

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

March 7, 2023, ETSB Meeting Minutes

The meeting was called to order by Vice Chair Smith at 1:31 PM at Lake County EMA, 1303 N. Milwaukee Ave, Libertyville, IL 60048.

ROLL CALL:

B. Becker
C. Buschick
D. Dato
B. Malkov
K. McKenzie
C. Smith
D. Venturi

Absent:

S. Husak
D. Wermes

Staff:

S. Winnecke
M. Nowakowski
T. Urban

Others present:

Don Hansen – Mundelein Police

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Dato, second McKenzie to approve the minutes of the February 2022 regular meeting. Discussion – None. Voice vote - All in favor, motion carries.

CORRESPONDENCE: None

TREASURER'S REPORT:

Approval of Treasurer's Report – Motion Malkov, second Dato to approve the February 2023 Treasurer's Report with the ending balance of \$ 15,129,044.59. Discussion – None. Voice vote - All in favor, motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers – Motion Dato, second McKenzie to approve payment of bills in the amount of \$62,327.56 and P-Card purchases in the amount of \$27,841.47. Discussion – None.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Absent	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Absent

Motion carries.

TECHNOLOGY: Winnecke advised the grant radios have been arriving and they will be distributed as they are inventoried.

POLICY: No report.

EXECUTIVE DIRECTOR’S REPORT: Winnecke advised he attended 9-1-1 Goes to Washington and provided an overview of the upcoming legislative efforts and other nationwide efforts.

Winnecke shared the CAD Administrator position was offered and accepted with the new staff member starting on March 13th.

ATTORNEY’S REPORT: No report.

BUSINESS:

ROC Building Update – ROC group working with the PSAP Consolidation Committee to get any decision points clarified.

Tyler CAD/Mobile Project Update – Winnecke provided a general update on the Data Conversion, CAD configurations and Routing with all efforts driving to the April 16, 2024 go live date. Tyler is still working to make updates to the mutual aid limiter function that was contracted by ETSB to make it function in the manner originally requested. Winnecke also shared ETSB, LCSO, Crowe, and LC Purchasing are opening discussions with Tyler to discuss the upcoming maintenance costs that will be due in May of 2023.

NG9-1-1 Update – Winnecke advised the ETSB ESInet transition is still scheduled for April 2023.

ETSB Consolidation Update – D. Hansen advised the PCC subcommittee is going over the information that was provided and more information will be available next month.

Extreme Networks Support Renewal – Motion McKenzie, second Dato to approve renewal of Extreme Networks equipment and software support from Qubit Networks, La Porte, IN not to exceed \$10,197.80, budget line 72280. Discussion – None

Motion Dato, second McKenzie to waive to the previous roll. Voice vote – All in favor.

Previous Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Absent	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Absent

Motion carries.

CAD Administrator Reclassification – Motion Dato, second McKenzie to reclassify the salary grade for the CAD Administrator position to KIT-9. Discussion – None.

Motion Dato, second McKenzie to waive to the previous roll. Voice vote – All in favor.

Previous Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Absent	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Absent

Motion carries.

NG9-1-1 Fiber Installation – Motion Malkov, second McKenzie to contract installation services and materials with Kace Communications LLC, Gurnee, IL to install a fiber cable between the Lake County Administrative building and Waukegan Police Department not to exceed \$23,558.38, budget line 85070. Discussion – None

Motion Malkov, second Dato to waive to the previous roll. Voice vote – All in favor.

Previous Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Absent	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Absent

Motion carries.

INFORMATIONAL ITEMS: Buschick inquired if there was any update on the 9-1-1 surcharge allowable expenditures. Winnecke advised that ISP had decided to curtail any additional conversations until any modifications to the Emergency Telephone System Act are completed in the Spring legislative session. Winnecke shared there was a joint Illinois NENA/APCO town hall scheduled to discuss the allowable expenditures list in Plainfield, IL and if anyone wanted to

attend registration was available online. Winnecke also stated he had been in collaborative discussions with the counties over 250,000 population to formulate consensus.

NEXT MEETING DATE: April 4, 2023, 1:30 PM

Motion Venturi second McKenzie to adjourn. There being no further discussion, Vice Chair Smith adjourned the meeting at 2:03 PM.

Respectfully submitted,
Steven Winnecke
Executive Director