

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

October 3, 2023, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:33 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

ROLL CALL:

B. Becker
C. Buschick
D. Dato
S. Husak
B. Malkov
K. McKenzie
C. Smith
D. Venturi

Absent:

D. Wermes – Excused

Staff:

S. Winnecke

Others present:

Don Hansen – Mundelein Police
Jon Joy – Lake County Facilities and Construction
Nichol Whitfield – CenCom E9-1-1
Taryn Sofie – CenCom E9-1-1

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion McKenzie, second Malkov to approve the minutes of the September 2023 regular meeting as amended. Discussion- Husak advised there is a correction to the attendance and roll call votes. Winnecke made the corrections. **Voice vote-** All in favor, motion carries.

CORRESPONDENCE: None

TREASURER'S REPORT:

Approval of Treasurer's Report – Motion Dato, second McKenzie to approve the September 2023 Treasurer's Report ending with a balance of \$ 13,031,104.05. Discussion - None. **Voice Vote –** All in favor, motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers - Motion Dato, second Malkov to approve payment off bills in the amount of \$1,367,682.56 and P-Card purchases in the amount of \$20,931.52. Discussion - None

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Absent

Motion carries

Technology: Dato advised since the ETSB KMF server was installed, he has had some conversations with Grundy, Kankakee, and Will counties regarding coordination of parameters to allow multiple KMF servers to communicate with each other. Dato also shared he has been reached out to by ISP and IEMA about potentially using the ETSB KMF. Members agreed to continue the conversations to see where they lead.

Policy: No report

EXECUTIVE DIRECTOR'S REPORT: Deferred to business.

ATTORNEY'S REPORT: No Report

BUSINESS:

ROC Building Update: J. Joy from Lake County Facilities and Construction shared the footings and foundation walls are being poured along with the geothermal wells, sewer lines, and other infrastructure.

Tyler Cad/Mobile Project Update: Winnecke advised CAD configuration week 6 was completed along with the CAD upgrade. Tyler advised this would be the last configuration sessions. Concerns were raised with Tyler regarding fire response plans as there were conversations regarding additional response plan training due to the full functionality of the enhancements for mutual aid limiters not being available until the upgraded version that was just installed and will be followed up at the project management meetings. Winnecke advised there were still outstanding issues after the upgrade with Mobile not connecting to the CAD properly.

NG9-1-1 Update: Winnecke advised we are still scheduled to transition to the ESInet in December 2023

ETSB Consolidation Update: D. Hansen from Mundelein Police advised the JETSB group is waiting on the next meeting.

Panasonic CF-33 Toughbook and Premium Keyboard Purchase – Motion Dato, second McKenzie to approve purchase of 50 Panasonic CF-33 Toughbooks and 50 Premium Keyboards from CDS Office Technologies not to exceed \$225,500.00, budget line 84030. Discussion – None

Motion Dato, second McKenzie to leave the previous roll. Voice vote- All in favor.

Previous Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Absent

Motion carries

NICE IP Loggers Support Renewal – Motion Dato, second Venturi to approve purchase of hardware, software, remote monitoring, and support services for five NICE NIR IP loggers from WSI Technologies for a two-year term, December 1, 2023 through December 31, 2025, not to exceed \$310,000.00, budget line 72280. Discussion – Winnecke reviewed the action item and summarized the two-year contract renewal will align with the PSAP consolidation in 2025 at which time a reduction in the supported hardware will take place.

Motion Dato, second McKenzie to leave the previous roll. Voice vote- All in favor.

Previous Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Absent

Motion carries

Consolidated PSAP Xybix Dispatch Console Purchase – Motion Dato, second McKenzie to approve purchase of 34 primary dispatch consoles in the amount of \$823,203.44, 6 backup dispatch consoles in the amount of \$45,067.30, and installation services from Xybix Systems Inc. Littleton, CO for a total amount not to exceed \$868,270.74 budget line 85070.

Discussion – Winnecke reviewed the action item and summarized the Xybix dispatch consoles were part of a detailed selection and design process in collaboration with PSAP representatives, Lake County Facilities and Construction and Wold.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Absent

Motion carries

ROC Emergency Power Reimbursement – Motion Dato, second McKenzie to approve reimbursement to Lake County costs associated with the purchase and installation of a Schneider Electric Galaxy VS UPS and Kohler KD750 diesel generator to supply uninterrupted emergency power to the consolidated PSAP located in the ROC Facility in the amount of \$1,354,725.84, budget line 85070. Discussion – Winnecke reviewed the action item. Jon Joy from Lake County Facilities and Construction summarized the emergency power has been designed to provide uninterrupted and backup emergency power in the event of a utility power failure at the ROC. Dato inquired if all the switching components meet the emergency generator requirements to which Jon Joy replied they did. Winnecke asked if the UPS capacities were calculated at less than the maximum loads of the system with an affirmative reply.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Absent

Motion carries

Reserve Funds Transfer – Motion Dato, second Venturi to approve transfer of reserve funds in the amount of \$2,222,996.58 to Capital Outlay and Projects budget line 85070. Discussion – Husak advised this fund transfer is required to the Xybix and ROC emergency power purchases.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Absent

Motion carries

INFORMATIONAL ITEMS: FY2024 Budget – Winnecke advised the draft FY2024 budget will be sent out in October for review and presentation at the November meeting. Malkov and Smith requested that funding allocated for the new consolidated PSAP and ROC be identified.

McKenzie inquired about the status of the Central Square CAD to CAD project. Winnecke advised there have been several changes at Central Square and some headway is finally being made. Installation of the new desktop application is expected to start soon in the PSAPs.

NEXT MEETING DATE: November 7, 2023, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

Motion Dato second Venturi to adjourn. There being no further business to discuss, Chair Husak adjourned the meeting at 2:07 PM.

Respectfully submitted,
Steven Winnecke

Executive Director