

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

July 10, 2018 ETSB Meeting Minutes

The meeting was called to order by Secretary Steingart, at 1:33 PM. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

C. Blanding
J. Cokefair
P. Fetherston
D. Hare
S. Huffman
S. Husak
J. Lang
J. Malcolm – in at 1356
K. McKenzie
J. Steingart

Absent:

M. Botterman – Excused
D. Dato – Excused
K. Klahs – Excused
S. Kurek – Excused
P. Maplethorpe – Excused
A. McEwan – Absent
D. Venturi - Excused

Staff:

S. Winnecke
C. Franco
M. Nowakowski
M. Fronk

Guests:

L. Stroberg - FoxComm
D. Geary – Wauconda Fire
J. Giacinto – Wauconda Fire
C. Schultz – Lake County Administration
Paul Mazzeno – Lake County EMA

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Lang, Second Hare to approve the minutes of the June 2018 regular meeting. Discussion – None Voice vote - All in favor, motion carries.

CORRESPONDENCE: Request from Beach Park Fire for 2 additional MDCs.

TREASURER’S REPORT: Motion McKenzie, Second Cokefair to approve the June 2018 Treasurer’s report. Discussion - None. Voice vote - All in favor, motion carries. Ending balance \$2,421,764.98.

COMMITTEE REPORTS:

FINANCE: No report.

Approval of Vouchers – Motion Husak, Second Lang to approve payment of bills in the amount of \$2,526,55. Discussion – None

Roll Call:

Blanding	Yes	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Absent	Huffman	Yes	Malcolm	Absent	Venturi	Absent
Cokefair	Yes	Husak	Yes	Maplethorpe	Absent		
Dato	Absent	Klahs	Absent	McEwan	Absent		
Fetherston	Yes	Kurek	Absent	McKenzie	Yes		

Motion carries.

2018 ETSB Audit – Draft audit presented. Steingart noted the omitted statement for the management letter. Winnecke advised the audit company RSM never made a request. RSM to clarify.

TECHNOLOGY: No report.

POLICY: No report.

CAD: Next meeting is August 8, 2018 at:
Countryside Fire Station 1
801 Midlothian Rd., Mundelein
Discussion – SQL CAD

COORDINATOR’S REPORT: Winnecke advised the network switch upgrade is complete and tested with optimal results. McKenzie remarked the upgraded switches have been working very well and thanked ETSB staff.

ATTORNEY’S REPORT: Fronk advised he reviewed the Unemployment Insurance Act and all local governments must pay into the Illinois unemployment fund after 1978. Fronk stated he is working on a memo to better outline and clarify powers of the ETSB.

OLD BUSINESS:

Advanced Consolidation Study Update – Next Consolidation Committee meeting on July 11, 2018, 8:30 AM at the Lake County Central Permit facility.

Deerfield/Bannockburn ETSB Merger – No update.

SQL CAD update – Anticipated go-live date is October-November.

Fox Lake ETSB/FoxComm and Cencom Joint ETSB 2012 9-1-1 call handling agreement – No update.

Proposed process to update Lake County “An Ordinance Providing for the Establishment of the Emergency Telephone System Board for the Lake County 9-1-1 Service Area and Setting Forth the Powers and Duties of Said Board” approved as amended May 14, 1996 by the Lake County Board. – McEwan absent. Fronk advised he has a meeting later this week to discuss.

Riverwoods Request – No update.

Discussion reference Executive Director – Lang stated he contacted APCO and NENA for example job descriptions.

NEW BUSINESS:

NENA 9-1-1 Consolidation Workshop – Motion Hare, Second Lang to approve NENA 9-1-1 Consolidation Workshop, not to exceed \$8,500.00. Budget line item 85070. Discussion – Husak inquired what part ETSB has in this workshop. McKenzie advised tuition for the course to be paid back to ETSB. **Motion Cokefair, Second Lang to leave previous roll. Voice vote** – All in favor, motion carries.

Previous Roll Call:

Blanding	Yes	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Absent	Huffman	Yes	Malcolm	Absent	Venturi	Absent
Cokefair	Yes	Husak	Yes	Maplethorpe	Absent		
Dato	Absent	Klahs	Absent	McEwan	Absent		
Fetherston	Yes	Kurek	Absent	McKenzie	Yes		

2018 IPSTA Conference – Motion McKenzie, Second Cokefair to approve attendance of up to 5 ETSB representatives at the 2018 IPSTA conference, not to exceed \$750.00 per person. Budget line item 71500. Discussion – None. **Motion Husak, Second Lang to leave previous roll. Voice vote** – All in favor, motion carries.

Previous Roll Call:

Blanding	Yes	Hare	Yes	Lang	Yes	Steingart	Yes
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Botterman	Absent	Huffman	Yes	Malcolm	Absent	Venturi	Absent
Cokefair	Yes	Husak	Yes	Maplethorpe	Absent		
Dato	Absent	Klahs	Absent	McEwan	Absent		
Fetherston	Yes	Kurek	Absent	McKenzie	Yes		

INFORMATIONAL ITEMS: McKenzie advised Lake County Passage has entered into a partnership with Waze to provide better notifications for traffic incidents. LCSO will be working to share data and maybe FATPOT data can be leveraged.

EXECUTIVE SESSION: None

NEXT MEETING DATE: Tuesday August 7, 2018

Motion Malcolm, Second Husak to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 1:57 PM.

Respectfully submitted,
 Steven J. Winnecke
 911 Coordinator (Int.)
 Director of IT