

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

May 3, 2022 ETSB Meeting Minutes

The meeting was called to order by board member Husak at 1:31 PM at the Lake County EMA, 1303 N Milwaukee Ave, Libertyville, IL.

ROLL CALL:

A. Becker
C. Buschick
S. Husak
B. Malkov
K. McKenzie
C. Smith

Absent:
D. Dato – Excused
D. Venturi – Excused

Staff:
S. Winnecke
K. Rayome
M. Nowakowski
T. Urban

Others present:
D. Eder – LCEMA
D. Hansen – Mundelein Police

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion McKenzie, second Becker to approve the minutes of the April 2022 regular meeting. Discussion – None. Voice vote - All in favor, motion carries.

CORRESPONDENCE: None.

TREASURER’S REPORT:

Approval of Treasurer’s Report – Motion McKenzie, second Buschick to approve the February 2022 Treasurer’s Report with the ending balance of \$12,976,880.11, March 2022 Treasurer’s Report with the ending balance of \$12,921,679.84, and April 2022 Treasurer’s Report with the ending balance of \$13,324,868.91. Discussion – Winnecke provided a summary of the Treasurer’s Report.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Absent		

Motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers – Motion Malkov, second Smith to approve payment of bills in the amount of \$139,365.77, recurring charges in the amount of \$18,141.36 and P Card purchases in the amount of \$3,094.71. Discussion – None.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Absent		

Motion carries.

TECHNOLOGY: No report.

POLICY: Winnecke stated ETSB staff salary raises policy is to be reviewed.

EXECUTIVE DIRECTOR’S REPORT: Winnecke advised C. Franco resigned and is no longer employed with ETSB. The Technology Specialist position is to be filled. Lake County L&J approved the NICE Loggers purchase from Word Systems and ETSB will move forward with project.

ATTORNEY’S REPORT: No report.

BUSINESS:

ETSB Next Generation Network Presentation – T. Urban gave a presentation of the current network setup and the future network setup being configured.

Advanced Consolidation Update – Winnecke stated the last Regional 9-1-1 Committee meeting took place and the committee is to be dissolved. The inter-governmental cooperative IGA was discussed at the meeting. The Tr-Use building meetings continue to occur with the core working group.

Tyler CAD/Mobile Project Update – Winnecke advised additional Tyler configuration meetings took place and are ongoing. ETSB staff has identified some concerning issues. A list of

these issues has been created for Crowe to present to Tyler. Some of the biggest concerns include Tyler's inability to use the existing network layer for routing, the inability to use dual addressing, and the inability to either launch both EMD and EFD at the same time or choose one. Unit configuration is ongoing. Law units will consist of four digits. Fire units will include F in front of or after unit number.

NG9-1-1 Update – Winnecke advised ESInet circuits have been installed. The readiness testing is projected to start in July and the project is still on target for the July cut over. McKenzie stated the ANI/ALI feeds need to be re-routed. Winnecke advised Solacom will complete the re-routing.

ETSB Consolidation Update – Husak stated the small working group is still ongoing, but they have not met again or taken any action since the last meeting.

Vernon Hills/Winthrop Harbor IGA – McKenzie amended motion to include both IGAs. Motion Malkov, second McKenzie to approve Intergovernmental Agreements between the Village of Vernon Hills, the Village of Winthrop Harbor, Lake County ETSB and Lake County to provide CAD services to police and fire department utilizing the Lake County ETSB shared CAD system. Discussion – Winnecke provided a summary of the proposed action item and stated multiple IGAs will be under one motion moving forward.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Absent		

Motion carries.

First Responder Portable Radio Grant – Motion Buschick, second Smith to approve establishment of 2023 First Responder Portable Radio Grant for ETSB member agencies. Discussion – Members Malkov and Buschick volunteered to be on a small committee to work with ETSB staff on the project. Smith asked which radio network fire is moving to with future consolidation. McKenzie advised many departments are moving to Starcom, but the current network connectivity will be maintained. **Voice vote - All in favor, motion carries.**

ETSB CAD Administrator – Motion McKenzie, second Malkov to approve reclassification of ETSB IT Manager position to ETSB CAD Administrator position. Discussion – Winnecke provided a summary of the proposed action item. **Voice vote - All in favor, motion carries.**

INFORMATIONAL ITEMS:

NEXT MEETING DATE: June 7, 2022, 1:30 PM

Motion McKenzie, second Malkov to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 2:34 PM.

Respectfully submitted,
Katie Rayome
Admin/Tech Assistant