

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

December 6, 2016 ETSB Meeting Minutes

The meeting was called to order by Vice Chairman Venturi, at 1:30 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

## **ROLL CALL:**

J. Byrne  
K. Klahs  
J. Lang  
J. Malcolm  
P. Maplethorpe  
A. McEwan  
K. McKenzie  
L. Nordstrom  
J. Steingart  
D. Venturi

## Absent:

M. Botterman – Excused  
M. Dacey - Absent  
D. Dato – Excused  
S. Huffman - Absent  
S. Husak - Excused

## Staff:

J. Thompson  
S. Winnecke  
H. Natywa  
C. Franco

## Guests:

L. Kelly – Lake Zurich PD  
M. Paulus – Lake Zurich PD  
L. Berger – CenCom E911  
B. Lueders – Radicom  
M. Gregory – LCSO  
J. Stowasser – Motorola Solutions

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Motion Klahs, Second Malcolm to approve the minutes of the November 1, 2016 regular meeting. All in favor. Motion Carries. Discussion –None.

**CORRESPONDENCE:** As presented.

**TREASURER’S REPORT: Motion McEwan, second Steingart to approve the October & November 2016 Treasurer's report. Discussion** – None. Ending balance \$1,200,452.59. All in favor. Motion carries.

**COMMITTEE REPORTS:**

**FINANCE – Motion McEwan, Second Steingart to approve payment of bills in the amount of \$84,907.53. Discussion** – Maplethorpe asked about the TC Reimbursements and Patrol PC invoice. Thompson stated that this was the final year for TC Reimbursements and final reimbursements. Patrol PC invoice was for keyboards for the tablets.

Roll Call:

Botterman	Yes	Husak	Absent	McEwan	Yes
Byrne	Absent	Klahs	Yes	McKenzie	Yes
Dacey	Absent	Lang	Yes	Nordstrom	Yes
Dato	Absent	Malcolm	Yes	Steingart	Yes
Huffman	Absent	Maplethorpe	Yes	Venturi	Yes

Motion Carries.

**TECHNOLOGY:**

**Boards’ ability to fund enhancements to all fire stations to facilitate quicker receipt/notification of CAD calls** – Lang gave a background on the station alerting which began in 2014. He has been in contact with several vendors. Barrington Countryside Fire Protection District went with US Digital about 6 years ago. They will be leaving CenCom Dispatch and going with Northwest Central Dispatch in the first quarter of the year. Winnecke and Thompson spoke with BCFPD and they are willing to sell their server equipment to Lake County ETSB. Currently both sides are working on pricing and hope to have firm numbers at the January meeting. Lang is also speaking with US Digital about pricing for new equipment and server life span.

**Paging - Active 911** – Most departments are using Active 911. The departments are picking up the costs of \$12.50 per user per year. Lang requested this item to be removed from agenda.

**POLICY** – Brief discussion was had about the possible adoption of an Accelerated Retirement Option. To be discussed at the January meeting.

**CAD** – Next meeting is January 11, 2017 at:

Countryside Fire.

801 Midlothian Rd., Mundelein

Discuss: SQL CAD and Response Areas, StarCom 21 Feedback

**COORDINATOR’S REPORT:** As presented in written report. Thompson also stated that Winnecke has recently received the accreditation of RPL from APCO.

**ATTORNEY’S REPORT** – None.

**OLD BUSINESS:**

**Advanced Consolidation Study** – Thompson explained that there will be a face to face work session with IXP and Baker Tilly on December 12-13. The team will be working to resolve the issue with documentation of back up materials and move on with finalizing this study. Lang requested that it is made know to IXP that this is the 18<sup>th</sup> month of a 6<sup>th</sup> month project.

**Microwave – Update** – As presented in written report.

**Park City ETSB** – Chairman Dato asked that Thompson send out the draft consolidation plan that will be filed with the State of Illinois regarding the Park City consolidation. The draft was also sent to the State 911 Administrator and she had a few last-minute changes to be made which have been addressed. The documents will be resigned before being submitted. Maplethorpe maintains his objection that Lake County ETSB has 2 PSAPS, “this is incorrect and our plan is misleading”. Maplethorpe maintains that Lake County ETSB doesn’t have any PSAPS and the definition joint ETSB’s are a 911 Authority that serves more than one community.

**Mission, Vision, Value Statement ETSB Consolidated 911 work group update consisting of McEwan, Steingart, Klahs, and Maplethorpe – Motion Maplethorpe, Second McKenzie** to adopt the Vision and Guiding Principles with the corrections and suggestions from Thompson, Lang, and Gregory. All in favor. Motion carries. Discussion – None.

**Motion McEwan, Second Steingart to approve the evaluations for annual raises of ETSB Staff budget line item 51110.** Discussion – Steingart questioned how merit was arrived at. Venturi explained that it came from the evaluation. For some they were not here for a full year and that is why their score was reduced.

Roll Call:

Botterman	Yes	Husak	Absent	McEwan	Yes
Byrne	Absent	Klahs	Yes	McKenzie	Yes
Dacey	Absent	Lang	Yes	Nordstrom	Yes
Dato	Absent	Malcolm	Yes	Steingart	Yes
Huffman	Absent	Maplethorpe	Yes	Venturi	Yes

Motion Carries.

**Village of Riverwoods** – The committee met on November 14<sup>th</sup> with Deerfield/Bannockburn ETSB, the Police Chief of Riverwoods, and the Police Chief of Bannockburn. They first requested to take their population and go to Deerfield/Bannockburn ETSB. We suggested possibly becoming a joint ETSB and possibly going to the State to discuss a 5-year plan. Maplethorpe is working on a draft Joint ETSB document. The document is in a very early draft and will address a possible new makeup of the proposed Joint ETSB board.

**FATPOT/AVL Interface** – Working with FATPOT and Motorola to present a demo possibly at the March ETSB meeting.

**Vernon Hills IGA** – NICE Inform Organizer – Vernon Hills documents are waiting to go before L&J, F&A and the County Board for approval in January.

**NEW BUSINESS:**

**Motion Steingart, Second Lang to approve a UPS Maintenance contract with Nationwide Power for 3 years for 3 UPS in the amount of \$8,979.00 Budget line item 72280.**

**Discussion**—Gregory asked what the expected response time to emergencies will be? Thompson explained that there are 8 technicians in the Chicagoland area and in the contract, it states 4 hours or less for onsite. Everyone Thompson spoke to stated that emergency responses have been 3 hours or less. They have excellent phone support as well.

Roll Call:

Botterman	Yes	Husak	Absent	McEwan	Yes
Byrne	Absent	Klahs	Yes	McKenzie	Yes
Dacey	Absent	Lang	Yes	Nordstrom	Yes
Dato	Absent	Malcolm	Yes	Steingart	Yes
Huffman	Absent	Maplethorpe	Yes	Venturi	Yes

Motion Carries.

**INFORMATIONAL ITEMS** – John Byrne will be retiring December 16<sup>th</sup>, this being his final meeting. Michael Gregory will be retiring January.

**EXECUTIVE SESSION** – None

**NEXT MEETING DATE:** Tuesday, January 3, 2017

**Motion Steingart, second Lang to adjourn.** There being no further business to discuss, the meeting was adjourned by Venturi at 2:29 p.m.

Respectfully submitted,  
Heather Natywa  
Administrative Assistant