

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

November 1, 2016 ETSB Meeting Minutes

The meeting was called to order by Vice Chairman Venturi, at 1:30 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

J. Byrne
M. Botterman
M. Gregory
S. Huffman
S. Husak
K. Klahs
J. Lang
P. Maplethorpe
A. McEwan
K. McKenzie
L. Nordstrom
J. Steingart
D. Venturi

Absent:

D. Dato – Excused
J. Malcolm - Absent

Staff:

J. Thompson
S. Winnecke
H. Natywa
M. Fronk – LCASA

Guests:

L. Kelly – Lake Zurich PD
L. Berger – CenCom E911
D. Hansen – Mundelein
B. Lueders – Radicom
A. Wolf – FoxComm
B. Dayno – Village of Riverwoods
J. Sliozis – Deerfield PD
R. Price – Bannockburn PD
M. Glowacz – Deerfield PD

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion Klahs, Second Lang to approve the minutes of the October 4, 2016 regular meeting. All in favor. Motion Carries. Discussion –None.

CORRESPONDENCE: As presented.

TREASURER’S REPORT: None.

COMMITTEE REPORTS:

FINANCE – Motion McEwan, Second Steingart to approve payment of bills in the amount of \$162,390.46. Discussion – McEwan asked about the Infor invoice. Thompson stated this invoice is for the annual maintenance for CAD and Mobiles.

Roll Call:

Botterman	Yes	Husak	Yes	McEwan	Yes
Byrne	Yes	Klahs	Yes	McKenzie	Yes
Dato	Absent	Lang	Yes	Nordstrom	Yes
Gregory	Yes	Malcolm	Absent	Steingart	Yes
Huffman	Yes	Maplethorpe	Yes	Venturi	Yes

Motion Carries.

TECHNOLOGY:

Boards’ ability to fund enhancements to all fire stations to facilitate quicker receipt/notification of CAD calls – On hold.

Paging - Active 911 - Ongoing

POLICY – None.

CAD – Next meeting is January 11, 2017 at:

Countryside Fire.

801 Midlothian Rd., Mundelein

Discuss: SQL CAD, Voice logger/Organizer, Active 911, StarCom 21 Feedback

There may be a meeting November 16, 2016, if so ETSB members and the CAD User Group members will be notified.

COORDINATOR’S REPORT:

FATPOT AVL Interface – Thompson stated the pricing was obtained from FATPOT and given to Chairman Dato per his request. Dato will be contacting Motorola regarding AVL interface pricing. Dato will comment more on this when he is in attendance.

ATTORNEY’S REPORT – Fronk explained that IGA verbiage has been agreed upon with Vernon Hills regarding the shared NICE Inform Organizer. The IGA has been sent to Vernon Hills to be presented to their board for approval and signatures. The Park City IGA was presented to L & J this morning and will be presented to F&A tomorrow (Wednesday, November 2, 2016). A slight adjustment needs to be made to the IGA with Fox Lake. The Mayor will be the signatory for Fox Lake instead of the Director. Maplethorpe suggested that the document should read the same throughout referencing Fox Lake or FoxComm. He also asked if the agreement is with the Village of Fox Lake or with the ETSB. Per S/A Fronk, the Village runs the communications center and that is why the Mayor will be signing the agreement. Steingart pointed out that in the agreement for the plan modification should go to ISP, not to the Illinois

Commerce Commission. Fronk will make adjustments to reflect ISP vs. ICC in both sections of the document.

Motion Steingart, Second McEwan to amend the agenda to address the Village of Riverwoods. All in favor. Motion Carries. Discussion – None.

Village of Riverwoods – Chief Dayno requested the Lake County ETSB allow Riverwoods to join Deerfield/Bannockburn ETSB. Lengthy discussion ensued. Venturi stated the LC ETSB would like to work with Deerfield/Bannockburn ETSB in possibly joining with the Lake County ETSB as a long term solution. McEwan suggested the committee come up with all possible options for this situation. Chief Dayno will contact Chairman Dato Friday to choose a date/time the committee can meet and discuss all the options and possibilities for short term and long term solution(s).

OLD BUSINESS:

Advanced Consolidation Study – Thompson stated, the ETSB Consolidation Committee met a couple times and also had conference calls with the IXP team (Dan Martin, IXP & Baker Tilly). McEwan suggested that we bring them in for a face to face discussion and for IXP to provide the data and documentation needed.

Microwave – Update – As presented in written report.

Sharing of Voice Logging Equipment– As discussed in the Attorneys report.

Audit & Asset review of all ETSB owned radio equipment – Maplethorpe was able to locate most of the equipment. We will have a number of radios to be considered for repurposing.

Park City ETSB – Thompson stated we are aiming for the December 1st transition with FoxComm. As long as all the paperwork is complete.

Mission, Vision, Value Statement ETSB Consolidated 911 work group update consisting of McEwan, Steingart, Klahs, and Maplethorpe – No meeting.

Backup PSAP Facilities workgroup – Maplethorpe, Kelly, Gregory, Klahs, & Staff – Maplethorpe discussed this in the audit & asset review. There will be documentation to be presented in the January meeting.

Approval of evaluations for annual raises of ETSB Staff budget line item 51110. – The approval will be completed at the December meeting.

NEW BUSINESS:

Motion Klahs, Second Lang to approve the Fox Lake call routing agreement for Park City. All in favor. Discussion –None. Motion Carries.

Roll Call:

Botterman	Yes	Husak	Yes	McEwan	Yes
Byrne	Yes	Klahs	Yes	McKenzie	Yes
Dato	Absent	Lang	Yes	Nordstrom	Yes
Gregory	Yes	Malcolm	Absent	Steingart	Yes
Huffman	Yes	Maplethorpe	Yes	Venturi	Yes

Motion McKenzie, Second Lang to move \$50,000 from line item 84030 (computer equipment/MDC's) to line item 71960 (data telecom, Verizon Mobile). All in favor. Motion Carries. Discussion – None.

Motion Steingart, Second Lang to approve the 2017 Fiscal Budget. All in favor. Motion Carries. Discussion – None.

INFORMATIONAL ITEMS – None

EXECUTIVE SESSION – None

NEXT MEETING DATE: Tuesday, December 6, 2016

Motion Maplethorpe, second Lang to adjourn. There being no further business to discuss, the meeting was adjourned by Venturi at 2:16 p.m.

Respectfully submitted,
Heather Natywa
Administrative Assistant