

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

March 7, 2017 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:30 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

M. Botterman
J. Cokefair
M. Dacey
D. Dato
S. Huffman
S. Husak
K. Klahs
S. Kurek
J. Lang
J. Malcolm
P. Maplethorpe
K. McKenzie
J. Steingart
D. Venturi

Absent:

D. Hare – Absent
A. McEwan – Excused
L. Nordstrom – Excused

Staff:

J. Thompson
S. Winnecke
H. Natywa

Guests:

L. Kelly – Lake Zurich PD
A. Wolf – FoxComm
M. O'Brien – Mundelein
T. Keane – Deerfield
B. Dayno – Riverwoods
C. Davis – CAO-Lake County
L. Berger – CenCom
R. Suthar - Motorola

PUBLIC COMMENT: Chairman Dato had all the guests introduce themselves.

APPROVAL OF MINUTES: Motion Klahs, Second Botterman to approve the minutes of the February 7, 2017 regular meeting. All in favor. Motion Carries. Discussion –None.

CORRESPONDENCE: As presented including the current Lake County ETSB ordinance presented to everyone today.

TREASURER’S REPORT:

Motion McKenzie, second Steingart to approve the February 2017 Treasurer’s report.

Discussion – None. Ending balance \$1,327,554.87

COMMITTEE REPORTS:

FINANCE – Motion Lang, Second Maplethorpe to approve payment of bills in the amount of \$16,471.47. Discussion – None.

Roll Call:

Botterman	Yes	Huffman	Yes	Malcolm	Yes	Steingart	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes	Venturi	Yes
Dacey	Yes	Klahs	Yes	McEwan	Absent		
Dato	Yes	Kurek	Yes	McKenzie	Yes		
Hare	Absent	Lang	Yes	Nordstrom	Absent		

Motion Carries.

TECHNOLOGY:

Boards’ ability to fund enhancements to all fire stations to facilitate quicker receipt/notification of CAD calls – Lang explained that there was a group meeting consisting of Fire Chiefs and USDD discussing the design of the station alerting system as well as any other questions or concerns. There were 4-5 departments that expressed interest and provided their letters of interest Chairman Dato requested.

Motion Lang, Second Malcolm to purchase US Digital Designs for the dispatch components of station alerting system, budgeted line item 84030. Not to exceed \$47,674.41. Discussion – Dato expressed that he was still concerned we do not have enough information before we purchase this system. Lang explained that at the meeting with the chiefs and USDD that all information needed was provided to us. The infrastructure is already in place and the G2 Communications Gateway will be housed in Volo at the Lake County ETSB office. In the individual fire stations they will decide on what extra alerting system components they will purchase. Steingart and Malcolm explained that based off the information provided at the meeting with USDD and the last two board meetings they are ready to follow through with this purchase.

Roll Call:

Botterman	Yes	Huffman	Yes	Malcolm	Yes	Steingart	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Present	Venturi	Yes
Dacey	Yes	Klahs	Yes	McEwan	Absent		
Dato	Yes	Kurek	Yes	McKenzie	Yes		
Hare	Absent	Lang	Yes	Nordstrom	Absent		

Motion Carries.

POLICY – No Report

CAD – Next meeting is March 8, 2017 at:

Countryside Fire.

801 Midlothian Rd., Mundelein

Discuss: SQL CAD and Response Areas, StarCom 21 Feedback

COORDINATOR'S REPORT: As presented in written report.

- All board members must complete their OMA training if they have not yet. The Open Meetings Act training is available on the Attorneys General website.
- The Economic Interest Statements must be filed on or before 5/1/2017.
- Baker Tilly completed their onsite portion of the audit work on 2/22/17.
- SQL CAD response training was discussed with the group of fire chiefs. Ken Knoop from Infor will be providing another training session in April. A few firefighters grasp the concept of building responses and have been assisting other departments in the area. ETSB technical staff have been loading software at the dispatch centers so departments can start building their fire response areas. The mapping is currently at 98% and staff will be speaking with a mapping consortium to try to complete the mapping for SQL CAD. There has been bi-weekly conference calls with EnRoute to keep everyone on their assigned timelines. There will be additional dispatch training closer to the time SQL CAD is launched.
- The microwave issues are almost completely resolved.

ATTORNEY'S REPORT – Fronk explained in reference to the asset review, the repeater that Lake Zurich is using for CERT does not qualify for use via the state statute. The board will have to decide if it is to be deemed surplus and auctioned off or keep it in reserves. Dato asked Malcolm if the fire department does in fact have a back up repeater since that was the intended purpose of the repeater. Malcolm is going to check into this and give us more information at the next board meeting so that the board can make an informal decision. Dato stated if they do need the backup that it would have to be placed in service within a certain time period otherwise he would suggest keeping it in the ETSB reserves.

OLD BUSINESS:

Advanced Consolidation Study Update – Thompson sent out all of the documentation received to date from IXP. Cam Davis commented that the key points have been highlighted and they will continue reviewing where they left off on section 5 at the March 23, 2017 meeting. Thompson stated that Ben Gilbertson was waiting for any comments and/or corrections to be sent to him. He extended the deadline to March 9th.

Microwave – Update – As presented in written report. Winnecke explained additional work was done on Friday March 3, 2017. A 3ft dish was staged from the Cencom to Libertyville replacement link on the west tower. That work should be complete this week weather pending.

Audit & Asset review of all ETSB owned radio equipment – Maplethorpe will be giving a list of recommendations of items to declared surplus and go to auction at the April board meeting.

Village of Riverwoods –Deerfield/Bannockburn ETSB – The judge gave them a 30 day extension regarding the reporting of their special census results. Their next status census hearing is on March 8, 2017 at 9AM in room C304.

Deerfield/Bannockburn ETSB Merger – Review of *Draft R.5 – Lake County Emergency Telephone System Board Deerfield-Bannockburn Joint Emergency Telephone System Board an Intergovernmental Cooperation Agreement Creating the Lake County Joint Emergency Telephone System Board*. Lengthy discussion ensued with questions comments and concerns from ETSB Members, ETSB Staff, Village of Deerfield, Village of Riverwoods, and S.A. Fronk. At this time Lake County ETSB representatives along with SA Fronk will arrange a face-to-face meeting with the representatives from ISP Statewide 911 office staff to discuss the future of a Joint ETSB consisting of Lake County ETSB and Deerfield/Bannockburn ETSB.

Vernon Hills IGA – NICE Inform Organizer – Vernon Hills documents were approved by the County Board. They are still awaiting signatures from the County Board Chairman.

FATPOT/AVL Interface – FATPOT and Motorola are to present a demo at the April 4th, ETSB meeting. They are currently writing and testing the interface.

NEW BUSINESS - None

INFORMATIONAL ITEMS – None

EXECUTIVE SESSION – None

NEXT MEETING DATE: Tuesday, April 4, 2017

Motion Lang, Second Malcolm to adjourn. There being no further business to discuss, the meeting was adjourned by Dato at 2:36 p.m.

Respectfully submitted,
Heather Natywa
Administrative Assistant