wide P25 radio system– McKenzie stated they are trying to identify the cause of some problems that Mundelein and the Sheriff’s Dept. are experiencing in the south central portion of the county. They have agreed to shut down all the EDAC’s equipment and start removing EDAC’s equipment to allow movement on the microwave redesign at the Sheriff’s Dept. PSAP.

Sharing of Voice Logging Equipment– Winnecke spoke with Nordstrom about the County IP. We are still waiting on Waukegan for an IP.

Audit & Asset review of all ETSB owned radio equipment – Maplethorpe has not started. He would like to identify where the two master 3 devices are from Radicom. Lueders (Radicom) will be discussing the location of these devices with Radicom Installers.

Motion Lang, Second McKenzie to adopt IGA between the city of Park City and the County of Lake for Enhanced 9-1-1 Emergency Telephone Service. All in favor. Motion Carries. Discussion – Maplethorpe asked why the County Board Chairman and the County Clerk are signing this IGA instead of the ETSB Chairman and the ETSB Secretary. He knows the ETSB Chairman is listed but the agreement is actually between the ETSB and Park City not the County of Lake. The ETSB is an independent board. Fronk did not disagree with the ETSB being an independent board however, the ETSB past practice has always gone before the County Board.

Mission, Vision, Value Statement ETSB Consolidated 911 work group update consisting of McEwan, Steingart, Klahs, and Maplethorpe – Gregory and Lang forwarded suggestions from the September meeting to Maplethorpe.

Backup PSAP Facilities workgroup – Maplethorpe, Kelly, Gregory, Klahs, & Staff – Thompson stated the next meeting will be November 1st before the ETSB board meeting. The workgroup will be discussing a portable backroom type container as well as long term fixed structures throughout the County.

Approval of evaluations for annual raises of ETSB Staff budget line item 51110. – Thompson completed the evaluations that she was tasked with. Venturi stated he did not complete Thompson and Winnecke’s evaluations. The approval will be completed at the November meeting.

NEW BUSINESS: None

INFORMATIONAL ITEMS – Winnecke scheduled the SQL CAD fire response training on the 26-27th of October. This training is how to build the responses, if a center would like to send a dispatcher or two to the training; they are welcome to do so.

EXECUTIVE SESSION – None

NEXT MEETING DATE: Tuesday, November 1, 2016

Motion Lang, second Steingart to adjourn. There being no further business to discuss, the meeting was adjourned by Venturi at 1:48 p.m.

Respectfully submitted,
Heather Natywa
Administrative Assistant