

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

February 7, 2017 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:31 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

M. Botterman
J. Cokefair
M. Dacey
D. Dato
D. Hare
S. Huffman
S. Husak
K. Klahs
S. Kurek
J. Lang
J. Malcolm
A. McEwan
K. McKenzie
L. Nordstrom
J. Steingart
D. Venturi – in at 1:32

Absent:

D. Hare – Absent
P. Maplethorpe – Excused

Staff:

J. Thompson
S. Winnecke
H. Natywa

Guests:

L. Kelly – Lake Zurich PD
B. Lueders – Radicom
T. Jones - Lindenhurst
L. Berger – CenCom
R. Garcia – LCSO/Homeland Security

Motion Klahs, Second McEwan for Lang to vote via telephone for February ETSB meeting.

Discussion – None.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Steingart, Second Klahs to approve the minutes of the January 3, 2017 regular meeting. All in favor. Motion Carries. Discussion –None.

CORRESPONDENCE: As presented including the bill sheet presented to everyone today.

TREASURER’S REPORT:

Motion McEwan, second Cokefair to approve the December 2016 Treasurer’s report.

Discussion – None. Ending balance \$1,314,194.28

Motion McEwan, second Husak to approve the January 2017 Treasurer’s report.

Discussion – None. Ending balance \$1,424,248.12

COMMITTEE REPORTS:

FINANCE – Motion Steingart, Second McKenzie to approve payment of bills in the amount of \$82,314.00. Discussion – Steingart asked how much we have paid IXP total to date. McEwan explained with the invoice included in the bill sheet today it is \$300,000, with a remaining balance of \$55,000 once all deliverables are completed.

Roll Call:

Botterman	Yes	Huffman	Yes	Malcolm	Yes	Steingart	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Absent	Venturi	Yes
Dacey	Yes	Klahs	Yes	McEwan	Yes		
Dato	Yes	Kurek	Yes	McKenzie	Yes		
Hare	Absent	Lang	Yes	Nordstrom	Yes		

Motion Carries.

Advanced Consolidation Study Update – Dato asked Thompson to send out all of the documentation received so far from IXP and explained that we are finally to the point where it is acceptable. Venturi asked at what point would we adopt it. Dato suggested we adopt it today. McEwan suggested that we wait to adopt it or only adopt this first draft due to the comments and suggestions from the public meetings that will come in.

Motion Steingart, Second McKenzie to adopt the Advanced Consolidation Study as a draft for review to be sent out to any interested parties. All comments go to the ETSB office.

Motion Steingart, Second McKenzie to waive the previous roll. Motion Carries. Discussion – McEwan will send out a tentative schedule of dates for the upcoming 911 Task Force meetings. ETSB staff will create comment and suggestion forms to be put on the website.

TECHNOLOGY:

Boards’ ability to fund enhancements to all fire stations to facilitate quicker receipt/notification of CAD calls – Winnecke verbally summarized the written report in the executive summary.

Motion Malcolm, Second Cokefair to purchase US Digital Designs for the dispatch components of station alerting system, budgeted line item 84030. Not to exceed \$47,674.41. Discussion – Dato asked what agreements or commitments from the departments do we currently have. Thompson stated we have had verbal commitments. Winnecke, elaborated who the verbal commitments are from, i.e. Countryside Fire, Lake Zurich, and Antioch. Antioch requested to be a beta. Dato asked what exactly are we purchasing. Winnecke explained in further detail all the components of the purchase. After this discussion, Dato is requesting that we have written

agreements from participating departments. As well as more detail on the system before the purchase.

Motion McEwan, Second Husak to table the purchase of USDD station alerting system. Lang opposed. Discussion – Thompson said we will have a meeting with all the departments and USDD for a thorough explanation about the system. As well as getting written agreements from the departments that want the station alerting system.

POLICY – No Report

CAD – Next meeting is March 8, 2017 at:

Countryside Fire.

801 Midlothian Rd., Mundelein

Discuss: SQL CAD and Response Areas, StarCom 21 Feedback

COORDINATOR'S REPORT: As presented in written report.

- Fronk is at Jury Duty and requested that all board members complete their OMA training if they have not yet. The Open Meetings Act training is available on the Attorneys General website.
- The Economic Interest Statements will be coming electronically.
- Baker Tilly will begin our annual audit on 2/22/17.

ATTORNEY'S REPORT – None.

OLD BUSINESS:

Motion Cokefair, Second Klahs to approve the Accelerated Retirement option proposal for discussion purposes. Discussion – Klahs suggested a succession planning workgroup. **Voice vote: opposed – 14 in favor – 1. Dato and Lang will be a part of the succession planning workgroup, email Dato to join this succession planning workgroup.**

Microwave – Update – Winnecke explained that the ETSB had a conference call with CTC, cable installation on Lake County Sheriff's west tower should be completed by February 22, 2017 or sooner. Complete system modifications should be completed by the middle of March. Equipment installs were delayed by availability of Cambium equipment.

Audit & Asset review of all ETSB owned radio equipment – Thompson stated Fronk did some research from the last meeting, Thompson will be discussing this information with the workgroup next month.

Village of Riverwoods –Deerfield/Bannockburn ETSB filed in Lake County to overturn the Statewide 9-1-1 Administrator's ruling. The case is scheduled to be heard on 2/8/17 at 9:00 A.M. in C304-218 Conference. We believe Deerfield/Bannockburn ETSB is exercising all their options prior to making any commitments to LC ETSB. Winnecke is to attend this hearing.

Vernon Hills IGA – NICE Inform Organizer – Vernon Hills documents went before L&J, F&A and will go before the County Board for approval on February 14th.

FATPOT/AVL Interface – FATPOT and Motorola are to present a demo at the March ETSB meeting.

NEW BUSINESS

Motion Husak, Second Malcolm to approve 2 ETSB staff members to attend the International CAD Consortium Conference (ICC) in Austin, TX May 20-May 24, 2017, Budget line item 71500, not to exceed \$1,550.00 per person. Motion Steingart, Second Lang to waive to the previous roll. Discussion - None

INFORMATIONAL ITEMS – None

EXECUTIVE SESSION – None

NEXT MEETING DATE: Tuesday, March 7, 2017

Motion Klahs, second Steingart to adjourn. There being no further business to discuss, the meeting was adjourned by Dato at 2:48 p.m.

Respectfully submitted,
Heather Natywa
Administrative Assistant