

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

March 6, 2018 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:34 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

C. Blanding
M. Botterman
J. Cokefair
D. Dato
D. Hare
S. Huffman
S. Husak
K. Klahs
S. Kurek
J. Lang
J. Malcolm
P. Maplethorpe
A. McEwan – in at 1:34 p.m.
K. McKenzie
J. Steingart
D. Venturi

Absent:

P. Fetherston - Excused

Staff:

S. Winnecke
C. Franco

Guests:

M. Van Stedum – Fox Lake Police
L. Stroberg - FoxComm
D. Hansen – Mundelein Police
Chas Buschick – Wauconda Fire
L. Berger – Cencom
Saranjit Saini – LCSO IT

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion McKenzie, Second Blanding to approve the minutes of the February 2018 regular meeting. Discussion – None. Voice vote - All in favor, motion carries.

CORRESPONDENCE: ETSB received a request from Antioch Police for an additional MDC due to fleet expansion. ETSB will be performing agency audits to confirm existing equipment before deploying. Lang will be assisting in the asset audits.

TREASURER’S REPORT: Motion McEwan, Second Cokefair to approve the February 2018 Treasurer’s report. Discussion - None. Voice vote - All in favor, motion carries. Ending balance \$1,878,993.76.

COMMITTEE REPORTS:

FINANCE: No report.

Approval of Vouchers – Motion McKenzie, Second McEwan to approve payment of bills in the amount of \$9,706.84. Discussion – None

Roll Call:

Blanding	Yes	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Yes	Huffman	Yes	Malcolm	Yes	Venturi	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes		
Dato	Yes	Klahs	Yes	McEwan	Yes		
Fetherston	Absent	Kurek	Yes	McKenzie	Yes		

Motion carries.

TECHNOLOGY: No report.

POLICY: No report.

CAD – Next meeting is March 14, 2018 at:

Countryside Fire.
801 Midlothian Rd., Mundelein
Discussion – SQL CAD

COORDINATOR’S REPORT: New ETSB employee Marissa Nowakowski introduced. Winnecke advised the tech refresh of the FZ-G1 tablets is around 75% complete. ETSB staff member Franco has done a great job coordinating and completing installs.

ATTORNEY’S REPORT – No report.

OLD BUSINESS:

Advanced Consolidation Study Update – Maplethorpe advised there is a PSAP consolidation initiative meeting on March 12, 2018 at 1:30 p.m. at Mundelein Fire Station 1 organized by himself and Dato. 35 participants have responded to the meeting so far. The goal of the meeting is supplement current efforts and get a group together to identify what organization and possible

financial structures look like. Dato share ownership is a major factor in consolidation and another goal of the meeting is to identify the committed organizations. Steingart inquired what happened with the Lake County letter asking for stakeholders and financial commitment. McEwan advised Lake County has been working with 5 organizations that have or may potentially present the Lake County draft recommended resolutions to their individual governing bodies. McEwan also stated she has received several phone calls asking about the alternate meeting on March 12, 2018. McEwan shared that regardless of how many groups form, everyone should keep talking to work towards the end goal of PSAP consolidation together.

Deerfield/Bannockburn ETSB Merger – Deferred to new business.

SQL CAD update – Winnecke advised ETSB had a joint meeting with Infor/Enroute and several fire agencies to provide Infor/EnRoute with the detailed requirements for the fire response enhancement requested by CAD agencies. The anticipated completion date or the enhancement by Infor/EnRoute is April 15, 2018. Dato requested Malcom work with Lake Zurich and Wauconda Fire to come up with a list of items they need fixed and to send them to him. Lang advised ETSB staff, himself and the fire agencies already shared the items with Infor/EnRoute and the enhancement is moving forward.

Fox Lake ETSB/FoxComm and Cencom Joint ETSB 2012 9-1-1 call handling agreement – No update.

Proposed process to update Lake County “An Ordinance Providing for the Establishment of the Emergency Telephone System Board for the Lake County 9-1-1 Service Area and Setting Forth the Powers and Duties of Said Board” approved as amended May 14, 1996 by the Lake County Board. – McEwan advised Lake County is working on the OMA portion.

NEW BUSINESS –

Riverwoods Request – Rice from Lake County State’s Attorney office joined the meeting via phone. Dato advised the Village of Riverwoods mayor sent a letter requesting to be released from the Lake County ETSB and be allowed to join the Deerfield/Bannockburn ETSB. In the letter it was stated the Village of Riverwoods was waiting for answers to questions. Dato shared he never received any questions nor were there communication regarding questions sent to the LCETSB. Deerfield/Bannockburn ETSB was previously provided an offer to become a joint ETSB with no correspondence since. Dato recommended he be authorized to send a letter to Riverwoods advising continued approval to route Riverwoods 9-1-1 calls to the Deerfield PSAP and reiterate the previous offer from LCETSB to file a waiver on behalf of the Deerfield PSAP if a joint ETSB is formed.

Motion Lang, second Klahs to approve purchase of 8 Extreme Networks switches, associated hardware, and professional services not to exceed \$28,488.55. Budget line item 84030. Discussion- None. **Motion Maplethorpe, Second Lang to leave the previous roll. Voice vote** – All in favor, motion carries.

Previous Roll Call:

Blanding	Yes	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Yes	Huffman	Yes	Malcolm	Yes	Venturi	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes		
Dato	Yes	Klahs	Yes	McEwan	Yes		
Fetherston	Absent	Kurek	Yes	McKenzie	Yes		

INFORMATIONAL ITEMS – Steingart expressed concerns about how many different CAD systems are currently being used at individual 9-1-1 centers and feels that finding a common system to enable efficient jurisdictional identification and dispatch of incidents is important. Discussion ensued.

EXECUTIVE SESSION – None

NEXT MEETING DATE: Tuesday April 3, 2018

Motion Venturi, Second Lang to adjourn. There being no further discussion, the meeting was adjourned at 2:44 p.m.

Respectfully submitted,
Steven J. Winnecke
911 Coordinator (Int.)
Director of IT