

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

July 9, 2019 ETSB Meeting Minutes

The meeting was called to order by Chair Dato, at 1:32 PM. at the Lake County EOC 1303 N. Milwaukee Ave., Libertyville, IL.

ROLL CALL:

C. Buschick
R. Chiarello
D. Dato
S. Huffman
S. Husak
K. McKenzie
J. Steingart
D. Venturi

Absent:

R. Carani – Excused

Staff:

S. Winnecke
C. Franco

Others present:

D. Hansen – Mundelein
E. Guenther - Mundelein
M. Sheedy – Winthrop Harbor
E. Manke – Countryside Fire
J. Hawkins – Regional 9-1-1 Consolidation

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion Huffman, second McKenzie to approve the minutes of the June 2019 regular meeting. Discussion – None. Voice vote – All in favor, motion carries.

CORRESPONDENCE: None

TREASURER’S REPORT: Motion McKenzie, second Huffman to approve the June 2019 Treasurer’s report. Discussion - None. Voice vote - All in favor, motion carries. Ending balance \$3,510,637.11.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers – Motion Husak, second Steingart to approve payment of bills in the amount of \$36,202.67 Discussion – None.

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Absent	Huffman	Yes	Steingart	Yes
Chiarello	Yes	Husak	Yes	Venturi	Yes

Motion carries.

TECHNOLOGY: Island Lake Police request for 2 additional MDCs and associated hardware due to fleet expansion.

POLICY: No report.

CAD: Next meeting is August 14, 2019 at:
Countryside Fire Station 1
801 Midlothian Rd., Mundelein

COORDINATOR’S REPORT: Deferred to Business.

ATTORNEY’S REPORT: No report.

BUSINESS:

Advanced Consolidation Study Update – J. Hawkins advised the Operation and Policy committees approved a concept of operations and the workgroups will continue to work in the approved direction.

Riverwoods Update – Dato advised in his prior conversations with Chief Dayno, Riverwoods is looking for funding opportunities. Dato shared Chief Dayno was invited to attend the meeting.

SQL CAD update – Winnecke provided members with the current list of open action items with Infor. Franco provided updates on the priority items. D. Hansen shared there haven’t been significant improvements and the telecommunicators are still trying to get faster geo-validation. E. Guenther inquired on a deadline. Dato advised he will be working to communicate with the executives at Infor.

ETSB Director – Motion Venturi, second McKenzie to approve promotion of Steven Winnecke to position of ETSB Executive Director with an annual salary of \$115,000.00. Budget line 51110. Discussion – None.

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
----------	-----	------	-----	----------	-----

Carani	Absent	Huffman	Yes	Steingart	Yes
Chiarello	Yes	Husak	Yes	Venturi	Yes

Motion carries.

ETSB Admin/Tech Assistant – Motion Steingart, second Huffman to approve updated Admin/Tech Assistant job description with a salary range of KIT4 and post the position. Budget line 51110. Discussion – Winnecke to work with Lake County HR to review salary grade and FLSA exemption status prior to posting.

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Absent	Huffman	Yes	Steingart	Yes
Chiarello	Yes	Husak	Yes	Venturi	Yes

Motion carries.

Tellus (FATPOT) upgrade – Motion Steingart second Buschick to approve purchase of Tellus Aware upgrade, Unify interface for ETSB CAD, and professional services from Tellus not to exceed \$338,638.00. Budget line 85070. Discussion – None.

Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Absent	Huffman	Yes	Steingart	Yes
Chiarello	Yes	Husak	Yes	Venturi	Yes

Motion carries.

Solacom 9-1-1 Guardian equipment refresh – Motion Husak, second Chiarello to approve purchase of Solacom 9-1-1 Guardian equipment, and professional services from Solacom Technologies not to exceed \$146,766.00. Budget line 85070. Discussion – None. **Motion Steingart, second McKenzie to leave the previous roll. – Voice vote –** All in favor, motion carries.

Previous Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Absent	Huffman	Yes	Steingart	Yes
Chiarello	Yes	Husak	Yes	Venturi	Yes

PSAP CAD workstation refresh – Motion Steingart, second Buschick to approve purchase of 10 HP Z2 Tower Workstation desktop computers from CDWG not to exceed \$12,742.90. Budget line 84030. Discussion – None. Motion Steingart, second McKenzie to leave the previous roll. – Voice vote – All in favor, motion carries.

Previous Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Absent	Huffman	Yes	Steingart	Yes
Chiarello	Yes	Husak	Yes	Venturi	Yes

2020 Fiscal budget – Motion Chiarello second Huffman to approve the FY 2020 budget. Discussion – None. Motion McKenzie, second Steingart to leave the previous roll. – Voice vote – All in favor, motion carries.

Previous Roll Call:

Buschick	Yes	Dato	Yes	McKenzie	Yes
Carani	Absent	Huffman	Yes	Steingart	Yes
Chiarello	Yes	Husak	Yes	Venturi	Yes

INFORMATIONAL ITEMS: Hawkins share the dual addressing remedy ordinance passed the Lake County board.

EXECUTIVE SESSION: None

NEXT MEETING DATE: August 6, 2019

Motion Buschick, Second Chiarello to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 2:30 PM.

Respectfully submitted,
Steven J. Winnecke
Executive Director