

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

February 6, 2018 ETSB Meeting Minutes

The meeting was called to order by Vice Chairman Venturi, at 1:32 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

C. Blanding
M. Botterman
J. Cokefair
P. Fetherston
S. Huffman
S. Husak
J. Lang
P. Maplethorpe
A. McEwan – in at 1:34 p.m.
K. McKenzie
D. Venturi

Absent:

D. Dato – Excused
D. Hare – Excused
K. Klahs – Absent
S. Kurek – Excused
J. Malcolm – Excused
J. Steingart - Excused

Staff:

S. Winnecke
C. Franco
M. Fronk

Guests:

M. Van Stedum – Fox Lake Police
D. Hansen – Mundelein Police
B. Lueders – Radicom
B. Scholt – Antioch Fire
L. Berger – Cencom
L. Kelly – Lake Zurich 9-1-1

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion McKenzie, Second Lang to approve the minutes of the January 2018 regular meeting. Discussion – None. Voice vote - All in favor, motion carries.

CORRESPONDENCE: ETSB received a request from Newport Fire for an additional CF-33.

TREASURER’S REPORT: Motion Lang, Second McKenzie to approve the January 2018 Treasurer’s report. Discussion - None. Voice vote - All in favor, motion carries. Ending balance \$1,866,203.80.

COMMITTEE REPORTS:

FINANCE: No report.

Approval of Vouchers – Motion McKenzie, Second McEwan to approve payment of bills in the amount of \$4,214.36. Discussion – Venturi requested the Verizon Wireless data invoice amount be notated on future bill lists even though it is an autopay.

Roll Call:

Blanding	Yes	Hare	Absent	Lang	Yes	Steingart	Absent
Botterman	Yes	Huffman	Yes	Malcolm	Absent	Venturi	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes		
Dato	Absent	Klahs	Absent	McEwan	Yes		
Fetherston	Yes	Kurek	Absent	McKenzie	Yes		

Motion carries.

TECHNOLOGY: No report.

POLICY: No report.

CAD – Next meeting is February 14, 2018 at:
Countryside Fire.
801 Midlothian Rd., Mundelein
Discussion – SQL CAD

COORDINATOR’S REPORT: Annual 9-1-1 filing was completed.

ATTORNEY’S REPORT – No report.

OLD BUSINESS:

Advanced Consolidation Study Update – McEwan advised letters were sent out to organizations and they are now waiting for resolution approvals.

Deerfield/Bannockburn ETSB Merger – No update.

SQL CAD update – Winnecke advised ETSB has been working on the final configurations for the system but there are concerns from the fire agencies on programming the responses. Lang stated he has concerns about the lack of an enhancement to the system that was addressed several months ago that better accommodates the way some of the Lake County agencies need to use the system. Discussion ensued. At the recommendation of the board, the go-live for the SQL CAD will be suspended pending conversations with EnRoute, ETSB staff, and a group of fire agencies addressing the requested enhancement.

Fox Lake ETSB/FoxComm and Cencom Joint ETSB 2012 9-1-1 call handling agreement – No update.

ETSB Staff – Database Analyst position – Winnecke advised Marissa Nowakowski will be starting employment with the ETSB staff on February 13, 2018.

Proposed process to update Lake County “An Ordinance Providing for the Establishment of the Emergency Telephone System Board for the Lake County 9-1-1 Service Area and Setting Forth the Powers and Duties of Said Board” approved as amended May 14, 1996 by the Lake County Board. – McEwan stated correspondences were sent to agencies. Ten sample ETSB ordinances were also sent and they have received some feedback. McEwan advised it has been hard to develop a survey due to the different levels of knowledge regarding the Lake County ETSB . Husak inquired if responses should be sent now or wait until the survey comes out. McEwan advise either is fine but as stated the survey has been hard to develop.

NEW BUSINESS –

Motion Lang, second Maplethorpe to approve purchase of 10 Havis DS-PAN-112-1 docking stations from CDW-G not to exceed \$6,950.00. Budget line item 84030. Discussion-None.

Roll Call:

Blanding	Yes	Hare	Absent	Lang	Yes	Steingart	Absent
Botterman	Yes	Huffman	Yes	Malcolm	Absent	Venturi	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes		
Dato	Absent	Klahs	Absent	McEwan	Yes		
Fetherston	Yes	Kurek	Absent	McKenzie	Yes		

Motion carries.

INFORMATIONAL ITEMS – None.

EXECUTIVE SESSION – None

NEXT MEETING DATE: Tuesday March 6, 2018

Motion Lang, Second Maplethorpe to adjourn. There being no further discussion, the meeting was adjourned at 2:17 p.m.

Respectfully submitted,
Steven J. Winnecke
911 Coordinator (Int.)
Director of IT