

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

June 4, 2019 ETSB Meeting Minutes

The meeting was called to order by Chair Dato, at 1:35 PM. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

C. Buschick
R. Carani – out at 2:50 PM
R. Chiarello
D. Dato
S. Huffman
S. Husak
K. McKenzie
J. Steingart
D. Venturi

Absent:

Staff:

S. Winnecke
M. Nowakowski
C. Franco
M. Fronk

Guests:

L. Stroberg - FoxComm
D. Hansen – Mundelein
M. Sheedy – Winthrop Harbor
D. Storelli
B. Koenig – Central Square
E. Manke – Countryside Fire
J. Mitchell – Tellus/Central Square

PUBLIC COMMENT: None.

Presentation by Bob Koenig and Jonathan Mitchell from Central Square regarding the recent acquisition of Tellus by Central Square.

APPROVAL OF MINUTES: Motion McKenzie, second Steingart to approve the minutes of the May 2019 regular meeting. Discussion – None. Voice vote – All in favor, motion carries.

CORRESPONDENCE: Joint letter to ETSB and Infor regarding SQL CAD.

TREASURER’S REPORT: Motion Chiarello, second Steingart to approve the May 2019 Treasurer’s report. Discussion - None. Voice vote - All in favor, motion carries. Ending balance \$2,845,723,52.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers – Motion Steingart, second McKenzie to approve payment of bills in the amount of \$45,245.33 with \$9100.00 withheld from Infor invoice. Discussion – Winnecke advised ETSB received the Infor bill for the SQL CAD go-live. After reviewing the charges, Winnecke recommended withholding payment on services that have not been considered satisfactory or complete which includes configuration and implementation items. Members discussed if full payment of the Infor bill should be withheld. Fronk advised charges not related to the CAD programming issues could be considered by the members for payment. Decision was made to withhold \$9,100.00 in Infor billed charges until resolved.

Roll Call:

Buschick	No	Dato	Present	McKenzie	Yes
Carani	No	Huffman	Yes	Steingart	Yes
Chiarello	Yes	Husak	Yes	Venturi	Yes

Motion carries.

TECHNOLOGY: No report.

POLICY: No report.

CAD: Next meeting is June 12, 2019 at:
Countryside Fire Station 1
801 Midlothian Rd., Mundelein

COORDINATOR’S REPORT: Deferred to Business.

ATTORNEY’S REPORT: No report.

BUSINESS:

Advanced Consolidation Study Update – J. Hawkins advised the Regional 9-1-1 Consolidation Governance Committee is anticipated to be making decisions in the next couple of months regarding direction for the plan. There is also an RFP being drafted for a consultant to write a joint RFP for CAD/RMS/JMS software. Dato advised at the last Operations Committee meeting there were several items brought before the committee with some being held to provide more time for review.

SQL CAD update – Winnecke provided members with the current list of open action items with Infor and advised the support staff and programmers at Infor have been very responsive in troubleshooting the items. D. Hansen inquired if ETSB will be setting a deadline to switch to a different system. Dato advised the immediate goal is to get the current system working as expected and noted ETSB is part of the Regional 9-1-1 consolidation project where a shared CAD is being reviewed.

ETSB Director – Motion McKenzie, second Venturi to approve the ETSB Executive Director job description with MIT 11 salary range and post the position. Budget line 51110.

Discussion – Steingart stated he did not believe the position need to be posted and an internal candidate should be considered. Carani advised posting the position could unnecessarily prolong the process. Venturi shared posting the position could show transparency but Fronk previously advised it is not necessary if the members agree. Dato inquired where the position would be posted. McKenzie advised the job would be posted publicly using the Lake County HR system. Steingart reiterated he did not believe the position needs to be posted and will make that motion.

Motion withdrawn by McKenzie.

Motion Steingart, second Carani to approve the ETSB Executive Director job description with MIT 11 salary range and review internal candidate. Budget line 51110.

Discussion - None

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Yes	Huffman	Yes	Steingart	Yes
Chiarello	Yes	Husak	Yes	Venturi	Yes

Motion carries

Tellus (FATPOT) upgrade – Members comfortable moving forward after the Central Square/Tellus presentation. Central Square advised during their presentation there isn't an existing CAD to CAD interface for the version of CAD Lake County Sheriff's Office uses.

Riverwoods Update – No update

Lake County EMA Veoci software integration with Tellus (FATPOT) – Dato advised he received a letter from Lake County EMA expressing interest in investigating the capabilities of Tellus with their Veoci software. McKenzie advised previous estimates were around \$17,000 for integration. ETSB will work with LCEMA to get additional information.

Motion Steingart, second Buschick to approve recommended replacement and installation of UPS OEM cap and fan by Nationwide Power at LCSO PSAP, not to exceed \$10,058.44. Budget line 72280. Discussion – None.

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
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Carani	Absent	Huffman	Yes	Steingart	Yes
Chiarello	Yes	Husak	Yes	Venturi	Yes

Motion carries

Solacom 9-1-1 Guardian PSAP equipment refresh – Winnecke inquired if members want to split the refresh for the 9-1-1 Guardian PSAP equipment into two parts or move forward to refresh all systems. Members agreed to have ETSB staff get quotes for a full refresh.

2020 Fiscal budget – Winnecke provided the FY 2020 draft budget and summary to the members for review and possible approval at the July meeting in accordance with the Lake County ETSB Ordinance.

INFORMATIONAL ITEMS: Husak suggested the vacant ETSB position be added to the next agenda for consideration to speed up getting ETSB up to full staff if the Executive Director position is hired.

EXECUTIVE SESSION: None

NEXT MEETING DATE: July 9, 2019

Motion Chiarello, Second Steingart to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 3:10 PM.

Respectfully submitted,
Steven J. Winnecke
911 Coordinator (Int.)
Director of IT