

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

February 7, 2023, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:33 PM at Lake County Central Permit Facility, 500 W Winchester Rd, Libertyville, IL 60048, 2nd Floor Conference Room.

**REMOTE MEMBER ATTENDANCE** – Member Malkov requested remote attendance for medical reasons. In accordance with provisions of OMA and with a quorum physically present, without objection Malkov was allowed to attend via phone.

## **ROLL CALL:**

B. Becker  
C. Buschick  
D. Dato  
S. Husak  
B. Malkov – via phone  
K. McKenzie  
C. Smith  
D. Wermes  
D. Venturi

Absent:

Staff:

S. Winnecke  
A. Morrison  
M. Nowakowski  
T. Urban

Others present:

Lindsay Szafran – FoxComm 9-1-1  
Don Hansen – Mundelein Police  
Dominick Storelli – Motorola Solutions

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion Dato, second Wermes to approve the minutes of the December 2022 regular meeting. Discussion – None. Voice vote - All in favor, motion carries.

**CORRESPONDENCE:** None

**TREASURER’S REPORT:**

**Approval of Treasurer’s Report – Motion Dato, second McKenzie to approve the January 2023 Treasurer’s Report with the ending balance of \$ 14,589,951.57.**

**Discussion – None. Voice vote - All in favor, motion carries.**

**COMMITTEE REPORTS:**

**FINANCE:**

**Approval of Vouchers – Motion Dato, second McKenzie to approve payment of bills in the amount of \$426,359.07, recurring charges in the amount of \$20,902.32, and P-Card purchases in the amount of \$11,506.17. Discussion – None.**

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Yes

Motion carries.

**TECHNOLOGY:**

**Winthrop Harbor Fire Additional Mobile Request – Dato advised there is a meeting scheduled with Motorola to do a site visit for the KMF design.**

**POLICY:** No report.

**EXECUTIVE DIRECTOR’S REPORT:** Winnecke advised A. Morrison had tendered his resignation effective February 10<sup>th</sup> to pursue a great career opportunity. Winnecke thanked Morrison for all his hard work and contributions to the operations.

Winnecke advised ISP had presented draft list of modified allowable expenditures of 9-1-1 surcharge. The list has removed many items that are supplied to the first responders today to aid in the dispatch and response to emergency calls for service including MDCs. Winnecke will work with our partners and other organizations to convey the importance of first responder technology. Winnecke to distribute the list to the members.

Winnecke advised interview for the CAD Administrator position were completed. With the additional position opening, there may be a possibility to also find an additional candidate for existing open positions.

**ATTORNEY’S REPORT:** No report.

**BUSINESS:**

**ROC Building Update** – Winnecke advised there was a kickoff meeting with Motorola for the dispatch console equipment and overall radio system design. Winnecke shared that pre-bid requests were posted by Lake County for the building construction.

**Tyler CAD/Mobile Project Update** – Winnecke shared the network routing layer has been tested and results are preliminarily good but there are concerns with the CAD turn by turn directions using the centerlines which is not what is being used for the calculation of distance and time for the CAD recommendations. Dato shared this item needs to be addressed with Tyler and all avenues should be pursued to reduce the risk of longer responses and liability. Winnecke advised the January 25<sup>th</sup> data conversion stakeholder meeting was completed and it was discussed the second group of data conversions will not be completed until at least a year after the go-live of the CAD/RMS system. Winnecke shared the January 27<sup>th</sup> executive meeting resulted in a potential go-live date of the CAD/RMS system of early Q2 or 2024. Exact dates will be provided from the Tyler team soon.

**NG9-1-1 Update** – Winnecke advised the ETSB ESInet transition is still scheduled for April 2023.

**ETSB Consolidation Update** – No update.

**LCISO Letter to ISP Regarding Legacy LEADS CAD Interfaces** – Winnecke provided an overview of the request. Husak inquired what role the ETSB has in the LEADS interfaces for the agencies in the letter. Winnecke advised the ETSB LEADS interface is being transitioned so there is no direct responsibility. Winnecke asked Malkov if the letter could be modified to put ETSB into a supporting role. Malkov advised yes and the members supported it.

**Northbrook CAD Data Sharing MOU – Motion Venturi, second McKenzie to approve the MOU between the Village of Northbrook and ETSB for CAD data sharing using the ETSB Central Square Portal system. Discussion** – None. **Voice vote** - All in favor, motion carries.

**First Responder Portable Radio Purchase – Motion Venturi, second Dato to approve purchase of 5 APXNEXT portable radios and accessories from Motorola Solutions not to exceed \$43,468.15, budget line 84020. Discussion** – Husak asked if these are the five radios for Tower Lakes that were not included in the original grant. Winnecke advised they are.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Yes

Motion carries.

**INFORMATIONAL ITEMS:** None.

**NEXT MEETING DATE:** March 7, 2023, 1:30 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville

**Motion Venturi second Dato to adjourn.** There being no further discussion, Chair Husak adjourned the meeting at 2:22 PM.

Respectfully submitted,  
Steven Winnecke  
Executive Director