

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

October 4, 2022 ETSB Meeting Minutes

The meeting was called to order by chair Dato at 1:30 PM at the Lake County EMA, 1303 N Milwaukee Ave, Libertyville, IL.

ROLL CALL:

A. Becker – entered at 1:31 PM
C. Buschick
D. Dato
S. Husak
B. Malkov
K. McKenzie
C. Smith – entered at 1:50 PM

Absent:

D. Venturi – Excused

Staff:

S. Winnecke
K. Rayome
M. Nowakowski

Others present:

Lindsay Szafran – FoxComm
Don Hansen – Mundelein Police
Dominick Storelli – Motorola Solutions

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion McKenzie, second Husak to approve the minutes of the September 2022 regular meeting. Discussion – None. Voice vote - All in favor, motion carries.

CORRESPONDENCE: None.

TREASURER’S REPORT:

Approval of Treasurer’s Report – Motion Malkov, second Husak to approve the September 2022 Treasurer’s Report with the ending balance of \$14,546,932.82.
Discussion – None. Voice vote - All in favor, motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers – Motion McKenzie, second Malkov to approve payment of bills in the amount of \$293,536.76, recurring charges in the amount of \$20,899.25, and P Card purchases in the amount of \$2,156.12. Discussion – None.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Absent
Malkov	Yes	Venturi	Absent		

Motion carries.

TECHNOLOGY: Deferred to business.

POLICY: Winnecke stated the ETSB staff raises policy was reviewed. The new policy will follow Lake County's annual policy, which is currently set at 5%.

EXECUTIVE DIRECTOR'S REPORT: Winnecke stated a letter summarizing the Tyler Technologies on-site meeting notes was sent out by Crowe. Those a part of the Tyler CAD project leadership organization received the letter. Any ETSB member who received the letter received it based on their leadership role in the project, not on behalf of ETSB. If any member would like a copy of the letter, they can reach out and it will be forwarded on as a matter of business. Winnecke stated Tyler will propose a new go-live date by the end of October.

ATTORNEY'S REPORT: No report.

BUSINESS:

ROC Building Update – Dato stated discussions are ongoing with Lake County regarding technology, cost, and other topics. Winnecke stated the design aspect is near completion, but discussions are still ongoing.

Tyler CAD/Mobile Project Update – Winnecke stated the project is moving forward. The next Tyler CAD configuration week will take place in November. This CAD configuration will include building responses. Winnecke stated he attended the Lake County Fire Chiefs' Association meeting last week to explain the hierarchy for building responses. Day one and two of CAD configuration will include the in-depth response building, while day three will be a generalized fire response demonstration for fire agencies.

NG9-1-1 Update – Winnecke stated the project is still on hold, although there has been progress testing the survivability controllers with AT&T and Solacom. The estimated go-live date is within November or December.

ETSB Consolidation Update – Dato stated no update for the ETSB Consolidation. Husak stated the PSAP group poised to post meetings later this month.

2023 First Responder Portable Radio Grant Update – Winnecke stated the request submission deadline was October 1st. A total of 327 radios, with interest in an additional 34 have been requested. This equated to about \$2.6 million in grant funds. This was brought up at the Lake County Fire Chiefs’ Association meeting and discussion took place regarding other agencies purchasing radios under the special pricing.

FY2023 Budget – Dato advised board members to review the 2023 Budget Summary. Winnecke stated the 2023 budget must be adjusted based on a request of Lake County Finance. Patrice Sutton requested budget line 71230 for “Software and Online Services” be added. The proposed FY2023 budget will be sent to board members by October 15th. Buschick asked for clarification regarding the ETSB staff vehicle. Dato stated that budget line was carried over from FY2022, as the vehicle has not been purchased due to pricing and availability.

Priority Dispatch EFD – Motion McKenzie, second Husak to approve the purchase of Priority Dispatch EFD providing standardized pre-arrival instructions for fire emergency calls processed by Countryside Fire Dispatch not to exceed \$34,759.00, budget line 84030.
Discussion – None.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Abstained
Malkov	Yes	Venturi	Absent		

Motion carries.

INFORMATIONAL ITEMS: None.

NEXT MEETING DATE: November 1, 2022, 1:30 PM

Motion Buschick, second McKenzie to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 1:58 PM.

Respectfully submitted,
Katie Rayome
CAD Administrator