

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

May 4, 2021 ETSB Meeting Minutes

The remote meeting was called to order by Chair Dato at 1:30 PM via Zoom in accordance with revised provisions of the Open Meetings Act.

Pursuant to Section 7(e) of the Illinois Open Meetings Act, Gubernatorial Disaster Proclamation, and the Determination of the Lake County Emergency Telephone System Board Chair, this meeting was held via audio and video conference.

## **ROLL CALL:**

A. Becker  
C. Buschick  
R. Carani  
D. Dato  
S. Husak  
B. Malkov  
K. McKenzie  
J. Paulus  
D. Venturi

## Staff:

S. Winnecke  
K. McGill  
M. Nowakowski  
C. Franco

## Others present:

K. Kennedy – Lake County Purchasing  
P. Kreis – Vernon Hills Police  
J. Hawkins – Lake County  
C. Smith – Countryside Fire  
S. August – Lake County Purchasing  
D. Hansen – Mundelein Police  
E. Roncone – Libertyville Police  
R. Hall – Lake County Purchasing

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Motion Carani second McKenzie to approve the minutes of the April 2021 regular meeting. Discussion – None.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Paulus	Abstained
Carani	Yes	Malkov	Yes	Venturi	Yes

Motion carries.

**CORRESPONDENCE:** Dato stated a copy of the Vernon Hills Joint Emergency Telephone Board resolution was provided at the April 2021 Special Call Meeting.

**TREASURER’S REPORT:**

**Approval of Treasurer’s Report – Motion Malkov, second Husak to approve April 2021 Treasurer’s Report with ending balance of \$7,936,275.91. Discussion –** Winnecke stated ETSB corresponded with Lake County Finance regarding the balance due to an April 2021 deposit being reported as 2020 accrual instead of 2021 revenue. Once clarification is received it will be included in the June meeting.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Paulus	Yes
Carani	Yes	Malkov	Yes	Venturi	Yes

Motion carries.

**COMMITTEE REPORTS:**

**FINANCE:**

**Approval of Vouchers – Motion McKenzie, second Malkov to approve payment of bills in the amount of \$174,017.26. Discussion –** None.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Paulus	Yes
Carani	Yes	Malkov	Yes	Venturi	Yes

Motion carries.

**TECHNOLOGY:** No report.

**POLICY:** No report.

**EXECUTIVE DIRECTOR’S REPORT:** Winnecke stated ETSB staff will be operating in both the Volo office and the Lake Zurich office beginning this week. Law and Judicial approved the CAD/Mobile contract with Tyler Technologies and will be presented to the Lake County Board on Tuesday, May 11. The IT manager position has been re-posted. The Central Square Portal project is moving forward and currently in the clean-up phase for the connected systems. Rapid SOS is in its final phase of configuration with Solacom. Text to 9-1-1 implementation was delayed, but training will begin once final dates are provided by Solacom.

**ATTORNEY’S REPORT:** None.

**BUSINESS:**

**Advanced Consolidation Update** – Dato stated the consolidated systems are moving forward. There is no cost for agencies to join the consolidated CAD system. There will be costs regarding yearly maintenance and converting data for new agencies. Winnecke advised for all existing agencies on the current CAD system, ETSB will convert data for five years into the new CAD system at no cost. Dato advised there will continue to be no cost for ETSB member agencies’ maintenance. Maintenance Costs for partner agencies are projected to decrease. Malkov advised the RMS side was approved by L & J and will be submitted to F & A on Thursday, May 6. P. Kreis stated 9-1-1 consolidation committee meeting took place on Monday, May 3. This meeting briefed the progress of the consolidation efforts.

**Vernon Hills Joint ETSB Consolidation Feasibility Discussion** – P. Kreis stated the Vernon Hills Joint Emergency Telephone Board had a meeting recently and discussion took place regarding consolidation of ETSBs in Lake County. They discussed DuPage County as an example. P. Kreis stated he believes combining ETSBs is important, while there are concerns regarding the loss of surcharge funds to support current services. Carani stated Vernon Hills and Libertyville are drafting a new IGA for their joint ETSB to remove Lincolnshire. Countryside Fire is currently in discussion regarding how they can join for incorporated areas. Carani stated the importance of joining the 9-1-1 consolidation efforts, but also stated concerns of the 9-1-1 surcharge revenues during the transition period. Dato recommended a future discussion take place to work through this. Carani stated McHenry County is also consolidated, therefore can be used as a model. C. Smith stated Countryside Fire currently does not collect any of the 9-1-1 surcharge revenue as it is collected by Lake County ETSB and Vernon Hills. C. Smith stated Countryside Fire looks forward to continuing towards consolidation.

**CAD/Mobile Implementation Project Management – Motion McKenzie, second Malkov to approve Executive Director to expend funds for Tyler CAD/Mobile project management tasks provided by Crowe LLP at a rate of \$175 per hour and organizational change management deliverables. Budget line 71150. Discussion** – Dato stated this is to be shared with Lake County Sheriff’s Office. Winnecke advised this will come for the consultant line within the budget. It is not anticipated the full FY21 line item will be utilized. The scope sent to Crowe was customized by Lake County ETSB and Lake County Sheriff’s Office.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Paulus	Yes
Carani	Yes	Malkov	Yes	Venturi	Yes

Motion carries.

**INFORMATIONAL ITEMS:** None.

**NEXT MEETING DATE:** June 1, 2021 1:30 PM

**Adjournment of meeting** – With all business being complete, the meeting was adjourned by Chair Dato at 2:11 PM.

Respectfully submitted,  
Katie McGill  
Admin/Tech Assistant