

# **LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD**

November 1, 2022, ETSB Meeting Minutes

The meeting was called to order by Vice Chair Venturi at 1:34 PM at the Lake County EMA, 1303 N Milwaukee Ave, Libertyville, IL.

## **ROLL CALL:**

A. Becker – entered at 1:34 PM  
C. Buschick  
S. Husak  
B. Malkov  
K. McKenzie  
C. Smith  
D. Venturi

Absent:

D. Dato – Excused

Staff:

S. Winnecke  
T. Urban

Others present:

Nichol Whitfield – CenCom E9-1-1  
Michael Sheedy – Winthrop Harbor Police  
Dominick Storelli – Motorola Solutions

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Motion McKenzie, second Husak to approve the minutes of the October 2022 regular meeting. Discussion – None. Voice vote - All in favor, motion carries.

**CORRESPONDENCE:** None.

## **TREASURER’S REPORT:**

**Approval of Treasurer’s Report – Motion McKenzie, second Malkov to approve the October 2022 Treasurer’s Report with the ending balance of \$14,219,296.61.**  
**Discussion – None. Voice vote - All in favor, motion carries.**

## **COMMITTEE REPORTS:**

## **FINANCE:**

**Approval of Vouchers – Motion Smith, second Malkov to approve payment of bills in the amount of \$9,294.50, recurring charges in the amount of \$20,990.98, and P Card purchases in the amount of \$3,491.84. Discussion – None.**

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Absent
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes		

Motion carries.

**TECHNOLOGY:** No report.

**POLICY:** No report.

**EXECUTIVE DIRECTOR’S REPORT:** Winnecke advised K. Rayome had submitted her resignation to be effective December 2, 2022.

**ATTORNEY’S REPORT:** No report.

## **BUSINESS:**

**ROC Building Update** – Winnecke advised next steps are selecting furniture for the dispatch center, offices, and other areas in the building along with textures. Technology selection is also in process.

**Tyler CAD/Mobile Project Update** – Winnecke advised configurations are still occurring and the issues list is still being worked through.

**NG9-1-1 Update** – Winnecke advised ESInet transition is anticipated in early 2023.

**ETSB Consolidation Update** – No update

**2023 First Responder Portable Radio Grant Update** – Winnecke advised we have received quotes for the radios from Motorola and there will be a mix of models. Buschick advised their department may want to use NEXT radios as they will be applying for a federal grant. Discussion ensued regarding radio types. Winnecke advise he would reach out to Motorola to see what options there are for fire.

**FY2023 Budget – Motion McKenzie, second Malkov to approve the FY2023 budget as presented. Discussion** – Smith stated he is concerned having a new vehicle in the budget as it is unclear what will happen with ETSB consolidation and how property would transfer to another entity.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes		

**2023 ETSB Meeting Calendar – Motion Smith, second Husak to approve the 2023 ETSB meeting calendar. Discussion – None. Voice vote – All in favor, motion carries.**

**Priority Dispatch EFD – Motion McKenzie, second Husak to approve the purchase of Priority Dispatch EFD providing standardized pre-arrival instructions for fire emergency calls processed by CenCom E9-1-1 not to exceed \$56,584.00, budget line 84030.**

**Discussion – None.**

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes		

Motion carries.

**Microwave Radio Purchase and Installation – Motion Husak, second Malkov to approve purchase of Cambium microwave network equipment and installation services from Pieper Power of Milwaukee, WI., not to exceed \$51,134.23, budget line 84020. Discussion – None.**

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes		

Motion carries.

**Panasonic CF-33 Toughbook and Premium Keyboard Purchase – Motion McKenzie, second Malkov to approve purchase of 50 Panasonic CF-33 Toughbooks and 35 Premium Keyboards from CDS Office Technologies not to exceed \$212,025.00, budget line 84030.**

**Discussion – None**

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes		

Motion carries.

**2023 ETSB Staff Wages – Motion Smith, second Malkov to approve 5% annual COLA and merit increase for all ETSB staff, budget line 51110. Discussion** – Venturi advised this is following the new process that was previously discussed.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes		

Motion carries.

**INFORMATIONAL ITEMS:** Winnecke advised officer elections will be occurring at the December meeting. Venturi requested any member that may have interest to send Winnecke an email.

**NEXT MEETING DATE:** December 6, 2022, 1:30 PM

**Motion Malkov, second Becker to adjourn. Voice vote** – All in favor. There being no further discussion, the meeting was adjourned at 2:20 PM.

Respectfully submitted,  
Steven Winnecke  
Executive Director