**LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD**

December 6, 2022, ETSB Meeting Minutes

The meeting was called to order by Chair Dato at 1:30 PM at the Lake County EMA, 1303 N Milwaukee Ave, Libertyville, IL.

**ROLL CALL:**

C. Buschick

D. Dato

S. Husak

B. Malkov

C. Smith

D. Wermes

Absent:

A. Becker – Excused

K. McKenzie – Excused

D. Venturi - Excused

Staff:

S. Winnecke

A. Morrison

M. Nowakowski

T. Urban

Others present:

Lindsay Szafran – FoxComm 9-1-1

Michael Sheedy – Winthrop Harbor Police

Dominick Storelli – Motorola Solutions

Jeff Stowosser – Motorola Solutions

Don Hansen – Mundelein Police

**PUBLIC COMMENT:** Dato welcomed Chief Wermes as a new member of the board.

**APPROVAL OF MINUTES: Motion Smith, second Buschick to approve the minutes of the November 2022 regular meeting.** **Discussion –** None. **Voice vote** - All in favor, motion carries.

**CORRESPONDENCE:** None.

**TREASURER’S REPORT:**

**Approval of Treasurer’s Report –** **Motion Malkov, second Husak to approve the November 2022 Treasurer’s Report with the ending balance of $14,413,137.57.**

**Discussion –** None. **Voice vote** - All in favor, motion carries.

**COMMITTEE REPORTS:**

**FINANCE:**

**Approval of Vouchers – Motion Buschick, second Husak to approve payment of bills in the amount of $290,069.09, recurring charges in the amount of $20,898.17, and P-Card purchases in the amount of $7,041.33. Discussion** – None.

Roll Call:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Becker | Absent | Dato | | Yes | | McKenzie | | Absent | |
| Buschick | Yes | Husak | | Yes | | Smith | | Yes | |
| Malkov | Yes | | Venturi | | Absent | Wermes | Yes | |

Motion carries.

**TECHNOLOGY:** No report.

**POLICY:** No report.

**EXECUTIVE DIRECTOR’S REPORT:** Deferred to business.

**ATTORNEY’S REPORT:** No report.

**BUSINESS:**

**ROC Building Update –** Winnecke advised the designs are being finalized and bid estimates will be prepared. Technology and furniture designs are also being completed.

**Tyler CAD/Mobile Project Update** – Dato advised there was a meeting of Tyler representatives, Crowe, the CAD/RMS/JMS executive sponsors and implementation team as well as Chief Smith from Countryside Fire Protection Dist. representing the PSAP Consolidation Organization group. Winnecke advised the meeting was a replanning session to identify potential updated go-live dates of the systems and provided the following summary. Tyler has been testing utilizing a separate network layer for calculating distance and ETA for proximity dispatch and will be installing it on the ETSB system the week of December 12, 2022, for evaluation. Several other functional items have also been identified which Tyler has not addressed. These items are not being classified as critical to go-live but do have a potential negative impact of the level of service currently provided to the citizens and first responders. One major identified issue is the detaching of EMD, EFD, and EPD in the CAD system functions to allow the telecommunicators the capability to utilize protocols based on set standards and policies as needed. There were several other functional items that were discussed including JMS programming that may require the decoupling of components to move toward a new go-live that could potentially be late 2023 or early 2024. That could include JMS and data conversion. Winnecke advised there will be data conversion meeting on January 25, 2023, that all data conversion participants should attend as Tyler does not believe that all data can be converted before the go-live and additional decisions on how to move forward will need to be made.

**NG9-1-1 Update –** Winnecke advised the Solacom updates have passed AT&T testing and ESInet transitions for Solacom customers will resume in 2023. Winnecke shared the upgraded NG9-1-1 loggers have been installed which includes the external partner agencies we included in the project.

**ETSB Consolidation Update** – No update.

**2023 First Responder Portable Radio Grant – Motion Buschick, second Smith to approve the purchase of APXNEXT and APXNEXT XE/APX8000XE portable radios and accessories from Motorola Solutions not to exceed $2,999,230.42, budget line 84020. Discussion –** Winnecke advised there are a total of 211 law and 158 fire radios to be granted to the agencies. Law agencies will be provided APXNEXT radios. Fire agencies will have the choice between APXNEXT XE and APX8000XE radios. The ETSB radio committee will meet to determine final distribution, but this purchase fulfills all requested radios for the grant.

Roll Call:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Becker | Absent | Dato | | Yes | | McKenzie | | Absent | |
| Buschick | Yes | Husak | | Yes | | Smith | | Yes | |
| Malkov | Yes | | Venturi | | Absent | Wermes | Yes | |

Motion carries.

**Reserve Funds Transfer – Motion Husak, second Smith to approval transfer of reserve funds in the amount of $3,000,000 to Capital Outlay and Projects budget line 84020. Discussion** – None.

Roll Call:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Becker | Absent | Dato | | Yes | | McKenzie | | Absent | |
| Buschick | Yes | Husak | | Yes | | Smith | | Yes | |
| Malkov | Yes | | Venturi | | Absent | Wermes | Yes | |

Motion carries.

**Motorola Key Management Facility – Motion Malkov, second Buschick to approve purchase of one Motorola Key Management Facility from Motorola Solutions to include first year maintenance not to exceed $278,909.76, budget line 84020. Discussion –** Dato shared this device will assist in the remote loading of encryption keys for Motorola radios.

Roll Call:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Becker | Absent | Dato | | Yes | | McKenzie | | Absent | |
| Buschick | Yes | Husak | | Yes | | Smith | | Yes | |
| Malkov | Yes | | Venturi | | Absent | Wermes | Yes | |

Motion carries.

**2023 ETSB Meeting Calendar Modification – Motion Husak, second Malkov to approve modifying the January 2023 meeting date to January 10, 2023. Discussion –** None. **Voice vote –** All in favor, motion carries.

**Election of the Chair of the Lake County ETSB –** Dato nominated Husak, second by Smith for Chair of the Lake County ETSB. There being no other nominations from the floor the membership voted.

Roll Call:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Becker | Absent | Dato | | Yes | | McKenzie | | Absent | |
| Buschick | Yes | Husak | | Yes | | Smith | | Yes | |
| Malkov | Yes | | Venturi | | Absent | Wermes | Yes | |

Husak elected as Chair of the LCETSB

**Election of the Vice-Chair of the Lake County ETSB –** Husak nominated Smith, second by Dato for Vice-Chair of the Lake County ETSB. There being no other nominations from the floor, the membership voted.

Roll Call:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Becker | Absent | Dato | | Yes | | McKenzie | | Absent | |
| Buschick | Yes | Husak | | Yes | | Smith | | Yes | |
| Malkov | Yes | | Venturi | | Absent | Wermes | Yes | |

Smith elected as Vice-Chair of the LCETSB

**INFORMATIONAL ITEMS:** Husak thanked Dato for his 28 years of service as Chair of the ETSB. Dato thanked the staff and board members for their hard work and support and looks forward to continuing to serve as a member of the ETSB.

**NEXT MEETING DATE:** January 10, 2023, 1:30 PM

**Motion Dato, second Malkov to adjourn.** There being no further discussion, Chair-elect Husak adjourned the meeting at 2:22 PM.

Respectfully submitted,

Steven Winnecke

Executive Director