

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

May 2, 2017 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:32 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

## **ROLL CALL:**

M. Botterman  
J. Cokefair  
M. Dacey  
D. Dato  
D. Hare  
S. Huffman  
S. Husak  
S. Kurek  
J. Lang  
P. Maplethorpe  
A. McEwan  
K. McKenzie  
J. Steingart– in at 1:37  
D. Venturi

## Absent:

K. Klahs - Excused  
J. Malcolm - Excused  
L. Nordstrom – Absent

## Staff:

J. Thompson  
S. Winnecke  
H. Natywa

## Guests:

L. Kelly – Lake Zurich PD  
A. Wolf – FoxComm  
L. Berger – CenCom  
D. Hansen - Mundelein  
J. Lilly - EMA

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion McKenzie, Second Botterman to approve the minutes of the April 4, 2017 regular meeting. All in favor. Motion Carries. Discussion –None.

**CORRESPONDENCE:** As presented. An addition to the auction list and the Treasurer's reports were handed out.

**TREASURER'S REPORT:**

**Motion Hare, Second McEwan to approve the March 2017 Treasurer's report. Discussion – None.** Ending balance \$968,412.18

**Motion Husak, Second McEwan to approve the April 2017 Treasurer's report. Discussion – None.** Ending balance \$1,526,826.87.

**COMMITTEE REPORTS:**

**FINANCE – Motion Kurek, Second Lang to approve payment of bills in the amount of \$52,054.68. Discussion – None.**

Roll Call:

Botterman	Yes	Huffman	Yes	Malcolm	Absent	Steingart	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes	Venturi	Yes
Dacey	Yes	Klahs	Absent	McEwan	Yes		
Dato	Yes	Kurek	Yes	McKenzie	Yes		
Hare	Yes	Lang	Yes	Nordstrom	Absent		

Motion Carries.

**TECHNOLOGY:** No Report

**POLICY –** No Report

**CAD –** Next meeting is May 10, 2017 at:

Countryside Fire.

801 Midlothian Rd., Mundelein

Discuss: SQL CAD and Response Areas

**COORDINATOR'S REPORT:** Defer to old business.

- Dato inquired about SQL go live date and about fixing it to a date certain so that agencies can plan accordingly. Thompson will contact Margaret Moran at EnRoute regarding a specific target date for the launch of SQL CAD.

**ATTORNEY'S REPORT –** Fronk stated that the MOU for the station alerting is being finalized and will be presented at the June meeting.

**OLD BUSINESS:**

**Advanced Consolidation Study Update –** The final report has been completed and links of the final draft and workbooks had been sent out for everyone to review.

**Motion McEwan, Second Hare to adopt as the final report. All in favor. Discussion –** McEwan explained that the purpose of the study was to find out if one of our current facilities could support all of us or some portion of us consolidating within them without some major capital plan. The study came up with the least number of centers we can go to without capital is

9. Two meetings are scheduled to review all details on May 23<sup>rd</sup> and 24<sup>th</sup> at the Round Lake Beach Civic Center.

Roll Call:

Botterman	Yes	Huffman	Yes	Malcolm	Absent	Steingart	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes	Venturi	Yes
Dacey	Yes	Klahs	Absent	McEwan	Yes		
Dato	Yes	Kurek	Yes	McKenzie	Yes		
Hare	Yes	Lang	Yes	Nordstrom	Absent		

Motion Carries.

**Microwave – Update** – As presented. Winnecke stated that the Libertyville to CenCom link will be addressed May 3-5. All the licenses are completed.

**Audit & Asset review of all ETSB owned radio equipment** – Maplethorpe gave a list of recommendations of items to be declared surplus and go to auction.

**ISP Deerfield/Bannockburn ETSB litigation** – Fronk stated that Deerfield is back in court May 18<sup>th</sup> addressing the special population census and he will be in attendance. Dato heard from Dayno asking if we knew of any change and Dato replied no and mentioned that the offer still stands, i.e. becoming a Joint ETSB.

**Deerfield/Bannockburn ETSB Merger** – No updates at this time.

**Population misdirection from the 2012 ICC order-** Dato spoke to Annette Wolf regarding the population misdirection from the 2012 ICC order. Fox Lake, CenCom, and ETSB Staff will be setting up another meeting to try to get some of this resolved.

**Motion McKenzie, Second Cokefair to authorize Dato to sign this zip code agreement 60044.**

**Discussion** – Thompson met with Waukegan and Glenview about this agreement. Waukegan said that this population was not theirs and Glenview said that the ETSB should take the 4% population.

Roll Call:

Botterman	Yes	Huffman	Yes	Malcolm	Absent	Steingart	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes	Venturi	Yes
Dacey	Yes	Klahs	Absent	McEwan	Yes		
Dato	Yes	Kurek	Yes	McKenzie	Yes		
Hare	Yes	Lang	Yes	Nordstrom	Absent		

Motion Carries.

**NEW BUSINESS –**

**Motion McEwan, Second Steingart to surplus the equipment listed for auction including the secondary list from Maplethorpe. Discussion –** Venturi suggested that we utilize the online auction instead of the live auction. Dato asked what percentage we would pay to use the online auction. Thompson and Natywa will follow up on the pricing and shipping.

**Motion Maplethorpe, Second Husak to utilize the online auction and adopt the two auction lists. Discussion – None.**

Roll Call:

Botterman	Yes	Huffman	Yes	Malcolm	Absent	Steingart	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes	Venturi	Yes
Dacey	Yes	Klahs	Absent	McEwan	Yes		
Dato	Yes	Kurek	Yes	McKenzie	Yes		
Hare	Yes	Lang	Yes	Nordstrom	Absent		

Motion Carries.

**INFORMATIONAL ITEMS –** Thompson provided the verbal testimony before the Service Advisory Board for the Park City consolidation and everything passed without any questions. We did receive the order from the state confirming everything on the 27<sup>th</sup> of May. Dato explained that Thompson read into the record the amendments to the Park City submittal correcting the communities served and agencies served lists.

**EXECUTIVE SESSION – None**

**NEXT MEETING DATE:** Tuesday, June 6, 2017

**Motion Lang, Second Husak to adjourn.** There being no further business to discuss, the meeting was adjourned by Dato at 1:59 p.m.

Respectfully submitted,  
Heather Natywa  
Administrative Assistant