

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

November 6, 2018 ETSB Meeting Minutes

The meeting was called to order by Chairman Dato, at 1:33 PM. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

J. Cokefair
D. Dato
P. Fetherston
D. Hare
S. Huffman
S. Husak
K. Klahs
S. Kurek
J. Lang
J. Malcolm
P. Maplethorpe
A. McEwan
J. Steingart
D. Venturi

Absent:

C. Blanding – Excused
M. Botterman – Excused
K. McKenzie - Excused

Staff:

S. Winnecke – via phone
M. Nowakowski – via phone
C. Franco – via phone
M. Fronk

Guests:

D. Hansen – Mundelein Police
C. Buschick – Wauconda Fire
D. Wesley – Lake County
S. Franklin – Lake County
J. Giacinto – Wauconda Fire

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Klahs, Second Kurek to approve the minutes of the October 2018 regular meeting. Discussion – None Voice vote - All in favor, motion carries.

CORRESPONDENCE: None

TREASURER’S REPORT: Motion McEwan, Second Klahs to approve the October 2018 Treasurer’s report. Discussion - None. Voice vote - All in favor, motion carries. Ending balance \$2,672,617.11.

COMMITTEE REPORTS:

FINANCE: No report.

Approval of Vouchers – Motion McEwan, Second Steingart to approve payment of bills in the amount of \$154,876.27. Discussion – None

Roll Call:

Blanding	Absent	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Absent	Huffman	Yes	Malcolm	Yes	Venturi	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes		
Dato	Yes	Klahs	Yes	McEwan	Yes		
Fetherston	Yes	Kurek	Yes	McKenzie	Absent		

Motion carries.

TECHNOLOGY: No report.

POLICY: No report.

CAD: Next meeting is November 14, 2018 at:
Countryside Fire Station 1
801 Midlothian Rd., Mundelein
Discussion – SQL CAD implementation

COORDINATOR’S REPORT: No report

ATTORNEY’S REPORT: Fronk advised he is reviewing the MOU between LCSO and ETSB.

OLD BUSINESS:

Advanced Consolidation Study Update – Dato shared there is a selection committee being organized for the consultant RFP.

SQL CAD update – Winnecke advised Margaret Moran from Infor/EnRoute attended the October 2018 CAD User Group meeting. The recommendation was made to have the fire

departments complete and test the responses fully. Once that is completed, a go-live date can be formally considered. Winnecke shared a November 16, 2018 goal date was set for the fire departments. Malcolm inquired about EnRoute coming out to assist in response building. Winnecke noted ETSB hasn't received any lists of concerns or questions to send to Infor/EnRoute, but will make the request for a representative to come out once obtained.

Proposed process to update Lake County “An Ordinance Providing for the Establishment of the Emergency Telephone System Board for the Lake County 9-1-1 Service Area and Setting Forth the Powers and Duties of Said Board” approved as amended May 14, 1996 by the Lake County Board, action may be taken – McEwan shared based on the surveys and input from agencies, a proposal for the changes to the ordinance has been presented. The proposed updated ordinance is being presented to the Lake County Board on November 13, 2018 along with proposed appointments. The new ETSB makeup will be reduced from 17 to 9 members. McEwan reviewed the representatives and the process for recommendations of future appointments. Member terms have been staggered with 5 members having 1-year terms and 4 having 2-year terms. Dato advised the ETSB bylaws will be reviewed after the new board is seated. Maplethorpe shared the representation for the eastern part of the county is lacking. McEwan advised as the representatives terms expire, input from the ETSB and member agencies should be provided.

Motion Venturi, Second Klahs to recommend the ETSB ordinance. Discussion – None

Roll Call:

Blanding	Absent	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Absent	Huffman	Yes	Malcolm	Yes	Venturi	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Present		
Dato	Yes	Klahs	Yes	McEwan	Yes		
Fetherston	Yes	Kurek	Yes	McKenzie	Absent		

Motion carries.

Discussion reference Executive Director – No update.

Approval of 2019 Fiscal Budget – Motion Husak, second Klahs to adopt the ETSB 2019 fiscal budget as presented. Discussion - None

Roll Call:

Blanding	Absent	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Absent	Huffman	Yes	Malcolm	Yes	Venturi	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Present		
Dato	Yes	Klahs	Yes	McEwan	Yes		
Fetherston	Yes	Kurek	Yes	McKenzie	Absent		

Motion carries.

Approval of annual raises for ETSB staff, budget line item 51110 – Motion Venturi, second Lang to approve 4% salary increase for ETSB staff to include COLA and merit. Discussion

– Venturi advised based on the information provided in the 2019 Lake County salary increase survey, providing 2.5% COLA and 1.5% merit is recommended. Winnecke shared the data provided by Lake County Human Resources. Steingart shared ETSB implemented a policy to address the COLA and merit increases as separate components in the overall increases.

Roll Call:

Blanding	Absent	Hare	No	Lang	Yes	Steingart	Yes
Botterman	Absent	Huffman	No	Malcolm	No	Venturi	Yes
Cokefair	Yes	Husak	No	Maplethorpe	Present		
Dato	Yes	Klahs	Yes	McEwan	Yes		
Fetherston	No	Kurek	No	McKenzie	Absent		

Motion fails.

Motion Klahs, second Venturi to approve 4% increase for Winnecke to include COLA and merit and allow Winnecke to recommend up to 4% increase for ETSB staff to include 2.5% COLA and up to 1.5% merit. Discussion

– Venturi shared with such a small staff, it can be difficult to determine merit increases on an individual basis.

Roll Call:

Blanding	Absent	Hare	No	Lang	Yes	Steingart	Yes
Botterman	Absent	Huffman	No	Malcolm	No	Venturi	Yes
Cokefair	No	Husak	No	Maplethorpe	No		
Dato	Yes	Klahs	Yes	McEwan	No		
Fetherston	No	Kurek	No	McKenzie	Absent		

Motion fails.

Motion McEwan, second Maplethorpe to approve 2.5% COLA increases for ETSB staff with the merit component to be addresses at a future meeting. Discussion - None

Roll Call:

Blanding	Absent	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Absent	Huffman	Yes	Malcolm	Yes	Venturi	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes		
Dato	Yes	Klahs	Yes	McEwan	Yes		
Fetherston	Yes	Kurek	Yes	McKenzie	Absent		

Motion carries.

NEW BUSINESS:

Motion Lang, second Husak to renew maintenance and support with Solacom Technologies for Lake County ETSB Solacom 9-1-1 System not to exceed \$80,988.56, budget line 72280.

Discussion – None

Roll Call:

Blanding	Absent	Hare	Yes	Lang	Yes	Steingart	Yes
Botterman	Absent	Huffman	Yes	Malcolm	Yes	Venturi	Yes
Cokefair	Yes	Husak	Yes	Maplethorpe	Yes		
Dato	Yes	Klahs	Yes	McEwan	Yes		
Fetherston	Yes	Kurek	Yes	McKenzie	Absent		

Motion carries.

INFORMATIONAL ITEMS: None

EXECUTIVE SESSION: None

NEXT MEETING DATE: Tuesday December 4, 2018

Motion Hare, Second Huffman to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 2:19 PM.

Respectfully submitted,
Steven J. Winnecke
911 Coordinator (Int.)
Director of IT