

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

March 5, 2019 ETSB Meeting Minutes

The meeting was called to order by Vice-Chair Venturi, at 1:30 PM. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

C. Buschick
R. Carani
S. Huffman
K. McKenzie
J. Steingart
D. Venturi

Absent:

D. Dato – Excused
S. Husak – Excused
R. Chiarello

Staff:

S. Winnecke
M. Nowakowski
C. Franco
M. Fronk

Guests:

J. Giacinto – Wauconda Fire
D. Hansen – Mundelein

PUBLIC COMMENT: D. Hansen thanked Winnecke for working the afterhours over the weekend to complete the Winthrop Harbor configurations.

APPROVAL OF MINUTES: Motion McKenzie, second Steingart to approve the minutes of the February 2019 regular meeting. Discussion – None. Voice vote – All in favor, motion carries.

CORRESPONDENCE: None.

TREASURER’S REPORT: Motion McKenzie, second Steingart to approve the February 2019 Treasurer’s report. Discussion - None. Voice vote - All in favor, motion carries. Ending balance \$2,881,622.39.

COMMITTEE REPORTS:

FINANCE: No report.

Approval of Vouchers – Motion McKenzie, second Huffman to approve payment of bills in the amount of \$235,229.32. Discussion – None

Roll Call:

Buschick	Yes	Dato	Absent	McKenzie	Yes
Carani	Yes	Huffman	Yes	Steingart	Yes
Chiarello	Absent	Husak	Absent	Venturi	Yes

Motion carries.

TECHNOLOGY: No report.

POLICY: No report.

CAD: Next meeting is TBD at:
Countryside Fire Station 1
801 Midlothian Rd., Mundelein

COORDINATOR’S REPORT: No report.

ATTORNEY’S REPORT: No report.

OLD BUSINESS:

Advanced Consolidation Study Update – No report.

SQL CAD update – SQL CAD go-live on schedule for the week of April 8, 2019.

ETSB Director – McKenzie advised he met with Venturi and they reviewed job descriptions from other ETSB Executive Director positions. A draft job description has been created and will be posted by Lake County HR after review by the members at the April 2019 meeting.

Tellus (FATPOT) upgrade – Winnecke advised there have been previous conversations and presentations for the Tellus upgrade. Winnecke shared he had a meeting with Vernon Hills and NWCDS has previously expressed interest in moving forward with the CAD to CAD interoperability upgrade. Members agreed to have ETSB staff proceed with obtaining updated pricing.

NEW BUSINESS:

Purchase of Communications Analyzer / Tuner - Motion McKenzie, second Huffman to approve purchase of Freedom Technologies R8100 Communications system analyzer from Freedom Communications Technologies not to exceed \$46,370.00. Budget line 84030. ETSB

shall develop a policy for use. Discussion – Winnecke presented proposed action item overview as provided by Chair Dato. McKenzie reviewed the technical specifications of the analyzer and advised yearly maintenance on radios using a vendor can be expensive and hard to coordinate without impacting operations. Steingart asked Fronk if the purchase of this equipment falls within the statutory guidelines of the ETSA. Fronk advised based on previous AG opinions, it falls into the statute for devices assisting in the dispatch of emergency responders. Buschick inquired about ongoing maintenance costs for the analyzer, if all features on the quote are needed, and if the use of the analyzer is intended for ETSB member agencies. McKenzie advised the first 5 years of maintenance is included in the purchase price, all the features on the quote are needed, and the intent of the purchase is to maintain ETSB member agency radios. McKenzie advised the analyzer could potentially be used for non-member agencies if agreements are reached. ETSB will draft a policy on use, authorized access, accountability, and storage of the analyzer before deployment.

Roll Call:

Buschick	Yes	Dato	Absent	McKenzie	Yes
Carani	Yes	Huffman	Yes	Steingart	Yes
Chiarello	Absent	Husak	Absent	Venturi	Yes

Motion carries.

INFORMATIONAL ITEMS: None.

EXECUTIVE SESSION: None

NEXT MEETING DATE: Tuesday April 2, 2019

Motion McKenzie, Second Huffman to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 1:54 PM.

Respectfully submitted,
Steven J. Winnecke
911 Coordinator (Int.)
Director of IT