

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

January 5, 2021 ETSB Meeting Minutes

The remote meeting was called to order by Chair Dato at 1:30 PM via Zoom in accordance with revised provisions of the Open Meetings Act.

Pursuant to Section 7(e) of the Illinois Open Meetings Act, Gubernatorial Disaster Proclamation, and the Determination of the Lake County Emergency Telephone System Board Chair, this meeting was held via audio and video conference.

## ROLL CALL:

C. Buschick  
R. Carani  
D. Dato  
S. Husak  
B. Malkov  
K. McKenzie – Entered meeting at 1:36 PM  
J. Steingart  
D. Venturi

Absent: None

## Staff:

S. Winnecke  
K. McGill  
M. Nowakowski  
C. Franco

Others present: None

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES: Motion Husak, second Venturi to approve the minutes of the December 2020 regular meeting. Discussion – None.**

## Roll Call:

Buschick	Yes	Husak	Yes	Steingart	Yes
Carani	Yes	Malkov	Yes	Venturi	Yes
Dato	Yes	McKenzie	Absent		

Motion carries.

**CORRESPONDENCE:** None.

**TREASURER’S REPORT:**

**Approval of Treasurer’s Report – Motion Malkov, second Husak to approve December 2020 Treasurer’s Report with ending balance of \$6,933,510.37. Discussion – None.**

Roll Call:

Buschick	Yes	Husak	Yes	Steingart	Yes
Carani	Yes	Malkov	Yes	Venturi	Yes
Dato	Yes	McKenzie	Absent		

Motion carries.

**COMMITTEE REPORTS:**

**FINANCE:**

**Approval of Vouchers – Motion Malkov, second Steingart to approve payment of bills in the amount of \$171,655.25. Discussion – None.**

Roll Call:

Buschick	Yes	Husak	Yes	Steingart	Yes
Carani	Yes	Malkov	Yes	Venturi	Yes
Dato	Yes	McKenzie	Absent		

Motion carries.

**TECHNOLOGY:** No report.

**POLICY:** No report.

**EXECUTIVE DIRECTOR’S REPORT:**

Winnecke advised the ISP/ICC 9-1-1 Annual Filing for 2020 is currently being processed and will be completed by the end of January. New EnRoute Mobile continues to be deployed in both law and fire agencies. ETSB continues to work with Infor to make improvements based on agency feedback. Husak asked when racial profiling form will be completed. Winnecke advised Infor is working on this and has made it a priority for the next release. Rapid SOS integration with Solacom has been ordered. This will allow the Solacom system to reach out to the Rapid SOS for additional location information of the caller when available. The Central Square CAD to CAD Hub project is going well and moving forward. The technology manager position has not been posted yet due to the space limitations at the Volo ETSB Office. The USDD system is expanding its use to include Grayslake Fire and Round Lake Fire. Mundelein Fire is in the final process installing USDD at their stations and their connectivity was tested today.

**ATTORNEY’S REPORT:** None.

**BUSINESS:**

**Advanced Consolidation Update** – Dato advised the process is down to three vendors currently. The best and finals have been sent out to all three. It has since been moved to a single vendor that the technology group is working with. Winnecke advised the current selected vendor seemed receptive to the suggestions by the working technology group and proposed alternate solutions.

**Solacom 9-1-1 System Annual Maintenance – Motion Husak, second Steingart to approve the renewal of annual maintenance and support with Comtech Solacom Technologies for Lake County ETSB Solacom 9-1-1 System not to exceed \$45,010.21. Budget line 72280.**

**Discussion** – None

Roll Call:

Buschick	Yes	Husak	Yes	Steingart	Yes
Carani	Yes	Malkov	Yes	Venturi	Yes
Dato	Yes	McKenzie	Yes		

Motion carries.

**ETSB PSAP Representative** – Dato advised he has received a couple calls regarding interest and is waiting for letters of interest. Once received, the interested persons will be brought to the ETSB members for review and a recommendation for one will be sent to the Lake County Board.

**LCETSB/Lake Zurich Lease Agreement – Motion Venturi, second Malkov to approve Lease Agreement between LCETSB and Village of Lake Zurich pending final review by legal representation to include one-time construction costs not to exceed \$4,253.40.**

Winnecke advised LCETSB needs this space to be fully staffed in the office with the current social distancing restrictions in place due to COVID-19. This is a no-cost lease and would renew every three years. The cost included in this action item represents installing a door from an office to a common corridor. Husak advised Lake Zurich has the extra office space for ETSB staff and does not see a need for a financial lease other than modifications needed to install a door.

**Discussion** – Carani asked to clarify if the need for additional space is due to COVID-19 or due to general lack of space at the ETSB Office. Dato advised as ETSB staff increases, the need for more office space coincides.

Roll Call:

Buschick	Yes	Husak	Yes	Steingart	Yes
Carani	Yes	Malkov	Yes	Venturi	Yes
Dato	Yes	McKenzie	Yes		

**INFORMATIONAL ITEMS:** None.

**NEXT MEETING DATE:** February 2, 2021 1:30 PM

**Adjournment of meeting** – With all business being complete, the meeting was adjourned by Chair Dato at 1:57 PM.

Respectfully submitted,  
Katie McGill  
Admin/Tech Assistant