

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

May 7, 2019 ETSB Meeting Minutes

The meeting was called to order by Chair Dato, at 1:30 PM. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

C. Buschick
R. Carani
R. Chiarello
D. Dato
K. McKenzie
J. Steingart
D. Venturi

Absent:

S. Huffman – Excused
S. Husak – Excused

Staff:

S. Winnecke
M. Nowakowski
C. Franco

Guests:

L. Berger – Cencom
D. Hansen – Mundelein
D. Anderson – Lake Zurich
J. Hawkins – 9-1-1 Consolidation
L. Stroberg – Foxcomm

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion Buschick, second Steingart to approve the minutes of the April 2019 regular meeting. Discussion – None. Voice vote – All in favor, motion carries.

CORRESPONDENCE: None.

TREASURER’S REPORT: Motion Buschick, second McKenzie to approve the March 2019 Treasurer’s report. Discussion - None. Voice vote - All in favor, motion carries. Ending balance \$2,586,978.99.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers – Motion Steingart, second Carani to approve payment of bills in the amount of \$2,825.37. Discussion – None

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Yes	Huffman	Absent	Steingart	Yes
Chiarello	Yes	Husak	Absent	Venturi	Yes

Motion carries.

TECHNOLOGY: No report.

POLICY: No report.

CAD: Next meeting is TBD at:
Countryside Fire Station 1
801 Midlothian Rd., Mundelein

COORDINATOR’S REPORT: Deferred to Business.

ATTORNEY’S REPORT: No report.

BUSINESS:

Advanced Consolidation Study Update – 9-1-1 Consolidation P.M Hawkins advised the working groups and committees are actively working. The GIS working group took dual addressing to the Lake County Board. The dual addressing remedy appears to have good support with a couple different options available. CAD RFI responses to be reviewed with a possible RFP for RMS. ETSB groups met to explore how joining ETSBs may help with technology and purchasing.

SQL CAD update – Winnecke advised the SQL CAD went live on April 9, 2019 around 10:30 AM. Testing was completed for systems during the weeks prior to go-live. Once the core functionality of the CAD in the PSAPs was verified with successful processing and dispatch of calls for service, secondary services were brought online. Winnecke went in-depth into the process and explained several discoveries of unexpected functionality deficiencies especially with the mobile program and CIC not present during testing. Winnecke stated Infor/EnRoute continues to work on the mobile application due to a major configuration issue that was discovered. Most of the functionality of mobile has been restored and Infor/EnRoute is working to resolve less critical items. Winnecke advised the CIC interface had to be completely reconfigured with the state due to major changes in the state’s production environment that did not exist in their test system. ETSB staff are constantly monitoring the system and reporting all reported deficient items to Infor/EnRoute. Hansen shared the ETSB staff has been very responsive and supportive of their department. Hansen advised Mundelein reached out to

Stafford County after discovering an IXP report regarding their SQL CAD go-live in 2014 with the EnRoute SQL CAD. Berger shared the transition has been a nightmare due to the unexpected issues but ETSB staff have been very good to work with. Stroberg advised one of the challenges for their PSAP is the need to rebuild aliases that did not process in the validation processes but ETSB staff has been very responsive and supportive. Nowakowski shared when the final validation of location was run by Infor/EnRoute, locations with previous cross-references remained in the system with the old location record. McKenzie advised he was not aware of how much ETSB staff had going on and acknowledged how efficiently staff were responding to and resolving other items as well. Buschick advised the fire mobile is working with some status issues. ETSB staff will work with Wauconda Fire to get more details. Dato asked that member and non-member agencies collaborate to compile information and draft a letter to Infor/EnRoute.

ETSB Director – Venturi stated he believes a decision need to be made to fill the position and recommended approving a job description at the next meeting. McKenzie advised he would send the draft job description to the members after the meeting. Steingart inquired if the position had to be posted or could be filled internally. Fronk shared based on the ordinance, the position does not have to be posted if the board does not deem it necessary and advised ETSB has the authority to hire or fill open positions at their discretion.

Tellus (FATPOT) upgrade – Winnecke advised there are several components for the board to consider in the upgrade proposal. Members agreed to include the Aware upgrade, ETSB CAD Unify interface, and Lake County Sheriff’s CAD Unify interface in the scope of the project.

North Chicago IGA - Motion Venturi, second Chiarello to approve an Intergovernmental Agreement between the City of North Chicago, the Lake County ETSB and Lake County to provide CAD services to North Chicago Police and Fire departments utilizing the Lake County ETSB shared CAD system. Discussion – None.

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Yes	Huffman	Absent	Steingart	Yes
Chiarello	Yes	Husak	Absent	Venturi	Yes

Motion carries

2019 ESRI National Security and Public Safety Summit - Motion Steingart, second McKenzie to approve attendance of 1 ETSB representative at the 2019 ESRI National Security and Public Safety Summit, not to exceed \$2,300.00. Budget line item 71500. Discussion – None **Motion Steingart, second Chiarello to leave previous roll. Voice vote** – All in favor, motion carries.

Previous Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Yes	Huffman	Absent	Steingart	Yes
Chiarello	Yes	Husak	Absent	Venturi	Yes

INFORMATIONAL ITEMS: Dato followed up regarding the Riverwoods/Deerfield discussion at the April regular meeting. Dato advised equipment consistent with what is provided to other member agencies had been discussed previously with Riverwoods. Dato requested support for a resolution stating the position of ETSB. Steingart stated he feels the ETSB area should remain intact as fragmenting areas is not in the best interest of current efforts. McKenzie agreed with Steingart's position. Venturi advised previous funding that was provided to Deerfield on behalf of Riverwoods was also provided to the member PSAPs which ended at the same time. Dato will work with Fronk to prepare a draft resolution and cover letter for the June regular meeting.

EXECUTIVE SESSION: None

NEXT MEETING DATE: June 4, 2019

Motion Carani, Second Chiarello to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 3:20 PM.

Respectfully submitted,
Steven J. Winnecke
911 Coordinator (Int.)
Director of IT