

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

December 5, 2023, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:30 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

## ROLL CALL:

C. Buschick  
D. Dato  
S. Husak  
B. Malkov  
C. Smith  
D. Venturi  
D. Wermes

## Absent:

B. Becker – Excused  
K. McKenzie- Excused

## Staff:

S. Winnecke  
J. Cottrell  
P. Voyda  
M. Nowakowski  
K. Reinhard

## Others present:

Dominic Storolli- Motorola Solutions  
Jeff Giacinto- Wauconda Fire District

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion Dato, second Malkov to approve the minutes of the November 2023 regular meeting. Discussion - None. Voice vote- All in favor, motion carries.

**CORRESPONDENCE:** None

## TREASURER’S REPORT:

**Approval of Treasurer’s Report – Motion Dato, second Wermes, to approve the November 2023 Treasurer’s Report ending with a balance of \$ 11,841,711.23. Discussion - None. Voice Vote – All in favor, motion carries.**

## COMMITTEE REPORTS:

**FINANCE:**

**Approval of Vouchers - Motion Malkov, second Dato to approve payment off bills in the amount of \$4,893.08 and P-Card purchases in the amount of \$21,028.74. Discussion - None**

Roll Call:

Becker	Absent	Dato	Yes	McKenzie	Absent
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Yes

Motion carries

**Technology:** Dato advised since the ETSB KMF server was installed, he has had some conversations with Grundy, Kankakee, and Will counties regarding coordination of parameters to allow multiple KMF servers to communicate with each other. Dato also shared he has been reached out to by ISP and IEMA about potentially using the ETSB KMF. Members agreed to continue the conversations to see where they lead.

**Policy:** No report

**EXECUTIVE DIRECTOR’S REPORT:**

Winnecke advised that a check for \$701,816.11 was received from the State for release of money that was withheld for the NG9-1-1 project. All ETSBs received these checks in the state. Winnecke also extended his gratitude to the ETSB staff for the hard work of multiple projects this year. Husak and Dato also extended gratitude to the staff and Winnecke for his exemplary leadership.

**ATTORNEY’S REPORT:** No Report

**UPDATES:**

**ROC Building:** A few walls have been built and work is continuing for the towers. There has been a delay due to the season changing.

**Tyler Cad/Mobile Project Update:** ETSB has been on the phone and remoting Tyler almost daily. They have found multiple issues after doing a survey of their servers, most issues were on the Tyler side. There have been a few updates on the ETSB side that needed to be completed. A CAD patch was done through Tyler and issues are still being reported. Of note, response plans are still not working, some have disappeared, and some units are being recommended when they shouldn’t be. Mobile installations have started with minimal issues. ETSB is requiring departments to have their Windows OS updated before ETSB’s arrival for installation. Those agencies that already utilize Tyler will not be getting installations due to a conflict of having both versions on the same computer. Training for mobiles will occur in January and February. ETSB will bescheduling a date for multiple agencies to sign in to the mobiles at the same time to perform load testing and see if any issues occur.

**NG9-1-1 Update:** ORT testing was completed for Lake Zurich, CenCom, LCSO, and Waukegan. ESInet transition has been scheduled for December 11<sup>th</sup> Lake Zurich, December 12<sup>th</sup> LCSO, December 13<sup>th</sup> CenCom. FoxComm has already switched and is live with ESInet. All 9-1-1 calls will be routed to the Lake Zurich side of the system, then Volo, then distributed to the proper agencies from there. The ETSB hosted system will be directly receiving 9-1-1 calls for all participating agencies. ETSB will be logging the calls.

**ETSB Consolidation Update:** Dato asked if an attorney has been hired yet. It was advised that John Kelly has been hired as the Attorney through the PCC. Dato express concern on how our ETSB gets represented if the PCC is paying for the legal representation. Smith inquired what money goes towards the consolidation and what money goes to LCSO. Dato said financial considerations will need to be evaluated since there are agencies that are part of the 9-1-1 authority area but are not participating in the PCC such as Riverwoods. Husak shared his concern with Lake County Sheriff's Office leaving the PCC and what changes does that have for our ETSB. Winnecke emphasized the importance of getting the 9-1-1 calls delivered to a central location. Malkov shared information regarding the decision for the Sheriff's Office opting out of the PSAP consolidation IGA and how Federal Engineering was communicated with. Smith was concerned that the concerns of the Sheriff's Office were not communicated with the PCC.

**Business:**

**Transfer of Unspent Encumbered FY 2023 Funds to FY 2024 - Approval to authorize emergency appropriations in the amount of \$676,248.95 for Fiscal Year (FY) 2024 fund lines 84020 \$268,022.24, 85070 \$182,726.71, and 84030 \$225,500 for projects budgeted in the prior year and not completed. Discussion- None**

Roll Call:

Becker	Absent	Dato	Yes	McKenzie	Absent
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Yes

Motion carries

**INFORMATIONAL ITEMS:** Malkov advised the State of Illinois is offering free cyber security evaluations for all PSAPS. Winnecke advised ETSB participated and will be receiving the final report.

**NEXT MEETING DATE: January 9, 2024, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048**

**ADJORNMENT: Motion Dato, second Venturi to adjourn.** There being no further business to discuss, Chair Husak adjourned the meeting at 2:23 PM.

Respectfully submitted,  
Kate Reinhard

Admin/Tech Assistant