

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

September 12, 2023, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:35 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

ROLL CALL:

C. Buschick
S. Husak
B. Malkov
K. McKenzie
C. Smith
D. Wermes

Absent:

B. Becker – Excused
D. Dato - Excused
D. Venturi – Excused

Staff:

S. Winnecke
M. Nowakowski
J. Cottrell
P. Voyda
K. Reinhard

Others present:

Don Hansen – Mundelein Police

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion McKenzie, second Buschick to approve the minutes of the August 2023 regular meeting. Discussion- None. Voice vote- All in favor, motion carries.

CORRESPONDENCE: None

TREASURER’S REPORT:

Approval of Treasurer’s Report – Motion Smith, second Malkov to approve the September 2023 Treasurer’s Report ending with a balance of \$12,661,040.50. Discussion - None. Voice Vote – All in favor, motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers - Motion Malkov, second Smith to approve payment off bills in the amount of \$20,101.07 and P-Card purchases in the amount of \$28,807.65. Discussion - None

Roll Call:

Becker	Absent	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Absent	Wermes	Yes

Motion carries

Technology: No report

Policy: No report

EXECUTIVE DIRECTOR'S REPORT: Winnecke introduced Kate Reinhard, the new ETSB Admin/Tech Assistant.

ATTORNEY'S REPORT: No Report

BUSINESS:

ROC Building Update: Winnecke advised the dirt is in good condition, and they are ready to pour concrete. There has been a delay with ComEd equipment. Future meetings will include discussions about furniture, backup center options, tower designs. Work has also continued with Solocom for the 9-1-1 refresh into the new building.

Tyler Cad/Mobile Project Update: Winnecke advised there are CAD configuration sessions the week of September 23rd, 2023, and an upgrade to what is expected to be the go live version of the CAD and RMS being installed at the end of that week. The go live date is still scheduled for April 16, 2024. Work is still being done on the mobile side and fire response plans.

NG9-1-1 Update: Winnecke advised we are scheduled to transition to the ESInet in December 2023

ETSB Consolidation Update: No update

Havis Dock and Power Supply Purchase – Motion Malkov, second Wermes to approve the purchase of 50 Havis, Inc., DS-PAN-1114 Laptop Vehicle Docks for the CF-33 Toughbook and 50 LPS-103 LIND docking power supplies from CDS Office Technologies not to exceed \$42,500.00. Budget line 84030. Discussion – None

Roll Call:

Becker	Absent	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Absent	Wermes	Yes

Motion carries

Infor/EnRoute Support Renewal – Motion Buschick, second McKenzie to approve renewal of Infor/EnRoute software support for a term of 6 months, December 1, 2023, through May 31, 2024, not to exceed \$107,689.43, budget line 72280. Discussion – Winnecke advised with the go live of the Tyler CAD system scheduled for April of 2024, a six-month renewal was requested of the Infor/EnRoute CAD support advising if we need to extend it, a one-year renewal would be required. Buschick inquired if saving the half year of costs is worth it. Wermes advised he supported the six-month renewal.

Roll Call:

Becker	Absent	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Absent	Wermes	Yes

Motion carries

INFORMATIONAL ITEMS: Sending five people to the KMF class which is radio encryption training.

NEXT MEETING DATE: October 3, 2023, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

Motion Wermes second McKenzie to adjourn. There being no further business to discuss, Chair Husak adjourned the meeting at 1:58 PM.

Respectfully submitted,
Kate Reinhard
Admin/Tech Assistant