

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

July 12, 2022 ETSB Meeting Minutes

The meeting was called to order by chair Dato at 1:30 PM at the Lake County EMA, 1303 N Milwaukee Ave, Libertyville, IL.

ROLL CALL:

A. Becker
C. Buschick
D. Dato
D. Venturi – entered at 1:32 PM
S. Husak
B. Malkov
C. Smith

Absent:

K. McKenzie – Excused

Staff:

S. Winnecke
K. Rayome

Others present:

D. Hansen – Mundelein Police
M. Sheedy – Winthrop Harbor Police

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion Malkov, second Smith to approve the minutes of the June 2022 regular meeting. Discussion – None. Voice vote - All in favor, motion carries.

CORRESPONDENCE: None.

TREASURER’S REPORT:

Approval of Treasurer’s Report – Motion Husak, second Malkov to approve the June 2022 Treasurer’s Report with the ending balance of \$13,194,267.57. Discussion – None. Voice vote - All in favor, motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers – Motion Husak, second Venturi to approve payment of bills in the amount of \$318,911.81, recurring charges in the amount of \$22,652.28, and P Card purchases in the amount of \$ \$7,506.23. Discussion – None.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Absent
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes		

Motion carries.

TECHNOLOGY: No report.

POLICY: No report

EXECUTIVE DIRECTOR’S REPORT: Winnecke welcomed Andrew Morrison, technology specialist, to the ETSB team. ETSB received a special distribution check from the State in the amount of \$626,905.95, which included surcharge money that was withheld from 2018 through 2021. The check was deposited into the regular revenue account.

ATTORNEY’S REPORT: No report.

BUSINESS:

Advanced Consolidation Update – Dato stated a meeting took place last month which included discussion about creating smaller working groups to review policy.

Tyler CAD/Mobile Project Update – Winnecke stated ETSB continues to work on configurations for the Tyler systems. Dato stated a meeting with Tyler executives took place on June 29th to discuss the major concerns regarding the systems. Discussion took place among board members regarding concerns of the project.

NG9-1-1 Update – Winnecke stated go live is scheduled for September 2022.

ETSB Consolidation Update – Dato stated no update.

2023 Radio Grant Update – Motion Buschick, second Smith to approve allocation of up to \$8,000 per radio and distribution guidelines for 2023 Radio Grant. Discussion – Winnecke provided a summary of the draft guidelines that were distributed to board members. Dato stated an agreement limiting agencies from selling the radios within two years needs to be added to guidelines. **Voice vote** - All in favor, motion carries.

PSAP Consolidation IGA – Motion Malkov, second Venturi to approve Chair Dato to approach the PSAP group to solicit membership in the “Intergovernmental Agreement Regarding Development of the Plan and Agreement to Consolidate Participating Lake County Public Safety Answering Points” with the expenditure of \$50,000, budget line 85070. Discussion – Dato provided a brief summary. Smith expressed concerns with joining. Buschick asked whether other ETSBs have considered joining. Dato stated most other PSAPs are part of a municipality that operates with an ETSB, therefore they are indirectly involved. Malkov stated he is in support of joining. Winnecke stated ETSBs are the only entities that can request 9-1-1 consolidation grants from the 9-1-1 administrator’s office on behalf of PSAPs.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Absent
Buschick	Yes	Husak	Yes	Smith	No
Malkov	Yes	Venturi	Yes		

Motion carries.

CAD/Mobile IGAs – Motion Venturi, second Smith to approve Intergovernmental Agreements between the Village of Gurnee, City of Waukegan, Lake County ETSB and Lake County to provide CAD services to police and fire department utilizing the Lake County ETSB shared CAD system. Discussion – None.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Absent
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes		

Motion carries.

2022 IPSTA Conference – Motion Buschick, second Becker to approve attendance of up to eight ETSB and PSAP representatives at the 2022 IPSTA conference in Springfield, IL, not to exceed \$850.00 per person, budget line 71500. Discussion – None.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Absent
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes		

Motion carries.

NEXT MEETING DATE: August 2, 2022, 1:30 PM

Motion Venturi, second Husak to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 2:40 PM.

Respectfully submitted,
Katie Rayome
Admin/Tech Assistant