

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

January 2, 2018 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:31 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

C. Blanding – in at 1:34 p.m.
M. Botterman
D. Dato
P. Fetherston – in at 1:34 p.m.
S. Huffman
S. Husak
K. Klahs – in at 1:32 p.m.
S. Kurek
J. Lang
J. Malcolm
P. Maplethorpe
K. McKenzie
J. Steingart
D. Venturi

Absent:

J. Cokefair - Excused
A. McEwan – Absent

Staff:

S. Winnecke
C. Franco
M. Fronk

Guests:

D. Wesley – Lake County Admin
J. Arie – Barrington Fire
M. Van Stedum – Fox Lake Police
L. Stroberg – FoxComm
D. Hansen – Mundelein Police
B. Lueders – Radicom
P. Mazzeno - LCEMA

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Lang, Second McKenzie to approve the minutes of the December 2017 regular meeting. Discussion – None. Voice vote - All in favor, motion carries.

CORRESPONDENCE: None.

TREASURER’S REPORT: Motion Hare, Second Maplethorpe to approve the December 2017 Treasurer’s report. Discussion - None. Voice vote - All in favor, motion carries. Ending balance \$1,744,731.32.

COMMITTEE REPORTS:

FINANCE: No report.

Approval of Vouchers – Motion Steingart, Second McKenzie to approve payment of bills in the amount of \$33,297.22. Discussion – None.

Roll Call:

Blanding	Yes	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Yes	Huffman	Yes	Malcolm	Yes	Venturi	Yes
Cokefair	Absent	Husak	Yes	Maplethorpe	Yes		
Dato	Yes	Klahs	Yes	McEwan	Absent		
Fetherston	Yes	Kurek	Yes	McKenzie	Yes		

Motion carries.

TECHNOLOGY: No report.

POLICY: No report.

**CAD – Next meeting is TBD at:
Countryside Fire.
801 Midlothian Rd., Mundelein**

COORDINATOR’S REPORT: As presented.

ATTORNEY’S REPORT – No report.

OLD BUSINESS:

Advanced Consolidation Study Update – No update.

Deerfield/Bannockburn ETSB Merger – No update.

SQL CAD update – Go live moved to week of February 26, 2018. Several fire agencies requested additional time to program and test responses.

Fox Lake ETSB/FoxComm and Cencom Joint ETSB 2012 9-1-1 call handling agreement – Dato asked M. Van Stedum from Fox Lake if they had any dates available to have a meeting. M. Van Stedum advised he will talk to Chief Lee when he returns. Chief Ari from Barrington Fire inquired about the letter approved at the October 2017 ETSB meeting that was going to be sent out. Dato advised it will be sent once some meeting dates are coordinated.

ETSB Staff – Database Analyst position – Winnecke stated ETSB staff, board members Lang and Fetherston, and P. Schoenfield from Lake County GIS will be conducting panel interviews on January 3, 2018 with 3 candidates. Once the panel comes to a recommendation, a conditional offer will be made to the selected candidate pending background and required pre-employment testing. Dato advised he will try to attend the interviews also.

Proposed process to update Lake County “An Ordinance Providing for the Establishment of the Emergency Telephone System Board for the Lake County 9-1-1 Service Area and Setting Forth the Powers and Duties of Said Board” approved as amended May 14, 1996 by the Lake County Board. – No update. Dato advised Lake County Board Chairman Lawlor wants input from Lake County entities both directly involved with the ETSB, and others that may have future involvement. Dato stated he and McEwan will be reaching out to agencies.

NEW BUSINESS –

Motion Blanding, Second Lang to approve 1 ETSB staff member to attend the International CAD Consortium Conference (ICC) in Naples, Florida May 20 – May 24, 2018, budget line item 71500, not to exceed \$1700. Discussion- Dato requested Winnecke give overview of ICC conference. **Motion Lang, Second Maplethorpe to leave previous roll. Voice vote** – All in favor, motion carries.

Previous Roll Call:

Blanding	Yes	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Yes	Huffman	Yes	Malcolm	Yes	Venturi	Yes
Cokefair	Absent	Husak	Yes	Maplethorpe	Yes		
Dato	Yes	Klahs	Yes	McEwan	Absent		
Fetherston	Yes	Kurek	Yes	McKenzie	Yes		

INFORMATIONAL ITEMS – Lang advised there will be SQL CAD refresher training for Telecommunicators on January 11 and 12, 2018.

EXECUTIVE SESSION – None

NEXT MEETING DATE: Tuesday February 6, 2018

Motion Lang, Second Maplethorpe to adjourn. There being no further discussion, the meeting was adjourned at 1:43 p.m.

Respectfully submitted,
Steven J. Winnecke
911 Coordinator (Int.)
Director of IT