

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

October 2, 2018 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:33 PM. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

M. Botterman
J. Cokefair
D. Dato
D. Hare
S. Huffman – in at 1:34 PM
S. Husak
K. Klahs
S. Kurek
J. Lang
P. Maplethorpe
K. McKenzie
D. Venturi

Absent:

C. Blanding - Excused
P. Fetherston – Excused
J. Malcolm - Excused
A. McEwan - Excused
J. Steingart - Excused

Staff:

S. Winnecke
M. Nowakowski
C. Franco
M. Fronk

Guests:

L. Stroberg - FoxComm
J. Hawkins - Lake County Regional 9-1-1 Consolidation
L. Berger - Cencom

PUBLIC COMMENT: Dato introduced Jim Hawkins the Lake County Regional 9-1-1 Consolidation Project Manager.

APPROVAL OF MINUTES: Motion Klahs, Second McKenzie to approve the minutes of the September 2018 regular meeting. Discussion – None Voice vote - All in favor, motion carries.

CORRESPONDENCE: None

TREASURER’S REPORT: Motion Kurek, Second Botterman to approve the September 2018 Treasurer’s report. Discussion - None. Voice vote - All in favor, motion carries. Ending balance \$3,011,646.35.

COMMITTEE REPORTS:

FINANCE: No report.

Approval of Vouchers – Motion McKenzie, Second Klahs to approve payment of bills in the amount of \$287,953.58. Discussion – None

Roll Call:

Blanding	Absent	Hare	Yes	Lang	Yes	Steingart	Absent
Botterman	Yes	Huffman	Yes	Malcolm	Absent	Venturi	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes		
Dato	Yes	Klahs	Yes	McEwan	Absent		
Fetherston	Absent	Kurek	Yes	McKenzie	Yes		

Motion carries.

TECHNOLOGY:

Lake County Sheriff’s Office utilization of MDCs for in-car camera system: Lang advised Lake County Sheriff’s Office has purchased new in-car camera systems and requests use of ETSB MDCs to control and transmit camera data to a storage server. To implement their system, LCSO wants to install additional memory into some of the ETSB MDCs. Lang recommended LCSO work with ETSB staff and be allowed to purchase and install additional memory at LCSO cost. Lang shared concerns about using the Verizon connection and recommended LCSO only transmit camera data over a Wi-Fi or network connection and not use the Verizon connection for that purpose. The camera software and functions should not cause any interruption in the primary function of the MDCs. Members agreed. Winnecke will draft a MOU.

Lake Zurich Police Department grounding: Lang advised lightning events at Lake Zurich Police Department have caused damage to the ETSB 9-1-1 system components in the Lake Zurich PSAP. Lang shared with many additions and changes made in the radio shed and inside the police department, he requests Lake Zurich have the radio shed and police department grounding inspected. Husak advised Lake Zurich and ETSB staff can work together on the process.

POLICY: No report.

CAD: Next meeting is October 10, 2018 at:
Countryside Fire Station 1
801 Midlothian Rd., Mundelein
Discussion – SQL CAD

COORDINATOR’S REPORT: Winnecke advised the Winthrop Harbor IGA was approved by the Lake County Board.

ATTORNEY’S REPORT: No report.

OLD BUSINESS:

Advanced Consolidation Study Update – Motion Hare, second Husak to approve Intergovernmental Agreement Regarding Regional 9-1-1 Consolidation. Discussion – None

Roll Call:

Blanding	Absent	Hare	Yes	Lang	Yes	Steingart	Absent
Botterman	Yes	Huffman	Yes	Malcolm	Absent	Venturi	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes		
Dato	Yes	Klahs	Yes	McEwan	Absent		
Fetherston	Absent	Kurek	Yes	McKenzie	Yes		

Deerfield/Bannockburn ETSB Merger – No update. Remove from agenda.

SQL CAD update – Winnecke advised Infor/EnRoute has offered to come out to discuss the implementation for SQL CAD. Dato recommended Infor/EnRoute be asked to attend the next CAD user group meeting.

Fox Lake ETSB/FoxComm and Cencom Joint ETSB 2012 9-1-1 call handling agreement – No update. Remove from agenda.

Proposed process to update Lake County “An Ordinance Providing for the Establishment of the Emergency Telephone System Board for the Lake County 9-1-1 Service Area and Setting Forth the Powers and Duties of Said Board” approved as amended May 14, 1996 by the Lake County Board. – No update.

Riverwoods Request – No update. Remove from agenda

Discussion reference Executive Director – Dato advised he spoke with McKenzie who agreed to lead research and development of a job description. Dato also requested additional members. Lang, Husak, and Cokefair volunteered. Fronk to review when completed.

NEW BUSINESS:

2019 Fiscal Budget – Winnecke presented the FY 2019 balanced budget and budget summary. Member to review for approval at the November ETSB meeting.

Approval of 2019 ETSB meeting calendar – Motion Lang, Second Maplethorpe to approve the 2019 ETSB meeting calendar. Discussion – None **Voice vote** – All in favor, motion carries.

Approval of annual raises for ETSB staff, budget line item 51110 – Venturi advised the September 2018 CPI was 2.7% and recommended an overall wage increase of up to 4% for ETSB staff. Dato requested Winnecke find out the average of area agencies.

INFORMATIONAL ITEMS: McKenzie inquired about Solacom 9-1-1 system reporting. Winnecke advised he is working on some custom reports for LCSO. Lang thanked Franco and Winnecke for working overtime with AT&T to restore the DSL services.

EXECUTIVE SESSION: None

NEXT MEETING DATE: Tuesday November 6, 2018

Motion Lang, Second Cokefair to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 2:08 PM.

Respectfully submitted,
Steven J. Winnecke
911 Coordinator (Int.)
Director of IT