

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

September 5, 2017 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:30 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

## ROLL CALL:

C. Blanding  
M. Botterman  
J. Cokefair  
D. Dato  
P. Fetherston  
D. Hare  
K. Klahs in at 1:34  
S. Kurek  
J. Lang  
J. Malcolm  
P. Maplethorpe  
J. Steingart  
S. Huffman

## Absent:

A. McEwan – Excused  
K. McKenzie – Excused  
D. Venturi – Excused  
S. Husak - Absent

## Staff:

S. Winnecke  
H. Natywa  
C. Franco  
M. Fronk – Excused  
S. Rice

## Guests:

L. Kelly – Lake Zurich  
L. Berger – CenCom  
D. Wesley – Lake County Admin

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion Kurek, Second Botterman to approve the minutes of the August 1, 2017 regular meeting. All in favor, Lang abstained. Motion Carries. Discussion – None.

**CORRESPONDENCE:** Winnecke stated we received a letter from Lake County announcing the two new appointed members Blanding and Fetherston.

**TREASURER’S REPORT: Motion Steingart, Second Lang to approve the August 2017 Treasurer’s report. Discussion – None.** Ending balance \$1,979,103.03.

**COMMITTEE REPORTS:**

**FINANCE - Motion Klahs, Second Lang to approve payment of bills in the amount of \$2,827.74. Discussion – None.**

Roll Call:

Blanding	Yes	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Yes	Huffman	Yes	Malcolm	Yes	Venturi	Absent
Cokefair	Yes	Husak	Absent	Maplethorpe	Yes		
Dato	Yes	Klahs	Yes	McEwan	Absent		
Fetherston	Yes	Kurek	Yes	McKenzie	Absent		

Motion Carries.

Lake County ETSB received funds from Lake County for their pledge cost share for the LC Consolidation Study.

**TECHNOLOGY:** No Report

**POLICY –** Dato explained the ETSB Staff is to remind Dan that the committee needs to make recommendation of a range to be voted on by the board

**CAD –** Next meeting is September 13, 2017 at:

Countryside Fire.

801 Midlothian Rd., Mundelein

Discuss: SQL CAD and Response Areas

**COORDINATOR’S REPORT:** Defer to old & new business. Winnecke explained HB4088 was sent out to all the board members. This was to exempt Winthrop Harbor from the consolidation as state mandated. Steingart asked if Rosemont snuck back into this house bill. Winnecke is to look further into this. **Motion Maplethorpe, Second Steingart** that the Lake County ETSB will oppose any exemption efforts against the state mandated consolidation. All in favor. Motion Carries. Discussion – None.

**ATTORNEY’S REPORT –** Rice presented the Station Alerting MOU.

**OLD BUSINESS:**

**Advanced Consolidation Study Update –** Dato is meeting with McEwan to get the next meeting scheduled. He suggested that individual agencies that may or may not be contracted by a dispatch center should still consider participating within these conversations and not to let those contracts dismay the agencies from being open to these meetings.

**Microwave** – Franco provided a written report. Maplethorpe asked why it took almost two months for the Cencom to LCSO ODU failure to be resolved. Franco explained that it was due to Cambium not having the equipment in the United States. Maplethorpe expressed concern on how reliable the equipment is. Dato asked to consider other vendors or equipment. Winnecke explained that we are consistently reviewing options.

**ISP Deerfield/Bannockburn ETSB litigation** – The judge ruled in favor of ISP Administrator against Deerfield/Bannockburn. Deerfield/Bannockburn is to consolidate by October 2018. They can try to appeal this within a 30-day timeframe.

**Deerfield/Bannockburn ETSB Merger** – No Report

**SQL CAD update** – Winnecke stated we are working with BCS and Lake County GIS on the mapping. Kelly asked how the fire departments are doing with their data input. There are a few departments that are slowly inputting but the rest are doing very well. Dato requested we have other departments look at their maps and boundaries. Possibly have a meeting to review and edit these maps.

**Backup PSAP Facilities workgroup** – Maplethorpe explained that we will relocate two spare MTR2000 base stations to LCSO, which will provide them fire capabilities on quads 2, 3, and Lake Zurich’s frequencies. One of the control stations will be moved back to Lake Zurich to give them control station capability on quad 2 and 4. Two of the MTR2000 VHF receiver only, will go to New Port to replace some Daniels equipment that is not working properly.

**NEW BUSINESS** –

**Northeast Lake County JETSB** – Dato communicated that the zip code agreements for 60031 and 60099 are a request that came forth from mergers and incorporations of unincorporated areas. Winnecke compared the numbers from what was presented by the Northeast Lake County JETSB.

**Motion Lang, Second Klaus to approved the zip code agreements for 60031 and 60099.**

**Discussion** – Maplethorpe does not agree with the numbers. Winnecke explained they received their data from the USPS files received by Lake County GIS and compared them to our address points layer Lake County ETSB has. The percentages were within 1/100 of a percent. Dato requested that Winnecke checks another database to compare the records before he signs the agreements.

Roll Call:

Blanding	Yes	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Yes	Huffman	Yes	Malcolm	Yes	Venturi	Absent
Cokefair	Yes	Husak	Absent	Maplethorpe	No		
Dato	Present	Klahs	Yes	McEwan	Absent		
Fetherston	Yes	Kurek	Yes	McKenzie	Absent		

Motion Carries.

**2018 Fiscal Budget** – Winnecke stated that the budget has been completed with a budget summary. This is a balanced budget based on the projected revenues by the state of Illinois. Action will be taken at the October ETSB board meeting.

**Motion Lang, Second Malcolm to approve the 2018 ETSB Meeting Calendar. All in favor. Motion Carries. Discussion** – July 3<sup>rd</sup> meeting to be changed to July 10<sup>th</sup>.

**Motion Lang, Second Steingart to approve CPI of 2.2% towards the ETSB Staff’s annual raises. Discussion** – The additional range will be discussed after the policy committee prepares their recommendations.

Roll Call:

Blanding	Yes	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Yes	Huffman	Yes	Malcolm	Yes	Venturi	Absent
Cokefair	Yes	Husak	Absent	Maplethorpe	Yes		
Dato	Yes	Klahs	Yes	McEwan	Absent		
Fetherston	Yes	Kurek	Yes	McKenzie	Absent		

Motion Carries.

**Motion Lang, Second Cokefair to approve the purchase of 25 Panasonic CF-33LE02VM ToughBooks and docking adaptors from CDS Office Technologies. Not to exceed \$99,925. Line item #85070. Discussion – None.**

Roll Call:

Blanding	Yes	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Yes	Huffman	Yes	Malcolm	Yes	Venturi	Absent
Cokefair	Yes	Husak	Absent	Maplethorpe	Yes		
Dato	Yes	Klahs	Yes	McEwan	Absent		
Fetherston	Yes	Kurek	Yes	McKenzie	Absent		

Motion Carries.

**INFORMATIONAL ITEMS** – None

**EXECUTIVE SESSION** – None

**NEXT MEETING DATE:** Tuesday, October 3, 2017

**Motion Blanding, Second Fetherston to adjourn.** There being no further business to discuss, the meeting was adjourned by Dato at 2:10 p.m.

Respectfully submitted,  
Heather Petro  
Administrative Assistant