

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

August 1, 2023, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:30 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

ROLL CALL:

C. Buschick
D. Dato
S. Husak
B. Malkov
K. McKenzie
C. Smith
D. Venturi
D. Wermes

Absent:

A. Becker - Excused

Staff:

S. Winnecke
M. Nowakowski
J. Cottrell
P. Voyda

Others present:

Michael Sheedy – Winthrop Harbor PD
Don Hansen – Mundelein PD

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Dato, second Malkov to approve the minutes of the July 2023 regular meeting. Discussion – None. Voice vote - All in favor, motion carries.

CORRESPONDENCE: None

TREASURER’S REPORT:

Approval of Treasurer’s Report – Motion Venturi, second Dato to approve the July 2023 Treasurer’s Report with the ending balance of \$13,293,951.49. Discussion – None. Voice vote - All in favor, motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers – Motion Dato, second Smith to approve payment of bills in the amount of \$7,946.55 and P-Card purchases in the amount of \$21,599.19. Discussion – None.

Roll Call:

Becker	Absent	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Yes

Motion carries.

TECHNOLOGY: Motorola KMF has been installed, configured, and tested. Additional work to be completed for the admin processes.

POLICY: No report.

EXECUTIVE DIRECTOR’S REPORT: Winnecke advised the Admin/Tech Assistant position was offered and the new employee is expected to start in the beginning of September. The Motorola consolidated PSAP radio console purchase was presented to F&A today, is scheduled for L&J Thursday and is expected to be on the agenda for the August Lake County Board meeting. ETSB received more radio chargers, spare batteries, and lapel mics for the law radios and agencies will be contacted for pickup.

ATTORNEY’S REPORT: No report.

BUSINESS:

ROC Building Update – Winnecke advised the dirt situation had been rectified and construction is moving forward. Winnecke also shared there are meetings scheduled for the dispatch furniture and phone system.

Tyler CAD/Mobile Project Update – Winnecke advised CAD configuration sessions for response plan building were completed but programming of the responses is limited due to the full mutual aid limiter functionality not being available until an upgrade at the end of September. Winnecke stated that the ProQA separation functionality has gained traction on the Tyler Community Idea board. Winnecke shared ETSB will still be doing full data conversion for the historical EnRoute data due to limitations on searching and reporting in the Tyler system.

NG9-1-1 Update – Winnecke advised the microwave link to Waukegan is operational after replacement of the microwave radio.

ETSB Consolidation Update – Husak advised he expressed to the PCC the idea of separating the ETSB consolidation group from the PSAP consolidation group.

INFORMATIONAL ITEMS: None

NEXT MEETING DATE: September 12, 2023, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048.

Motion Dato second Venturi to adjourn. There being no further business, Chair Husak adjourned the meeting at 2:05 PM.

Respectfully submitted,
Steven Winnecke
Executive Director