

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

September 7, 2021, ETSB Meeting Minutes

The remote meeting was called to order by Vice-Chair Venturi at 1:30 PM via Zoom in accordance with revised provisions of the Open Meetings Act.

Pursuant to Section 7(e) of the Illinois Open Meetings Act, Gubernatorial Disaster Proclamation, and the Determination of the Lake County Emergency Telephone System Board Chair, this meeting was held via audio and video conference.

ROLL CALL:

A. Becker
C. Buschick
S. Husak
B. Malkov
K. McKenzie
D. Venturi

Absent:

R. Carani – Excused
D. Dato – Excused
J. Paulus

Staff:

S. Winnecke
K. McGill
M. Nowakowski
C. Franco
T. Urban

Others present:

D. Hansen – Mundelein Police

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion Malkov, second McKenzie to approve the minutes of the August 2021 regular meeting. Discussion – None.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Paulus	Absent
Carani	Absent	Malkov	Yes	Venturi	Yes

Motion carries.

CORRESPONDENCE:

Shared CAD/Mobile Letters of Commitment – Winnecke stated during the Tyler shared CAD/RMS/JMS project, the involved agencies have been asked for letters of commitment if they plan on moving forward with the project. Thus far, five letters of commitment have been received and they continue to be received. Husak asked if these letters need to be submitted by each individual agency. Winnecke advised for the shared CAD system, ETSB member agencies do not have to submit letters as they were a part of the voting process. Malkov advised for the RMS system one letter of commitment from the group of agencies will suffice for the data conversion.

TREASURER’S REPORT:

Approval of Treasurer’s Report – Motion McKenzie, second Buschick to approve July 2021 Treasurer’s Report with ending balance of \$11,836,325.86 and August 2021 Treasurer’s Report with ending balance of \$12,077,694.11. Discussion – Winnecke advised Lake County Finance had been incorrectly reporting our balance. This balance is now the correct amount.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Paulus	Absent
Carani	Absent	Malkov	Yes	Venturi	Yes

Motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers – Motion Husak, second McKenzie to approve payment of bills in the amount of \$53,701.63. Discussion – None.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Paulus	Absent
Carani	Absent	Malkov	Yes	Venturi	Yes

Motion carries.

TECHNOLOGY: No report.

POLICY: No report.

EXECUTIVE DIRECTOR’S REPORT: Deferred to business.

ATTORNEY’S REPORT: No report.

BUSINESS:

Advanced Consolidation Update – Winnecke advised neither the policy group nor the operations committee have met recently. The Libertyville consolidated services building is in phase two of planning. ETSB, EMA, and LCSO have been included in the short-listing process and the vendor has been selected.

Tyler CAD/Mobile Project Update – Winnecke advised the Tyler project is underway. The Tyler Kickoff meeting and the initial CAD User Group meeting have taken place already. The server hardware has been received and transported to Lake Zurich. The install will take place on Wednesday, August 4th. Malkov advised the IGA for RMS is currently being reviewed.

Regional 9-1-1 Consolidation IGA – Motion McKenzie, second Malkov to approve the extension of the Regional 9-1-1 Consolidation IGA for a term of 12 months.

Discussion – None.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Paulus	Absent
Carani	Absent	Malkov	Yes	Venturi	Yes

Motion carries.

Network Security Appliances – Motion McKenzie, second Husak to approve the purchase of six Cisco Firepower 1150 Next-Generation Firewalls from CDW-G not to exceed \$48,981.44. Budget line 85070. Discussion – None.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Paulus	Absent
Carani	Absent	Malkov	Yes	Venturi	Yes

Motion carries.

Tyler Shared System Backup Hardware and Software – Motion Malkov, second McKenzie to approve the purchase of Rubrik backup hardware and software for the Tyler shared system solutions from CDW-G for a total amount not to exceed \$117,744.62. Budget line 85070. Discussion – None.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Paulus	Absent
Carani	Absent	Malkov	Yes	Venturi	Yes

Motion carries.

2021 IPSTA Conference – Motion Malkov, second McKenzie to approve the attendance of up to eight ETSB and PSAP representatives at the 2021 IPSTA conference in Springfield, IL, not to exceed \$850.00 per person. Budget line 71500. Discussion – Malkov asked why Winnecke cannot approve conferences at his own discretion. Winnecke advised under state statute, all conferences are required to be submitted to the board for approval.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Paulus	Absent
Carani	Absent	Malkov	Yes	Venturi	Yes

Motion carries.

2021 ILGISA Conference – Motion McKenzie, second Husak to approve the attendance of one ETSB representative at the 2021 Illinois GIS Association Annual Conference in Lisle, IL, not to exceed \$623.00. Budget line 71500. Discussion – None.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Paulus	Absent
Carani	Absent	Malkov	Yes	Venturi	Yes

Motion carries.

INFORMATIONAL ITEMS: Winnecke welcomed the new IT Systems Engineer, Tom Urban, to the ETSB team.

NEXT MEETING DATE: October 5, 2021, 1:30 PM

Adjournment of meeting – With all business being complete, the meeting was adjourned by Vice-Chair Venturi at 1:48 PM.

Respectfully submitted,
Katie McGill
Admin/Tech Assistant