

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

January 8, 2019 ETSB Meeting Minutes

The meeting was called to order by Chair Dato, at 1:30 PM. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

C. Buschick
R. Carani
R. Chiarello
D. Dato
S. Huffman
S. Husak – in at 1:37 PM
K. McKenzie
D. Venturi – in at 1:34 PM

Absent:

J. Steingart - Excused

Staff:

S. Winnecke
M. Nowakowski
C. Franco
M. Fronk

Guests:

B. Lueders – Radicom

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Huffman, second McKenzie to approve the minutes of the December 2018 regular meeting. Discussion – None. Voice vote – All in favor, motion carries.

CORRESPONDENCE: Newport Fire Protection District requested an additional CF-33 Toughbook and Gamber-Johnson docking station for a new first responder vehicle.

TREASURER’S REPORT: Motion Huffman, second McKenzie to approve the December 2018 Treasurer’s report. Discussion - None. Voice vote - All in favor, motion carries. Ending balance \$3,027,788.88.

COMMITTEE REPORTS:

FINANCE: Request for interested members to join committee.

Approval of Vouchers – Motion McKenzie, second Huffman to approve payment of bills in the amount of \$18,560.17. Discussion – None

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Yes	Huffman	Yes	Steingart	Absent
Chiarello	Yes	Husak	Absent	Venturi	Absent

Motion carries.

TECHNOLOGY: Request for interested members to join committee.

POLICY: No report.

CAD: Next meeting is TBD at:
Countryside Fire Station 1
801 Midlothian Rd., Mundelein
Discussion – SQL CAD implementation

COORDINATOR’S REPORT: Winnecke advised in a previous meeting there was discussion regarding Rapid SOS. ETSB staff researched and the Rapid SOS service has the capability to interface directly into the Solacom 9-1-1 ANI/ALI screen. ETSB staff is also working on the annual filing as required in the ETSA.

ATTORNEY’S REPORT: No report.

OLD BUSINESS:

Advanced Consolidation Study Update – Dato advised all committees continue to work. Winnecke shared a new GIS sub-committee has been created and will begin meeting on January 16, 2019. Winnecke is the committee Lead and Nowakowski will also be in the working group.

SQL CAD update – Winnecke advised EnRoute/Infor is currently transferring location data from the existing CAD to SQL CAD with the conversions Nowakowski validated. Due to the amount of incident history being transferred to the SQL CAD, the process is taking time.

ETSB Executive Director – No update.

Surplus and Auction Out of Service ETSB Equipment – Motion Husak, second Buschick to surplus and auction provided list of out of service ETSB equipment using Obenauf Auction Service’s online auction. Discussion – Winnecke provided a summary of the proposed action item. Chiarello inquired if the surplus and auction of equipment is part of a capital plan and asked what process ETSB uses. Winnecke advised ETSB follows Lake County policy requiring all out of service equipment to be declared surplus and sent to public auction. Dato advised this can be cited in future action items.

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Yes	Huffman	Yes	Steingart	Absent
Chiarello	Yes	Husak	Yes	Venturi	Yes

Motion carries.

Purchase of Panasonic Toughbooks and Dock Adapters – Motion Chiarello, second Carani to approve purchase of 25 Panasonic CF-33 Toughbooks and associated dock adapters from CDS Office Technologies not to exceed \$92,925.00. Budget line 84030. Discussion – Winnecke provided a summary of the proposed action item. Chiarello requested his discussion from the previous motion be noted.

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Yes	Huffman	Yes	Steingart	Absent
Chiarello	Yes	Husak	Yes	Venturi	Yes

Motion carries.

Purchase of Text to 9-1-1 Hardware and Services – Motion Husak, second McKenzie to approve purchase of Text to 9-1-1 hardware and services from Solacom Technologies not to exceed \$19,745.55. Budget line 85070. Discussion – Winnecke provided a summary of the proposed action item. Dato asked about the time frame for implementation. Winnecke advised the process could take up to 180 days after procurement. Once the hardware is installed, ETSB must coordinate with the TCC and wireless carriers.

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Yes	Huffman	Yes	Steingart	Absent
Chiarello	Yes	Husak	Yes	Venturi	Yes

Motion carries.

International Public Safety Consortium – Motion McKenzie, second Chiarello to approve up to 2 ETSB staff members to attend the International Public Safety Consortium Conference in Virginia Beach, VA May 18 - 23, 2019 not to exceed \$1660.00 per person. Budget line 71500. Discussion – Winnecke provided a summary of the proposed action item. No further discussion.

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
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Carani	Yes	Huffman	Yes	Steingart	Absent
Chiarello	Yes	Husak	Yes	Venturi	Yes

Motion carries.

INFORMATIONAL ITEMS: Chiarello asked if the bylaws could be modified to allow for electronic attendance at the ETSB meeting. Fronk advised electronic attendance can be addressed in a policy and does not necessarily need to be in the bylaws.

EXECUTIVE SESSION: None

NEXT MEETING DATE: Tuesday February 5, 2019

Motion Huffman, Second Husak to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 2:14 PM.

Respectfully submitted,
Steven J. Winnecke
911 Coordinator (Int.)
Director of IT