

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

January 9, 2024, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:30 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

ROLL CALL:

A. Becker
C. Buschick
D. Dato
S. Husak
B. Malkov
K. McKenzie
C. Smith
D. Venturi
D. Wermes

Absent:

Staff:
S. Winnecke

Others present:
Bryan Nicholson – Lake County EMA

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Dato, second Venturi to approve the minutes of the December 2023 regular meeting. Discussion - None. Voice vote- All in favor, motion carries.

CORRESPONDENCE: None

TREASURER'S REPORT:

Approval of Treasurer's Report – Motion Dato, second McKenzie, to approve the December 2023 Treasurer's Report with a balance of \$12,684,426.68 and an estimated reserve balance of \$2,684,536.76. Discussion – Husak advised the reserve balance is showing the balance after allocated funds are accounted for as requested. Voice vote – All in favor, motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers - Motion Dato, second Malkov to approve payment off bills in the amount of \$257,020.41 and P-Card purchases in the amount of \$17,577.46. Discussion - None.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Yes

Motion carries

Technology: No report.

Policy: No report.

EXECUTIVE DIRECTOR'S REPORT: Deferred to updates.

ATTORNEY'S REPORT: No Report

UPDATES:

ROC Building: Winnecke advised there has been concrete and masonry work being completed.

Tyler Cad/Mobile Project Update: Winnecke advised that the project is moving toward go-live with training beginning this month. There was an unexpected change to functionality with the preferred area functionality reportedly being deprecated which will not allow agencies to program station orders and then switch to proximity dispatch. Winnecke reached out to the fire response plan contacts and several fire chiefs, and they support the message to Tyler Technologies that this change is unacceptable. ETSB and the project management team are working with Tyler Technologies to get additional information and a resolution. Dato inquired if legal should be engaged now to address the matter. Winnecke shared that there is an escalation with Tyler Technologies in progress and if a satisfactory resolution is not reached, ETSB, the Executive Sponsors and Lake County purchasing could convene as in previous issues. Dato thought that process could work but would like the team to stay ahead of this issue. McKenzie reiterated the importance of getting the system in production for the Lake County Sheriff's Office dispatch. Smith inquired if Fire and Law Field Mobile will be available for use. Winnecke advised it will be on a limited bases for fire as it is a licensed product and use for law will be reviewed as CJIS has strict requirements that need to be met for applications that are not used in secure locations. Malkov shared that the interface between e-citations and the courts will not be ready when the systems go live.

NG9-1-1 Update: Winnecke shared the ESInet cutover is complete, and calls are being delivered as designed. There were some initial transfer issues for certain agency contact buttons but that was resolved.

ETSB Consolidation Update:

9-1-1 Surcharge Withholding Check – Husak advised there have been discussions about using funds from the withholding check that was received to assist in the initial costs for the LakeComm organization. Dato shared his concern about what the money would be used for and believes we should look at what 9-1-1 surcharge is being spent on today. Smith advised there should be some clarity on what the costs would be in 30 – 45 days. Malkov shared he believes since not all ETSB member agencies will be part of LakeComm, everyone should be considered when deciding how to spend funds. Winnecke advised that the funds may need to remain in the ETSB account and distributed using an invoicing process and approval.

Business:

Solacom 9-1-1 System Refresh and Expansion – Motion Venturi, second Dato to approve purchase of refresh and expansion of the Solacom hosted 9-1-1 solution to include the primary and secondary call handling equipment, 34 Guardian call answering positions, 6 Guardian Mobile call answering positions, Guardian Map, PBX IP phone system and hardware to include first year maintenance from Comtech Solacom not to exceed \$1,245,648.00 budget line 85070. Discussion- Malkov inquired if this included the Lake County Sheriff’s Office positions. Winnecke shared that this purchase was for the consolidated PSAP and that would be a separate action if needed. Winnecke advised the equipment that is currently in place is still supported and under maintenance.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Yes

Motion carries

Reserve Funds Transfer – Motion Dato, second Venturi to approve transfer of reserve funds in the amount of \$1,245,648.00 to Capital Outlay and Projects budget line 85070. Discussion - None

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes	Wermes	Yes

INFORMATIONAL ITEMS: Venturi advised this would be his last meeting. Husak and the members thanked him for his service to the ETSB. Dato advised that there was legislation introduced to provide encrypted radio transmissions to media.

NEXT METTING DATE: February 6, 2024, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

ADJORNMENT: Motion Venturi, second Dato to adjourn. There being no further business to discuss, Chair Husak adjourned the meeting at 2:33 PM.

Respectfully submitted,
Steven Winnecke
Executive Director