

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

May 5, 2020 ETSB Meeting Minutes

The remote meeting was called to order by Vice-Chair Venturi at 1:30 PM via Zoom in compliance with the Governor's stay-at-home order and in accordance with the temporary suspension of certain portions of the Open Meetings Act.

ROLL CALL:

C. Buschick
R. Carani
D. Dato – in at 1:38 PM
S. Huffman
S. Husak
B. Malkov
K. McKenzie
J. Steingart
D. Venturi

Absent:

S. Huffman

Staff:

S. Winnecke
C. Franco
K. McGill
M. Nowakowski

Others present:

Don Hansen – Mundelein Police
Lisa Berger - CenCom

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion McKenzie, second Husak to approve the minutes of the April 2020 regular meeting. Discussion – None. Voice vote – All in favor, motion carries.

CORRESPONDENCE: None.

TREASURER'S REPORT: Motion Steingart, second Malkov to approve April 2020 Treasurer's Report. Discussion – None. Voice vote – All in favor, motion carries. February 2020 Ending balance \$4,621,350.76

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers – Motion Malkov, second McKenzie to approve payment of bills in the amount of \$36,273.74. Discussion – None.

Roll Call:

Buschick	Yes	Huffman	Absent	McKenzie	Yes
Carani	Yes	Husak	Yes	Steingart	Yes
Dato	Absent	Malkov	Yes	Venturi	Yes

Motion carries.

TECHNOLOGY: No report.

POLICY:

Text to 9-1-1 – Motion McKenzie, second Steingart to approve the Text to 9-1-1 policy. Discussion – McKenzie expressed concerns for PSAPs accomplishing daily testing and suggested policy be changed to once weekly by each shift. Board agreed language to be changed to “Text to 9-1-1 should be tested once weekly by each shift.” **Voice vote – All in favor, motion carries.**

CAD: Next CAD User Group meeting:
TBD
Countryside Fire Station 1
801 Midlothian Rd., Mundelein

EXECUTIVE DIRECTOR’S REPORT: Winnecke advised the ETSB office will continue to work remotely due to the Governor’s stay at home order. Franco will continue to handle repairs as needed. Winnecke acknowledged the staff for their quick adjustment to the remote working environment and providing the same level of service as before under the challenging circumstances.

ATTORNEY’S REPORT: None.

BUSINESS:

Advanced Consolidation Update – Winnecke advised RFP has been released. Dato advised the language is being rewritten.

ETSB Server Replacement – Motion Dato, second McKenzie to approve purchase of HPE ProLiant DL380 Gen10 server from CDW-G, Vernon Hills, IL not to exceed \$33,824.03. Budget line 84030. Discussion – Winnecke advised server to be used universally without any challenges.

Roll Call:

Buschick	Yes	Huffman	Absent	McKenzie	Yes
Carani	Yes	Husak	Yes	Steingart	Yes
Dato	Yes	Malkov	Yes	Venturi	Yes

Motion carries.

Riverwoods/Deerfield United Center ETSB Call Routing Agreement – Motion McKenzie, second Malkov to approve call routing agreement, subject to modification by attorney.

Discussion – Helton advised language in agreement is being modified regarding the purchase of radios for Riverwoods. Malkov inquired if the FATPOT connection should be included in the agreement. Winnecke advised that participating in FATPOT CAD data sharing is optional for each agency but he is attempting to get a Deerfield IT contact to work on reconnecting the Deerfield CAD data feed to FATPOT.

Roll Call:

Buschick	Yes	Huffman	Absent	McKenzie	Yes
Carani	Yes	Husak	Yes	Steingart	Yes
Dato	Yes	Malkov	Yes	Venturi	Yes

Motion carries.

INFORMATIONAL ITEMS: None.

NEXT MEETING DATE: June 2, 2020 1:30 PM

Motion Dato, second McKenzie to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 2:07 PM.

Respectfully submitted,
Katie McGill
Admin/Tech Assistant