

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

May 1, 2018 ETSB Meeting Minutes

The meeting was called to order by Vice Chairman Venturi, at 1:32 p.m. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

## **ROLL CALL:**

C. Blanding  
J. Cokefair  
P. Fetherston  
S. Husak  
K. Klahs  
S. Kurek  
J. Lang  
J. Malcolm  
P. Maplethorpe  
A. McEwan  
K. McKenzie  
J. Steingart  
D. Venturi

## Absent:

M. Botterman - Excused  
D. Dato  
D. Hare  
S. Huffman

## Staff:

S. Winnecke  
M. Nowakowski

## Guests:

M. Van Stedum – Fox Lake Police  
L. Stroberg - FoxComm  
D. Hansen – Mundelein Police  
C. Buschick – Wauconda Fire  
D. Geary – Wauconda Fire  
J. Giacinto – Wauconda Fire  
J. Arie – Barrington Fire  
P. Mazzeno – Lake County EMA  
C. Johnson - Lindenhurst  
P. Fortunato - Digicom  
D. Wesley – Lake County Administration

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES: Motion Klahs, Second McKenzie to approve the minutes of the April 2018 regular meeting. Discussion** – McEwan clarified that discussions about possible reorganization of the Lake County ETSB ordinance has been ongoing since October 2017 and is not related to any recent events. **Voice vote** - All in favor, motion carries.

**CORRESPONDENCE:** None

**TREASURER’S REPORT:** April balance sheet not available.

**COMMITTEE REPORTS:**

**FINANCE:** No report.

**Approval of Vouchers – Motion McEwan, Second Blanding to approve payment of bills in the amount of \$34,467,72. Discussion** – Maplethorpe inquired about unemployment charges on the Lake County direct costs. McEwan advised the direct costs are associated with services provided to Lake County ETSB from Lake County. Additional clarification to be provided.

**Roll Call:**

Blanding	Yes	Hare	Absent	Lang	Yes	Steingart	Yes
Botterman	Absent	Huffman	Absent	Malcolm	Yes	Venturi	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes		
Dato	Absent	Klahs	Yes	McEwan	Yes		
Fetherston	Yes	Kurek	Yes	McKenzie	Yes		

Motion carries.

**TECHNOLOGY:** Deferred.

**POLICY:** No report.

**CAD:** Next meeting is May 9, 2018 at:  
Countryside Fire Station 1  
801 Midlothian Rd., Mundelein  
Discussion – SQL CAD

**COORDINATOR’S REPORT:** Winnecke advised that Winthrop Harbor will be consolidating with Mundelein dispatch and will be transitioning to the shared ETSB Infor/EnRoute CAD.

**ATTORNEY’S REPORT:** Fronk advised via email the ETSB resolution for the Countywide 9-1-1 Consolidation fund was completed and signed.

**OLD BUSINESS:**

**Advanced Consolidation Study Update** – McEwan shared the 9-1-1 Consolidation group has ten committed organizations and there are five additional in the works. There is a 9-1-1 Consolidation Committee meeting on May 9, 2018 at the Lake County Central Permit facility.

**Deerfield/Bannockburn ETSB Merger** – No update.

**SQL CAD update** – Winnecke advised Infor/EnRoute loaded the fire response enhancement. Refined configurations of maps are currently in progress.

**Fox Lake ETSB/FoxComm and Cencom Joint ETSB 2012 9-1-1 call handling agreement** – No update.

**Proposed process to update Lake County “An Ordinance Providing for the Establishment of the Emergency Telephone System Board for the Lake County 9-1-1 Service Area and Setting Forth the Powers and Duties of Said Board” approved as amended May 14, 1996 by the Lake County Board.** – McEwan advised Lake County is still working on draft language. An update email requesting more feedback was sent to organizations. Venturi inquired on the status of the process. McEwan advised the State’s Attorney Office is reviewing the ordinance to identify areas that can be adjusted. Once more input is received, some recommendations will be made.

**Riverwoods Request** – No update.

**Countywide 9-1-1 Consolidation Fund** – Resolution was signed. Future updates will be covered in Advanced Consolidation update.

**NEW BUSINESS:**

**USDD** – Lang stated the station alerting is working however it is his understanding that the GARI boxes need to be installed for the system to work properly. Winnecke advised the GARI boxes are a separate part of the system used for radio dispatch and the individual station alerting process can operate without them. Discussion ensued regarding the process for other agencies that are not currently using the USDD product converting to an automated voice dispatch and the potential challenges operationally. Venturi recommended the discussion continue outside of the meeting. A meeting will be coordinated by Lake Zurich Fire and ETSB staff between interested parties.

**INFORMATIONAL ITEMS:** Steingart inquired about agencies that have upgraded their CAD systems no longer sending data to FATPOT. Winnecke advised FATPOT has been working with McHenry County ETSB to reestablish their connection. Since CAD upgrades fall outside of the scope of support, there are costs associated for the host CAD agency. Winnecke stated Red Center has not responded to any requests from FATPOT or Lake County ETSB regarding the reconnection.

**EXECUTIVE SESSION:** None

**NEXT MEETING DATE:** Tuesday June 5, 2018

**Motion Klahs, Second Fetherston to adjourn.** There being no further discussion, the meeting was adjourned at 2:02 p.m.

Respectfully submitted,  
Steven J. Winnecke  
911 Coordinator (Int.)  
Director of IT