

# **LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD**

April 4, 2017 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:36 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

## **ROLL CALL:**

M. Botterman

J. Cokefair

D. Dato

S. Husak

K. Klahs

S. Kurek

J. Lang

J. Malcolm

P. Maplethorpe

A. McEwan – in at 1:39

K. McKenzie

J. Steingart

D. Venturi

Absent:

M. Dacey - Excused

S. Huffman - Excused

D. Hare – Absent

L. Nordstrom – Excused

Staff:

J. Thompson

S. Winnecke

H. Natywa

Guests:

L. Kelly – Lake Zurich PD

A. Wolf – FoxComm

L. Berger – CenCom

R. Suthar – Motorola

J. Lilly - EMA

M. Nance – FATPOT

B. Lueders - Radicom

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES: Motion Steingart, Second Botterman to approve the minutes of the March 7, 2017 regular meeting. All in favor. Motion Carries. Discussion –None.**

**CORRESPONDENCE:** As presented

**TREASURER’S REPORT: Bypassed** – Natywa requested to table until next month due to possible errors in the report.

**COMMITTEE REPORTS:**

**FINANCE – Motion Steingart, Second Malcolm to approve payment of bills in the amount of \$130,456.44. Discussion** – IXP payment pending finance committee chairperson and Chairman Dato’s approval.

Roll Call:

Botterman	Yes	Huffman	Absent	Malcolm	Yes	Steingart	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes	Venturi	Yes
Dacey	Absent	Klahs	Yes	McEwan	Yes		
Dato	Yes	Kurek	Yes	McKenzie	Yes		
Hare	Absent	Lang	Yes	Nordstrom	Absent		

Motion Carries.

**TECHNOLOGY:** No Report

**POLICY** – No Report

**CAD** – Next meeting is May 10, 2017 at:

Countryside Fire.

801 Midlothian Rd., Mundelein

Discuss: SQL CAD and Response Areas

**COORDINATOR’S REPORT:** As presented in written report.

- All board members must complete their OMA training if they have not yet. The Open Meetings Act training is available on the Attorneys General website.
- The Economic Interest Statements must be filed on or before 5/1/2017.
- Station Alerting was passed by L&J and will go before F&A tomorrow.

**ATTORNEY’S REPORT** – No Report

**OLD BUSINESS:**

**Advanced Consolidation Study Update** – There has been a number of meetings with the task force as well as a couple of meetings with IXP and Baker Tilly. Dato thinks that IXP has the document to a point where it may be acceptable. We are waiting for a date for the Mayors and managers group and public safety group meetings to discuss the study document. McEwan stated May 8<sup>th</sup> was the date they were aiming for but has not been confirmed yet. She suggested that we get a group together to discuss the next step after the study is complete. Steingart, Husak, McEwan, Maplethorpe, and Dato will be the initial members of the group. Venturi suggested that we adopt the study. The final draft will be sent out to the board and will be addressed in the May meeting to be adopted.

**Microwave – Update** – As presented.

**Audit & Asset review of all ETSB owned radio equipment** – Maplethorpe will be giving a list of recommendations of items to declared surplus and go to auction at the April board meeting. – Tabled until May.

**ISP Deerfield/Bannockburn ETSB litigation** – Dato passed on this until further information is received.

**Deerfield/Bannockburn ETSB Merger** – Dato passed on this until further information is received.

**FATPOT/AVL Interface** – FATPOT and Motorola presentation. Motorola and FatPot did a joint demonstration of AVL through the use of the STARCOM system and FatPot.

**NEW BUSINESS** –

**First Fire Protection District of Antioch** would like to discuss the possibility of routing calls to PD provider first and then transfer to FD provider. – During the meeting Chief Cokefair asked for this item/request be removed from the agenda.

**Motion Steingart, Second Husak** for staff and/or board members to attend 2017 APCO Conference, budget line item 71500, not to exceed \$1,900 per person. – **Motion Steingart, Second Maplethorpe** - Waived to the previous roll. Discussion None. motion carried

**Motion McEwan, Second Klahs** for Winnecke to attend Infor (EnRoute) conference, budget line item 71500, not to exceed \$2,895. – **Motion Husak, Second Steingart** - Waived to the previous roll. Discussion None. Motion carried

**Motion Lang, Second McKenzie to approve the Zip code agreements – 60044, 60045, 60030. Discussion** - Thompson explained how the percentage of the zip code area was split up for wireless surcharges. The only changes today is the signature of Glenview Joint ETSB. The percentages have not changed. Maplethorpe pointed out that in 60044 there is zero of the city of Waukegan according to USPS zip code maps. He does not understand why Waukegan is receiving a percentage of funds for this. He also pointed out that Lake County ETSB percentage seems small. **Amended Motion Lang, Second McKenzie to approve zip code agreements for 60045 and 60030. Motion Lang, Second Husak waived to the previous roll. Discussion – None.**

**Discussion of potential revision of 911 service plans** – Dato explained that there were errors in Park City submittal so it was pulled before it went before the board. There were also errors in filing on previous agreements. A meeting in Springfield with 911 staff, Fronk and Cindy Barbera-Brelle to discuss the changes that need to be made. Dato asked staff to make the changes and resubmit. The Deerfield status was also a discussion and the matter is still pending in court as well as the 911 Administrator's office. **Motion Steingart, Second Lang to authorize the**

**States Attorney to intervene in these matters as aforementioned as necessary on behalf of the Lake County ETSB. Discussion – None. Motion Steingart, Second Lang waived to the previous roll. Discussion as follows... Motion carried–** McEwan asked if there is going to be more direction from the state on what we are supposed to do with these types of situations moving forward. Dato explained that the state was very direct in what they wanted us to do with how to make the changes that needed to be made. There was a very informative discussion on call forwarding as well as many other items and ideas.

**INFORMATIONAL ITEMS** – Steingart stated he is working with fellow agencies to put together a plan for all departments regarding USDD.

**EXECUTIVE SESSION** – None

**NEXT MEETING DATE:** Tuesday, May 2, 2017

**Motion Cokefair, Second Malcolm to adjourn.** There being no further business to discuss, the meeting was adjourned by Dato at 2:44 p.m.

Respectfully submitted,  
Heather Natywa  
Administrative Assistant